

6.1.2 The Effective Leadership is visible in various institutional practices such as decentralized and participative management

S.No.	Name of the Committee	Page No. With Link
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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
(Approved by All India Council for Technical Education, New Delhi)
(Affiliated to Anna University, Chennai - 600 025)
NAAC B+ Accredited Institution

Nizara Educational Campus, Muthapudupet, Avadi IAF, Chennai - 600 055



Lr.No: AMSCE/Circular/IQAC/01

07/08/2021

IQAC MEETING CIRCULAR

All the Members of the IQAC are hereby informed that the 1st Internal Quality Assurance Cell (IQAC) Meeting will be held on 10/08/2021 (10.30 A.M to 12.30 P.M) in the IQAC Chamber.

Agenda

- i. Induction Day
- ii. First Year Academic Schedule

All the Members are cordially invited to attend the meeting in order to improve the Quality of Teaching - Learning process of our Institution.



Chairman
IQAC

CHAIRMAN
IQAC

Copy to:

- i. The Secretary and Correspondent - for kind information
- ii. The Members of the IQAC
- iii. IQAC File

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI – 600055

MINUTES OF MEETING

AGENDA	Academic Activity Plan		
DATE & TIME	10.08.2021 & 10.30 a.m to 12.30 p.m	DEPARTMENT	All Departments
PREPARED BY	Asst.Prof. M.S.Rajan	NO. OF PAGES	IQAC Chambers
		02	

1.Meeting Objectives

Induction Day
 First Year Academic Schedule

2.Members Present

PROF. DR. M. AFZAL ALI BAIG - Principal

Department Members

Prof. Dr. S. Sathish – Head/Mechanical Engineering, Prof. Dr. M. Amanullah – Head/IT, Prof. Dr. A.S. Salma Banu – Head/ECE, Asst. Prof. M.S.Rajan – Head/EEE, Asst.Prof. M.F. Nazeer Ahamed – Head/Civil Engineering, Asst. Prof. A. Ashma /S&H, Dr. S. Ramkumar– i/C Head/ Mechanical Engineering, Asst.Prof. Bhuvaneswari Raja i/C Head/S&H, Asst.Prof. Khaja Mohideen K/IT, Asst.Prof. Ahsan Shariff/ CSE, Dr. A. Saleem / Admissions Coordinator

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Introduction	Principal welcomed all the members present for the meeting
Induction Day & First year Academic Schedule	<ul style="list-style-type: none"> ❖ IQAC Members discussed and finalized the Induction Day on 08/11/2021. ❖ Induction Day to be organised in Virtual Mode. ❖ All the Head of the Departments and Senior Faculty Members to be assembled in IQAC Chamber for Induction Day. ❖ Department Achievements Video to be played in Induction Day. ❖ Students Induction Programme will be conducted from 08/11/2021 to 19/11/2021. ❖ Regular Classes for First year will commence from 22/11/2021 and in physical mode. ❖ All the Faculty Members must submit the Course Files on 30/08/2021

	<ul style="list-style-type: none"> ❖ Commencement of Internal Assessment -I for 1st year is on 06.12.2021 ❖ 1st Class Committee Meeting to be held on 02.12.2021 and 03.12.2021 ❖ 2nd Class Committee Meeting to be held on 30.12.2021 and 31.12.2021 ❖ Commencement of Internal Assessment -II for 1st year is on 03.01.2022 ❖ 3rd Class Committee Meeting to be held on 28.01.2022 and 29.01.2022 ❖ Commencement of Internal Assessment -III for 1st year is on 01.02.2022 ❖ Commencement of Model Exam for 1st year is on 08.02.2022 ❖ Last working day for First year is on 08.03.2022
Conclusion	The meeting ended with thanks

Copy to:

1. All Members of IQAC
2. All Faculty Members
3. All Assigned Officials


 Chairman
 IQAC

**CHAIRMAN
IQAC**



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
Nizara Educational Campus, Muthapudupet, Avadi – IAF, Chennai – 600055
(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)
NAAC Accredited Institution

06/07/2021

This is to inform to the members of Research and Development Cell to attend the Meeting for the Academic year 2021-22, to be held on 07/07/2021 at 04:00 PM in IQAC Chamber. The members are requested to attend the meeting without fail.

Agenda

- Activity plan for the academic year 2021-22.


Prof. Dr. M. Afzal Ali Baig
06/07/21
PRINCIPAL

Copy To:

Trustee- Administrator

HOD/Civil, CSE, EEE, ECE, IT, MECH, S&H

Committee Members

Principal file, office copy.

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI – 600055

RESEARCH AND DEVELOPMENT CELL

MINUTES OF MEETING

AGENDA	Measures to improve research and development			
DATE & TIME	07.07.2021 at 4.00 P.M	DEPARTMENT	All Departments	
PREPARED BY	Prof. Dr. S. Ramkumar	NO. OF PAGES	VENUE	IQAC Chamber
		03		

1.Meeting Objectives

- Motivating faculty to publish papers in Journals/International Conferences
- Encouraging students/faculty to apply for Industry projects
- Conducting Workshop on how to Write Technical Papers and apply for Patents

2.Members Present

Prof. Dr. M. Afzal Ali Baig - Principal, (Convener)
 Asso.Prof. Dr. S. Sathish - Associate Professor & Head / MECH
 Prof. Dr. N. R. Shanker - Professor/CSE
 Asst.Prof. Dr. S. Ramkumar - Assistant Professor & Head / MECH
 Asso.Prof. Dr. A. Amanullah - Associate Professor & Head / IT
 Asso.Prof. Dr. A.S. Salma Banu - Associate Professor & Head / ECE
 Asst.Prof. G. Sulthana Begum–Assistant Professor& Head/CSE
 Asst. Prof. M. F. Nazeer Ahmed- Assistant Professor / CIVIL
 Asst.Prof. A. Ashma - Assistant Professor & Head / S&H
 Asso. Prof. Dr. K. Suresh Kumar - Associate Professor / S&H
 Asst. Prof. A. Mohanasundaram - Associate Professor /EEE
 Asst. Prof. K. Rameez Raja - Assistant Professor / EEE
 Asst.Prof. Mohamed Mydeen A - Assistant Professor / ECE

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Introduction	Convener welcomed all the members present for the meeting.
[1]. Submission of Papers for Faculty	The Convener proposed the following suggestions. ◆ To motivate the faculty members and publish more research papers in Journals and International Conferences.

<p>[2]. Applying for Industry Projects.</p>	<ul style="list-style-type: none"> ◆ To increase the quality of students project and converting them into research paper. ◆ Making the students to understand the importance of presenting a paper in National/International conference. ◆ To encourage the students/faculty to apply for Industry projects and use the laboratory infrastructure for the same ◆ To send more students to Training / Internship programme
<p>[3]. Conducting Workshop for the Academic year.</p>	<ul style="list-style-type: none"> ◆ Plan to conduct a 2-Day Workshop on "How to write a Technical paper and how to apply for Patents" for all the faculty members for the Academic year. ◆ Eminent persons from other Institutions/Industry personnel to be called as Resource person for the Workshop ◆ The Workshop to be conducted without any Registration Fees for all Faculty members and other affiliated institutions. ◆ To encourage the faculty members to enroll for PhD. ◆ To encourage the faculty members and the students to take up NPTEL, MOOC Courses. ◆ To make each department conduct webinars, seminars and conferences. ◆ To obtain patent for students' projects. ◆ To encourage the faculty members to teach content beyond the topics prescribed in the syllabus using journals and projects as teaching material. ◆ To encourage the students to publish papers on their project related topics. ◆ To discuss about patents, journals and Intellectual Property Rights (IPR) in Pre-project work sessions. ◆ To make the students prepare papers in accordance with the journal format. ◆ To encourage each department to have high Research standards considering the conferences, patents and journal publication.
<p>Conclusion</p>	<p>The meeting ended with thanks.</p>


 27/7/21
 Co - Convener


 27/7/21
 Convener


 27/7/21
 Principal

SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

S.No	Name of the Faculty	Designation	Role	Signature
1	Dr. M. Afzal Ali Baig	Principal	Convener	 7/7/21
2	Dr. S. Sathish	Associate Professor & Head / MECH	Co-Convener	 7/7/21
3	Dr. N.R. Shanker	Professor/CSE	Member	 7/7/21
4	Dr. S. Ramkumar	Assistant Professor/MECH	Member	 7/7/21
5	Dr. A. Amanullah	Associate Professor & Head / IT	Member	 07/07/21
6	Dr. A.S. Salma Banu	Associate Professor & Head / ECE	Member	 7/7/21
7	Mr.K. Rameez Raja	Assistant Professor/EEE	Member	 7/7/21
8	Ms.A. Ashma	Assistant Professor & Head/ S&H	Member	 7/7/21
9	Dr. K. Suresh Kumar	Associate Professor/S&H	Member	 7/7/21
10	Ms. G. Sulthana Begum	Assistant Professor & Head/CSE	Member	 7/7/21
11	Mr. A. Mohanasundaram	Assistant Professor /EEE	Member	 07/07/21
12	Mr. A.Mohamed Mydeen	Assistant Professor/ECE	Member	 7/7/21
13	Mr. M. F. Nazeer Ahmed	Assistant Professor/ Civil	Member	 07/7/21



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

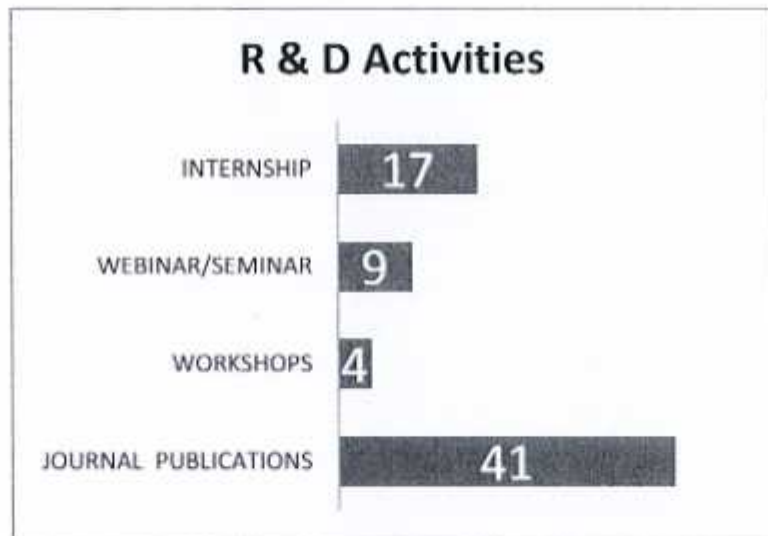
MUTHAPUDUPET, AVADI - IAF, CHENNAI-55

Academic Year 2021-2022



Abstract of R & D activities of the Institution

JOURNAL PUBLICATIONS	41
WORKSHOPS	4
WEBINAR/SEMINAR	9
INTERNSHIP	17




13/5/22

Prepared By


13/5/22

Verified By

Head

Department of Science and Humanities


13/5/22

Principal

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI, IAF, CHENNAI – 55

CAREER PLANNING DEVELOPMENT CELL COMMITTEE MEETING CIRCULAR

Lr. No: AMSCE/CPD CELL/CIRCULAR/2021-2022

23/08/2021

Agenda

Placement Training Programme for Final Year & Third Year

This is to inform you that all the Placement Committee Members to attend the Meeting for Regular Placement Training and Company specific Training. The meeting will be held on 24/08/2021 at 3.00 PM in our college IQAC. We request all the coordinators to attend the meeting without fail.


Prof. Dr. M. AFZAL ALI BAIG
PRINCIPAL

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

Copy to:

Trustee - Administrator
HOD's of CSE/EEE/ECE/IT/Civil/Mech/S&H/MCA/CPD Cell
IQAC /Library/Physical Education/Accts/Transport Supervisor
Principal file, office copy, All Committee Members

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI – 600055

MINUTES OF MEETING

AGENDA	Placement Training Programme for the Academic Year 2021-2022		
DATE & TIME	24.08.2021 & 3.00 pm to 4.00 pm	DEPARTMENT	All Departments of Engineering College
PREPARED BY	Prof. R. Ravi Kumar	NO. OF PAGES	VENUE
		02	IQAC

1.Meeting Objectives

Regular Placement Training for Final Year and Third Year from 26/08/2021
 Company Specific Training programme for Final year Students.
 Attendance to be submitted to CPD Cell after completion of Training Programme

2.Members Present

PROF. DR. M. AFZAL ALI BAIG - Principal / Engineering College

Department Members

Prof. R. Ravikumar Head/CPD Cell, Asst. Prof. S. Rajesh Kanna EEE, Asst. Prof. P. Dhivya Bharathi IT, Asst.Prof. M. Mohammad Yousuf Mech, Asst. Prof. N. Aarthi CSE, Asst. Prof. V. Kalpana Civil, Asst. Prof. B. Nadheer Ahmed, Asst. Prof. K. Karthik – Trainer/CPD Cell, Mr. Bibin John – Placement Trainer CPD Cell, Mr. Rafeeq Ahmed – CPD Cell Assistant.

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Introduction	Principal welcomed all the members present for the Offline meeting
Strategies to improve the Training Programme	<ul style="list-style-type: none"> ❖ Regular Placement Training Programme will be conducted from 26/08/2021 onwards for the Third Year Students and for the Final Year Students will be conducted from 06/09/2021 onwards. ❖ NTT DATA & MPHASIS LTD Company Specific Training Programme for the Final Year BE – EEE/ECE/CSE & IT from 11/10/2021 to 12/10/2021 ❖ Compulsory Participation of final year and Third year students for Regular Training Programme and Company Specific Training for Final Year Students

	<ul style="list-style-type: none"> ❖ Ensure that all the departments HOD'S to cooperate for the Training programme to be conducted smoothly ❖ The department coordinator are to be present in the Training session. The attendance is Compulsory and maintained by the Department Placement Coordinator. The overall Training programme attendance to be prepared by the concerned department after completion of entire programme and the consolidated attendance has to be handover to the CPD Cell.
Total No of Students with dept breakup for Training	ECE -33, CSE – 62, EEE – 27, IT – 14, TOTAL - 136
Resource Person for Training	<u>Third Year</u> M. Bibin John – Placement Trainer <u>Final Year</u> T. Karthik – Placement Trainer
Conclusion	Meeting ended with thanks

R. Ramakrishnan

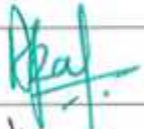
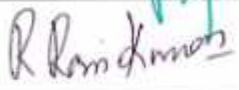






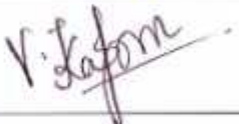


Prepared by Head Cpd Cell

Apal
19/08/24

Principal

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

Name of the Member	Designation	Category	Signature
Prof. Dr. M. Afzal Ali Baig	Principal	Chairman	
Prof. R. Ravi Kumar	Professor & Head/CPD Cell	Convener	
Mr. Rafeeq Ahmed	Placement Assistant /CPD Cell	Co-Convener	
Mr. S. Rajesh Kanna	Assistant Professor/EEE	Member	
Ms. P. Dhivya Bharathi	Assistant Professor/ IT	Member	
Mr. M. Mohammad Yousuf	Assistant Professor/Mech	Member	
Mr. B. Nadheer Ahmed	Assistant Professor/ECE	Member	
Ms. N. Aarthi	Assistant Professor/CSE	Member	
Mrs. V. Kalpana	Assistant Professor /Civil	Member	
Mr. T. Karthik	Placement Trainer/ CPD Cell	Member	
Mr. M. Bibin John	Placement Trainer/ CPD Cell	Member	



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
Nizara Educational Campus, Muthapudupet, Avadi – IAF, Chennai – 600055
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NAAC Accredited Institution



07/07/2021

This is to inform to the members of Industry Institute Interaction Cell to attend the meeting for the Academic year 2021-22, to be held on 08/07/2021 at 10:00 AM in IQAC Chamber. The members are requested to attend the meeting without fail.

Agenda

- Activity plan for IIC during 2021-22.

Prof. Dr. M. Afzal Ali Baig

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

Copy to:

Trustee- Administrator

HOD/Civil, CSE, EEE, ECE, IT, MECH, S&H

Committee Members

Principal file, office copy.

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI - IAF, CHENNAI – 600055

AMSCE IIIC - MINUTES OF MEETING

AGENDA	Activity Plan for IIIC during 2021-22		
DATE & TIME	08.07.2021 at 10.00 A.M	DEPARTMENT	IIIC members
PREPARED BY	Prof. Dr. S. Ramkumar	NO. OF PAGES	VENUE
		03	
IIIC Cell			

1.Meeting Objectives

- To discuss about 2020-21 activities of IIIC Cell
- To create a new agenda, process flow and activities plan of 2020-21 academic year

2.Members Present

Dr. M. Afzal Ali Baig / Prof & Principal
Prof Dr. N.R. Shanker – IQAC Director
Dr. S. Sathish / Associate Professor& Head / Mech
Dr. S. Ramkumar / Asst. Prof/ Mech

Department Members


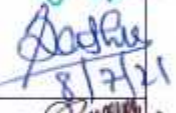



1. Mr. Ahsan Shariff/ Asst. Prof / CSE, 2. Mr. R. Deepak/ Asst. Prof / IT, 3. Mr. A. Mohamed Mydeen / Asst. Prof / ECE, 4. Mr. K. Rameez Raja / Asst. Prof / EEE, 5. Mr. R. Manikandan / Asst. Prof / Mech, 6. Mr. D. Prakash / Asst. Prof / Civil, 7. Dr. K. Suresh Kumar / Asso. Prof / Physics, 8. Mr. Shahul Hameed / Asst. Prof / Chemistry, 9. Mrs. Bhuvaneshwari Raja / Asst. Prof / Maths, 10. Mrs. N. S. Nancy Jebarani/ Asst. Prof / English

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Introduction	Coordinator welcomed all the members present for the meeting.
Notes	<ul style="list-style-type: none">• Discussed the activities of Industry Institute Interaction Cell during 2019-20 academic year with its implementation, difficulties and effectiveness<ul style="list-style-type: none">○ MOUs signed with different industries○ Required Labs and Facilities in all the departments○ Invited talks delivered by industry personnel○ Professional consultancy by faculty to Industries

	<ul style="list-style-type: none">○ Industrial visits undertaken by Students/Faculty○ Awards, Projects, Achievements by Students/Faculty○ Internships by Students at Industry● To invite people from core Engineering departments to give guest lectures.● To improve placement and consultancy● To use college resourcesto increase consultancy
Conclusion	The meeting ended with thanks.

Member Details of AMSCE IIIC (2021-22):

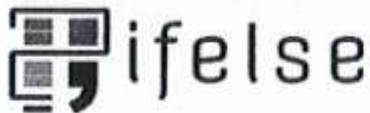
Sl. No	Key Position	Faculty / Designation / Department	Sign
1	Chairman	Dr. M. Afzal Ali Baig / Prof. & Principal	 8/7/21
2	Convener	Dr. S. Sathish / Asso. Professor & Head / Mech	 8/7/21
3	Co-Convener	Dr. S. Ramkumar / Asst. Prof / Mech	 8/7/21
4	Computer Science and Engg	Mr. Ahsan Shariff / Asst. Prof.	 8/7/21
5	Information Technology	Mr. R. Deepak / Asst. Prof	 8/7/21
6	Electronics Communication Engg	Mr. A. Mohamed Mydeen / Asst. Prof	 8/7/21
7	Electrical and Electronics Engg	Mr. K. Rameez Raja / Asst. Prof	 8/7/21
8	Mechanical Engg	Mr. R. Manikandan / Asst. Prof	 8/7/21
9	Civil Engg	Mr. D. Prakash / Asst. Prof	 8/7/21
10	Physics	Dr. K. Suresh Kumar / Asso. Prof	 8/7/21
11	Chemistry	Mr. Shahul Hameed / Asst. Prof	 8/7/21
12	Mathematics	Mrs. Bhuvaneshwari Raja / Asst. Prof	 8/7/21
13	English	Mrs. N. S. Nancy Jebarani / Asst. Prof	 8/7/21


8/7/21
Signature
Convener


Signature and Seal
Head of the Institution
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

Plan and Existing Industry MoUVs AMSCE IIC (2021-22):

Organisation with which MoU is signed	Year of signing MoU	Duration	List the actual activities under each MOU year wise	Number of students/teachers participated under MoUs
Institute of Industrial Design	2022	5 Years	Seminars, Workshops	68
Construction Management Training Institute	2022	3 Years	Seminars, Workshops, Field visits	68
Nazareth College of Arts and Science	2022	5 Years	Robotics Training	6
M/s TeachSub Techno Solutions Pvt.Ltd	2021	5 Years	Specific Training for TCS National Qualified Test	219
			Job Fair	67



IFELSE TECHSMART SOLUTIONS PRIVATE LIMITED

CIN: U72900TN2021PTC141576

#16/4, Salai Street, Choolai, Chennai, TN, India 600112.

www.ifelsetech.com | info@ifelsetech.com | +91 98348 99868

Memorandum of Understanding (MoU)

between

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

and

IFELSE TECHSMART SOLUTIONS PRIVATE LIMITED

This Memorandum of Understanding (hereinafter called as the 'MoU') is entered into on this the 07th day of October 2021 by and between. **AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING, MUTHAPUDUPET, AVADI IAF, CHENNAI, 600055**, the First Party represented herein by its Principal, and **M/s. IFELSE TECHSMART SOLUTIONS PRIVATE LIMITED, [CIN : U72900TN2021PTC141576], #16/4, SALAI STREET, CHOLAI, CHENNAI, TN, INDIA 600112**, the Second party, and represented herein by its Managing Director **Mr. MOHAMMED AADIL HAMEED**

WHEREAS:

A) First Party is a Higher Educational Institution named: **AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING,**

B) First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.

C) The Parties intent to cooperate and focus their efforts on cooperation within area of Skill Based Training, Education, Placement, Industrial Visit, Expert Lecture.

D) **M/s. IFELSE TECHSMART SOLUTIONS PRIVATE LIMITED** - the Second Party is engaged in Placement and Training.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MOU, THE PARTIES HERETO AGREE AS FOLLOWS:

CLAUSE 1

CO-OPERATION

- 1.1 Both Parties are united by common interests and objectives, and they shall establish co-operation.
- 1.2 First Party and Second Party co-operation will facilitate effective utilization of the intellectual capabilities.
- 1.3 The parties shall co-operate with each other and shall as promptly as is responsibly practical, relevant agreement.





IFELSE TECHSMART SOLUTIONS PRIVATE LIMITED

CIN: U72900TN2021PTC141576

#16/4, Salai Street, Choolai, Chennai, TN, India 600112.

www.ifelsetech.com | info@ifelsetech.com | +91 98848 99868

CLAUSE 2

SCOPE OF THE MoU

2.1 Industrial Training & Visits: Industry and Institution interaction will provide an insight into the latest developments / requirements of the industries; the Second Party to permit the Faculty and Students of the First Party to visit its group companies and also involve in Industrial Training Programs for the First Party. This will provide confidence & smooth transition for students work. Also the Second party may register on the AICTE Internship Portal for the benefit of students.

2.2 Guest Lectures: Second Party to extend the necessary support to deliver guest lecturers to the students of the First Party on the technology trends and in house requirements.

2.3 Placement of trained students: second party will actively engage to help the delivery of the training and placement of the students of the first party on the technology trends and in house requirements.

2.4 There is no financial commitment on the part of the **AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING**, the first party to take up any program mention in MoU. If there is any financial consideration, it will be dealt separately.

2.5 Both Parties to obtain all internal approvals, consents, permissions, and licenses of whatsoever nature required.

CLAUSE 3

VALIDITY

3.1 This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms, during which period, the Second Part.

CLAUSE 4

RELATIONSHIP BETWEEN THE PARTIES

5.1 It is expressly agreed that First Party and Second Party are acting under this MOU as independent contractors, and the relationship established under this MOU shall not be construed as a partnership.

First Party

Second Party

[Signature]
18.10.2021

Witness:

i) *[Signature]*


[Signature]

ii) *[Signature]*



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI -IAE, CHENNAI - 55

Lr.No: AMSCE/DWC/CIRCULAR/2021-2022/01

16/11/2021

DISCIPLINE AND WELFARE COMMITTEE CIRCULAR

All the Members of the Discipline and Welfare Committee are hereby informed that Discipline and Welfare Committee Meeting is scheduled on 22nd November 2021 (Monday), at 04.00 PM in the IQAC Chamber.

Agenda

1. Introduction of committee members
2. Role of Committee Members

All the Members are cordially invited to attend the meeting.


16/11/2021
Dr. S. SATHISH

Principal
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

Copy to:

Trustee- Administrator
HOD's of CSE/EEE/ECE/IT/Civil/Mech/
S&H/CPD Cell/Library/Physical Education
Principal File. Office Copy.

All Committee Members.



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI – 600055
NBA AND ACADEMICS
MINUTES OF THE MEETING



AGENDA	Discipline and Welfare Committee General Meeting		
DATE & TIME	22.11.2021 at 04:00PM	DEPARTMENT	All Department
PREPARED BY	Asst. Prof. Bhuvanewari Raja	NO. OF PAGES	VENUE
		03	

1.Meeting Objectives

- 1. Introduction of Committee members
- 2. Role of Committee members

2.Members Present

Dr. S. SATHISH – Principal/ Chairman
 Dr. A. S. Salma Banu –HOD/ECE/ Lady Faculty member
 Er. M. S Rajan – HOD/EEE
 Dr. K. Suresh Kumar – Associate Professor/ S&H
 Ms. Bhuvanewari Raja – Assissant Professor/S&H/ Student Counsellor (Faculty)
 Mr. J. Mohamed Abithayar – Assissant Professor/S&H/ Deputy Warden of Men’s Hostel
 Er. J. Habeeb Rahman – Deputy Warden of Men’s Hostel
 Ms. Juvin Paula – Assissant Professor /S&H/ Deputy Warden of Women’s Hostel

Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Role and Responsibilities of the Committee members	<ul style="list-style-type: none"> ❖ Chairman Dr. S. SATHISH welcomed the members of the Committee and introduced the members of the Committee to the department Faculty Members. ❖ The Chairperson then read out the roles and responsibilities of the committee. The roles and responsibilities of the committee as listed out by the Chairperson are as follows: <ol style="list-style-type: none"> 1. To maintain and enforce strict discipline within the college campus. 2. To ensure that students wear masks and maintain social distancing. 3. All the students should wear their ID Cards while they are in the campus and their respective class rooms.

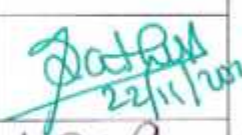
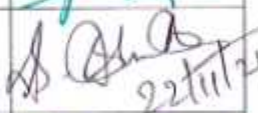
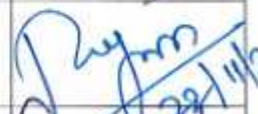
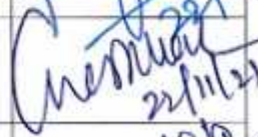
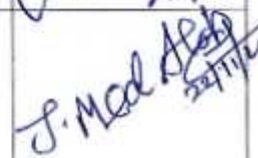



	<ol style="list-style-type: none"> 4. In case of any violation of dress code or disturbance in the class, the ID Card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the Disciplinary Committee members. 5. During the lecture and practical hours no student should be allowed to sit in the parking area, canteen or anywhere in the campus. Likewise, no student should be allowed to leave the campus early without prior permission from the concerned authorities. 6. In case of any misbehaviour or violation of the college rules, the ID Cards of the students will be kept with the Disciplinary Committee members till the enquiry is over. 7. No student should be allowed to use mobile phone anywhere inside the campus during college hours. <ul style="list-style-type: none"> ❖ The Chairman then asked for suggestions from the committee members which could be followed to enforce strict discipline. ❖ The Committee members thanked the Chairperson for the assigned roles and duties which they confirmed to follow diligently.
Conclusion	<ul style="list-style-type: none"> ❖ The meeting ended with thanks.


 22/11/21
PREPARED BY


 22/11/21
PRINCIPAL

PRINCIPAL
AALIM MUHAMMED SALEG
COLLEGE OF ENGINEERING

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Dr. S. SATHISH	Principal	Chairperson	 22/11/2021
2	Dr. A.S. Salma Banu	Associate Professor / ECE	Convener	 22/11/21
3	Er. M.S Rajan	Assistant Professor /EEE	Co - Convener	 22/11/21
4	Dr. K. Suresh Kumar	Assistant Professor /S&H	Member	 22/11/21
5	Mr. J.Mohamed Abithayar	Assistant Professor / Deputy Warden of Men's Hostel	Member	 22/11/21
6	Er. J. Habeeb Rahman	Assistant Professor / Deputy Warden of Men's Hostel	Member	 22/11/2021
7	Ms. A. Juvin Paula	Assistant Professor / Deputy Warden of Women's Hostel	Member	 22/11/2021
8	Mrs..Bhuvanewari Raja	Assistant Professor / S&H	Member	 22/11/2021



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

MUTHAPUDUPET, AVADI IAF, CHENNAI - 600055



Discipline and Welfare committee

Action Taken Report

Date: 24.11.2021

Observations	Action Taken Report by Principal
1) Few Students were not following COVID 19 SOPs such as Wearing mask and Social distance.	<ul style="list-style-type: none">➤ Students were given awareness class wise about the COVID 19 SOPs by Dr. Suresh Kumar, NSS Programme Officer➤ Awareness posters had been displayed in common venues.
2) Some students were not following the rules of the Institution such as Punctuality, Wearing the ID cards, Hairdressing and Formal dress code	The Class In charges and Class Counselors are instructed by the HOD to Counsel the defaulters to follow the rules of the college.
3) Regularity	The Student was counseled by the Counselor and also informed to the parents
4) Usage of Mobile Phone in working hours	Department wise Mobile Phone checking squads was formed to check the students possessing Mobile Phones and will be seized if it is in switched on mode


Co-convener


Convener


Principal

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI - 55



ANTI-RAGGING COMMITTEE MEETING CIRCULAR

Lr.No: AMSCE/ANTI-RAGGING /CIRCULAR/2021--2022/01

24/11/2021

All the Members of the Anti-Ragging Committee are hereby informed that the Anti-Ragging Committee Meeting has been convened on 26th November 2021, at 12.00 noon in the Principals Chamber.

Agenda

1. Constitution of Anti ragging committee.
2. Anti-ragging squads to maintain vigil, oversight and patrolling functions.

All the Members are cordially invited to attend the meeting.

Sathish
24/11/2021
Dr. S.Sathish
PRINCIPAL

AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

Copy to:

Trustee- Administrator
HOD's of CSE/EEE/ECE/IT/Civil/Mech/
S&H/CPD Cell/Library/Physical Education
Principal File, Office Copy,

All Committee Members:

1. Dr.K.Suresh kumar Co- Convener
2. Mr. D.Raji, Police Inspector Muthapudupet Police Station
3. Mr. R.Subramanian, Revenue Dept. Tiruvallur taluk
4. Mr.T.R. Sarathivasan official of NGO
5. Mr. Abu Salif AN Parent
6. Mr.Mohamed Raseth M. (III Mech) Student
7. Mr. D.Manoj Kumar (III CSE) Student
8. Mr. S.Babu O.S

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI –IAF, CHENNAI-600055
Anti-Ragging Committee / Minutes of Meeting

AGENDA	Anti-Ragging		
DATE & TIME	26.11.2021 at 12.noon	DEPARTMENT	Anti-Ragging
PREPARED BY	Dr.K.Suresh kumar Asso.Prof/ Physics	NO. OF PAGES	Principal Chamber
		01	

1.Meeting Objectives

Constitution of Anti ragging committee and flying squad.

2.Members Present

The following members attended the meeting.

1. Dr.K.Suresh kumar, Co- Convener
2. Mr.D.Raji, Police Inspector, Muthapudupet Police Station
3. Mr., Revenue Dept. Tiruvallur taluk
4. Mr. T.R.Sarthivasan,NGO
5. Mr. Abu Salif AN Parent
6. Mr. Mohamed Raseth M. (III Mech) Student
7. Mr.D.Manoj Kumar (III CSE) Student
8. Mr. S.Babu O.S

3.Agenda and Notes, Decision, Discussions and Issues

1. Constitution of Anti ragging committee headed by Head of Institution and consisting of representatives of civil and public administrations, NGOs, faculty, Parents, students and non-teaching staff.
2. Anti-ragging squads to maintain vigil, oversight and patrolling functions. The Squads have to make surprise visits on hostels, and other places vulnerable for ragging Activities. Reports on the visits have to be made by the members of the squad.

Conclusion: The meeting ended with thanks.

Cue Anil
Co-Convener

Suresh
Convener
 26/11/2021

Suresh
Principal
 26/11/2021

PRINCIPAL
 AALIM MUHAMMED SALEGH
 COLLEGE OF ENGINEERING

PRINCIPAL
 AALIM MUHAMMED SALEGH
 COLLEGE OF ENGINEERING

SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

Name of the Member	Designation	Role	Signature
Dr. K. Suresh Kumar	Asso. Professor / Physics	Co-Convener	<i>Suresh Kumar</i> 26/11/21
Mr.D.Raji,	Police Inspector	Member	<i>Raji</i> 26/11/21
Mr. R.Subramanian	Revenue Dept	Member	<i>Subramanian</i> 26/11/21
Mr. T.R.Sarthivasan	NGO	Member	<i>Sarthivasan</i> 26/11/21
Mr.Abu Salif AN	Representative of Parents	Member	<i>Abu Salif</i> 26/11/21
Mr.D.Manoj Kumar (III CSE)	Representative of Students	Member	<i>Manoj Kumar</i> 26/11/21
Mr. Mohamed Raseth M. (III Mech. Engg)	Representative of Students	Member	<i>Mohamed Raseth M.</i> 26/11/21
Mr. S.Babu O.S	Representative of Non-Teaching	Member	<i>S.Babu</i> 26/11/21

Suresh Kumar
 26/11/21
 (DR.K.SURESH KUMAR)



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI - 55



Periodical report on Anti-ragging Measures taken by the Educational Institution

s.no	Details	Remarks
1	Whether Anti-ragging committee formed	YES
2	Whether Students are included in the committee	YES
3	Whether Anti-ragging Squad formed	YES
4.	Number of cases reported	NO
5.	Action taken on complaints	NO
6.	Whether FIR filed	NO
7.	Whether website addresses and phone number of the committee members are printed in the ID cards of students for registering complaints	YES
8.	Whether separate Hostels are provided for First year students	YES
9.	Whether CCTV cameras have been installed	YES
10.	Whether awareness was created among the students about the legal punishments as per court of law	YES

[Signature]
26/11/2021
PRINCIPAL

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI - IAF, CHENNAI - 55

Lr.No: AMSCE/ HOSTEL COMMITTEE /CIRCULAR/2021-2022/01

03/08/2021

HOSTEL COMMITTEE MEETING CIRCULAR

All the Members of the Hostel Committee are hereby informed that the Hostel Committee Meeting is scheduled on 05th August 2021, at 02.00 pm in the Central Library.

Agenda

1. Discussion about the needs for hostel and hostel rooms.
2. First year hostel admission.
3. Standard operating Procedures (SOP) follow up in hostel
4. Allotment of Hostel duty

All the Members are cordially invited to attend the meeting.



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Trustee- Administrator
HOD's of CSE/EEE/ECE/IT/Civil/Mech/
S&H/CPD Cell/Library/Physical Education
Principal File, Office Copy,

All Committee Members:

Dr. M. AFZAL ALI BAIG

**PRINCIPAL
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING**



AALIM MUHAMMED SALEGH COLLEGE OF

ENGINEERING

AVADI –IAF, CHENNAI-600055

HOSTEL COMMITTEE/Minutes of Meeting

AGENDA	Hostel Arrangement			
DATE & TIME	05.08.2021 at 02.00 pm	DEPARTMENT	All Department Committee Members	
PREPARED BY	Mr. Mohamed Abithayar J Asst. Prof / Maths	NO. OF PAGES	VENUE	Central Library
		03		

1.Meeting Objectives

1. Discussion about the needs for hostel and hostel rooms.
2. First year hostel admission.
3. Standard operating Procedures (SOP) follow up in hostel
4. Allotment of Hostel duty

2.Members Present

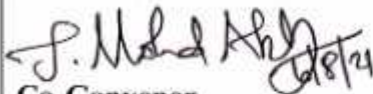
The following members attended the meeting.

- | | |
|----------------------------|----------------------------|
| 1. Dr. M. Afzal Ali Baig | Principal / Warden |
| 2. Mr. Mohamed Abithayar J | Assistant Professor/ S&H |
| 3. Mr. Zunaithur Rahman D | Assistant Professor/ Civil |
| 4. Mr. Habeeb Rahman J | Assistant Professor/Mech |
| 5. Mr. Khadar Shahib | Assistant Professor/ECE |
| 6. Mr. A. Santhana Meera | Campus Engineer |
| 7. Mr. Abdullah B | Campus Manager |
| 8. Mr. Faharul Fayaz | Hostel and Mess Incharge |

3. Agenda and Notes, Decision, Discussions and Issues

Topics	Discussion
General Discussion	<p>Principal welcomed the members present for the meeting</p> <p>The following points were discussed in the meeting. They are: -</p> <ol style="list-style-type: none">1. Three registration counters are allotted for hostel admission.2. SOP must be followed while allotting rooms for the first years. Minimum 2 students to maximum 3 students per room can be allotted.3. Rooms, corridors and toilets must be disinfected once a week.4. Attendance should be monitored regularly by the deputy wardens and the caretakers.5. In case of student's illness, one faculty member must accompany the student in the ambulance.6. Students should enter the hostel before 8.00 pm in the evening.7. Faculty members should be allotted to monitor hostel students for working days. schedule should be prepared for the same.8. Deputy wardens should monitor the maintenance works and the same should be reported to the warden.


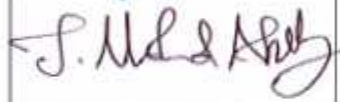



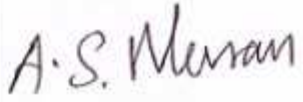


Conclusion: The meeting ended with thanks.


Co-Convener


Principal / Warden

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

S.No	Name	Designation	Role	Signature
1	Prof. Dr. M. Afzal Ali Baig	Principal	Convener	
2	Mr. Mohamed Abithayar J	Assistant Professor/ S&H	Co- Convener	
3	Mr. Habeeb Rahman J	Assistant Professor/ Mech	Member	
4	Mr. Zunaithur Rahman D	Assistant Professor/ Civil	Member	
5	Mr. Khadar Shahib	Assistant Professor/ECE	Member	
6	Mr. A. Santhana Meera	Campus Engineer	Member	
7	Mr. Abdullah B	Campus Manager	Member	
8	Mr. Faharul Fayaz	Hostel and Mess Incharge	Member	



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI –IAF, CHENNAI - 55

Lr.No: AMSCE/ MESS COMMITTEE /CIRCULAR/2020-2021/01

03/08/2021

MESS COMMITTEE MEETING CIRCULAR

All the Members of the Mess Committee are hereby informed that the Mess Committee Meeting is scheduled on 05th August 2021, at 04.30 pm in the Central Library.

Agenda

Stock Arrangement

Standard operating Procedures (SOP) follow up in Mess.

All the Members are cordially invited to attend the meeting.



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HOD's of CSE/EEE/ECE/IT/Civil/Mech/
S&H/CPD Cell/Library/Physical Education
Principal File, Office Copy,

All Committee Members:

Dr. M. AFZAL ALI BAIG

**PRINCIPAL
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING**



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI –IAF, CHENNAI-600055

MESS COMMITTEE / Minutes of Meeting

AGENDA	Mess Committee Meeting		
DATE & TIME	05.08.2021 at 04.30 pm	DEPARTMENT	All Department Committee Members
PREPARED BY	Mr. Mohamed Abithayar J Asst. Prof / Maths	NO. OF PAGES	Central Library
		03	
VENUE			

1.Meeting Objectives

1. Stock Arrangement.
2. Standard operating Procedures (SOP) follow up in Mess.

2.Members Present

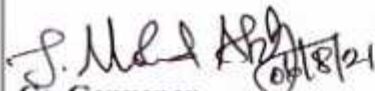
The following members attended the meeting.

- | | |
|----------------------------|-----------------------------|
| 1. Dr. M. Afzal Ali Baig | Principal / Warden |
| 2. Mr. Mohamed Abithayar J | Assistant Professor/ S&H |
| 3. Mr. Zunaithur Rahman D | Assistant Professor/ Civil |
| 4. Mr. Habeeb Rahman J | Assistant Professor/Mech |
| 5. Ms. Juvin Paula A | Assistant Professor/Physics |
| 6. Mr. Khadar Shahib | Assistant Professor/ECE |
| 7. Mr. A. Santhana Meera | Campus Engineer |
| 8. Mr. Abdullah B | Campus Manager |
| 9. Mr. Faharul Fayaz | Hostel and Mess Incharge |
| 10. Mr. Sathick | Mess Incharge |

3. Agenda and Notes, Decision, Discussions and Issues

Topics	Discussion
General Discussion	<p>Principal welcomed the members present for the meeting</p> <p>The following points were discussed in the meeting. They are: -</p> <ol style="list-style-type: none">1. The groceries must be purchased on monthly basis by the approval of trustee administrator.2. The serving time for the meal should be scheduled and it must be well informed to students.3. The maintenance team and the campus manager must ensure the RO water facility and the availability of drinking water floor wise.4. The general hygiene and COVID SOP must be followed during the serving time.

Conclusion: The meeting ended with thanks.


Co-Convener


Principal

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

S.No	Name	Designation	Role	Signature
1	Prof. Dr. M. Afzal Ali Baig	Principal	Convener	
2	Mr. Mohamed Abithayar J	Assistant Professor/ S&H	Co- Convener	
3	Mr. Zunaithur Rahman D	Assistant Professor/ Civil	Member	
4	Mr. Habeeb Rahman J	Assistant Professor/Mech	Member	
5	Ms. A. Juvin Paula	Assistant Professor/Physics	Member	
6	Mr. Khadar Shahib	Assistant Professor/ECE	Member	
7	Mr. A. Santhana Meera	Campus Engineer	Member	
8	Mr. Abdullah B	Campus Manager	Member	
9	Mr. Faharul Fayaz	Hostel and Mess Incharge	Member	
10	Mr. Sathick	Mess Incharge	Member	



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

MUTHAPUDUPET, AVADI IAF, CHENNAI - 600055



Mess Committee Action Taken Report

Date: 06.08.2021

Observations	Action Taken Report by Principal
<ol style="list-style-type: none">1) Hand Sanitizer and Soaps are not available in common places and toilets.2) COVID-19 SOPs are not maintained.3) Social Distance markings are not proper.	<ul style="list-style-type: none">• Campus manager was informed about the Hand Sanitizer and Soaps in each Toilets.• Instructed the Mess In-charge to adhere the SOPs.• Campus manager was informed about the markings.

J. Mohd Ashraf
Co-convener
06/08/21

A. A. A.
Convener
06/08/21

A. A. A.
Principal
06/08/21
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI -IAF, CHENNAI - 55

Cr.No: AMSCE/TRANSP/CIRCULAR/2021-22/01

14/12/2021

TRANSPORT COMMITTEE MEETING CIRCULAR

This is to inform that the Transport Committee Meeting is scheduled on 15th December, 2021, (Wednesday), between 11.00 AM and 12.00 PM in the IQAC chamber. All the members of the committee are requested to attend the meeting without fail.

Agenda

1. Review on the availability of bus to the students in the existing routes.
2. Review on the complaint raised by parents regarding boarding and dropping place.
3. General instructions for the drivers and students.


Ms. Bhuvanecswari Raja

Co- Convener – Transport Committee


Dr. S. SATHISH

Principal
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

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Committee Members:

Asso. Prof. Dr. M. Amanullah / Member
Asso. Prof. Dr. A.S. Salma Banu / Member
Asst Prof. S. Rajesh Kanna / Member
Asst Prof. K. Khaja Mohideen/ Member
Asst. Prof. N.S. Nancy Jabarani / Member
Mr. Bava Maitheen M / Member



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI -IAF, CHENNAI-600055

Transport Committee/Minutes of Meeting

AGENDA	Committee Meeting			
DATE & TIME	15.12.2021 at 11.00 A.M		DEPARTMENT	Transport Committee
PREPARED BY	Ms. Bhuvaneshwari Raja	NO. OF PAGES	VENUE	IQAC Chamber
		01		

1.Meeting Objectives

1. Review on the availability of bus services to the students in the existing routes
2. Review on the complaint raised by parents regarding boarding and dropping place.

2.Members Present

The following members attended the meeting:

- Prof. Dr. S. Sathish / Convener
Asst.Prof. Bhuvaneshwari Raja/ Co-Convener
so. Prof. Dr. M. Amanullah / Member
Asso. Prof. Dr. A.S. Salma Banu / Member
Asst. Prof. S. Rajesh Kanna / Member
Asst. Prof. K. Khaja Mohideen/ Member
Asst. Prof. N.S. Nancy Jabarani / Member
Mr. Bava Maitheen M / Member

3.Agenda and Notes,Decision,Discussions and Issues

The Agenda of the meeting is to review on the availability of bus services to the students in the existing routes, to review on the complaint raised by parents regarding boarding and dropping place and general instructions for the drivers and students.

Points discussed in the meeting are:

1. Transport Supervisor Mr.M. BavaMaitheen put forth the details of the bus services provided for the students in the academic year 2020-21 and the extension of services required for the academic year 2021-22
2. Convener and The Principal, Prof. Dr. S. Sathish welcomed suggestions from the members.
3. The members unanimously agreed to the schedule and the boarding , dropping place is rectified as per the request from parents by the transport supervisor for the academic year 2021-22.

Conclusion: The meeting ended with thanks.


Co-Convener


Convener


Principal

PRINCIPAL

AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

Transport Committee Meeting
Attendees List dated 15.12.2021

S NO.	NAME	DESIGNATION	ROLE	SIGNATURE
1.	Dr. S. Sathish	Principal	Convener	<i>Sathish</i>
2.	Mrs. Bhuvaneshwari Raja	Assistant Professor / S&H	Co-Convener	<i>Bhuvaneshwari Raja</i>
3.	Dr. M. Amanullah	Associate Professor & Head / IT	Member	<i>M. Amanullah</i>
4.	Dr. A.S. Salma Banu	Associate Professor & Head / ECE	Member	<i>A.S. Salma Banu</i> 15/12/21
5.	Mr. S. Rajesh Kanna	Assistant Professor / EEE	Member	<i>S. Rajesh Kanna</i>
6.	Mr.K. Khaja Mohideen	Assistant Professor / IT	Member	<i>K. Khaja Mohideen</i>
7.	Mrs. N.S. Nancy Jabarani	Assistant Professor/ S&H	Member	<i>Nancy Jabarani</i>
8.	Mr. Bava Maitheen	Transport supervisor	Member	<i>H. Bava Maitheen</i>

Sathish
15/12/2021

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

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**AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
MUTHAPUDUPET, AVADI IAF, CHENNAI-600055
TRANSPORT COMMITTEE REPORT SUBMITTED BY IQAC MEMBERS**

Date & day: 22.12.2021 (Wednesday)

OBSERVATIONS	ACTION TAKEN REPORT BY PRINCIPAL
Boarding and Dropping place of a student to be done properly. It should not be changed according to the situation(Metro rail work).	Problem resolved by the Transport Supervisor within one week . Even though covering distance is far, the boarding and dropping points are followed as per schedule. This has been resolved and signed by Co-convenor and The Principal.


22/12/2021
Co- Convenor


22/12/2021
Convenor


22/12/2021
Principal

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

CIRCULAR



Lr. No. AMSCE/SC-ST CELL/CIRCULAR/2021-22/01

24/11/2021

SC/ST COMMITTEE MEETING CIRCULAR

All the Members of the SC/ST Committee are hereby informed that the SC/ST Committee Meeting has been convened on 26th of November 2021, at 11.00 a.m in the Principal Chamber.

Agenda

1. Various Scholarships and schemes from the government has to be intimated to the 1st year and Lateral Entry students

All the Members are cordially invited to attend the meeting.


24.11.2021
Dr. S.SATHISH

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

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All Committee Members:

1. Dr.K.Suresh kumar Asso.Prof - SC/ST Coordinator
2. Er.M.S.Rajan Asst.Prof / HOD EEE- Member
3. Ms.A.ASHMA Asst.Prof / HOD 1st year
4. Er.V. Kalpana Asst.Prof, CIVIL Engg. Dept.

**AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI, CHENNAI - 600 055.**

MINUTES OF MEETING

AGENDA	Various Scholarships and schemes from the government has to be intimated to the 1 st year and Lateral Entry students		
DATE & TIME	26/11/21 11.00 a.m	DEPARTMENT	SC/ST DEVELOPMENT CELL
PREPARED BY	Dr.K.SURESH KUMAR Asso.Prof SC/ST Coordinator	VENUE	Principal chamber

1.Meeting Objectives

Various Scholarships and schemes from the government has to be intimated to the 1st year and Lateral Entry students

2.Members Present

Prof. Dr.S.Sathish -Principal
Dr.K.Suresh kumar Asso.Prof - SC/ST Cell Co-Ordinator
Er.M.S.Rajan Asst.Prof / HOD EEE- Member
Ms.A.ASHIMA Asst.Prof / HOD 1st year
Er. V. Kalpana Asst.Prof, CIVIL Engg. Dept.

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Introduction	<p>The meeting was chaired by Prof. Dr. S.Sathish, Principal Aalim Muhammad Salegh College of Engineering.</p> <p>And further Asst.Prof/EEE HOD Er. M.S.Rajan, Asst.Prof/ Civil Engg. Er.V.Kalpana , Asst.Prof Ms.A.Ashma First Year HoD, Cell Co-ordinator and SC/ST students were attended.</p> <p>Principal sir welcomed all for the meeting.</p> <ul style="list-style-type: none"> ➤ Various Scholarships and schemes from the government has to be intimated to the 1st year and Lateral Entry students. ➤ Distribution of Scholarship application forms to the students. <p>The meeting was conducted to discuss the effect of pandemic among SC/ST students</p>

Ideas & Discussion	THE FOLLOWING POINTS WERE DISCUSSED DURING MEETING
	<p>1.. Various Scholarships and schemes from the government has to be intimated to the students</p> <p>2. It was highlighted that SC/ST quota seats were not filled in our college because of higher education awareness.</p> <p>3. Principal sir asked the students to inform all the SC/ST students on the campus about SC/ST developmental activities.</p>

Signatures of the members attended for the meeting.

Prof. Dr.S.Sathish -Principal	
Dr.K.SURESH KUMAR., Asso.Prof Coordinator SC/ST Cell	
Ms.A.ASHMA Asst.Prof / 1 st year HOD	
Er.M.S.Rajan Asst.Prof / HOD EEE	
Er.V. Kalpana Asst.Prof, CIVIL Engg. Dept.	



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING



SC/ST DEVELOPMENT CELL (2021-22)

Registration Number	Student Name	Dept	Gender	DOB	Blood group	Seat type	Student mobile	Student email	Student type	Community	Religion	Batch	MODE
110121104007	AKASH S V	CSE	M	15/06/2004	B positive	GQ	9884279315	akashwasumachi123@gmail.com	H	SC (A)	HINDU	2021-2022	R
110121104018	BALAJI R	CSE	M	08/06/2002	O+ve	GQ	8124671477	bala.jriyas223@gmail.com	H	SC (A)	HINDU	2021-2022	R
110121104037	MANOJ A	CSE	M	23/04/2003	B +ve	GQ	8939892256	manoj23042003@gmail.com	DS	SC	HINDU	2021-2022	R
110121104072	NIVEDHA P M	CSE	F	11/04/2001	B+ve	MQ	6384101354	niv110401@gmail.com	DS	SC	HINDU	2021-2022	R
110121104076	RAJA PANDI S	CSE	M	25/10/2003	O+	GQ	9940338170	rajspandis087@gmail.com	DS	SC	HINDU	2021-2022	R
110121104077	RANISHA R	CSE	F	02/03/2004	A+	GQ	9940333151	arsamy73@gmail.com	DS	SC	HINDU	2021-2022	R
110121106043	NIRMAL B	ECE	M	14/02/2004	B positive	GQ	6369816186	nirmalgarner1428@gmail.com	DS	SC	HINDU	2021-2022	R
110121106045	PRASHANTH M	ECE	M	07/12/2002	B+	MQ	7305704097	prashanthmuru712@gmail.com	DS	ST	HINDU	2021-2022	R
110121205010	DHILIP A	IT	M	18/04/2004	Ab+	GQ	9884622280	ayyasamydhilip@gmail.com	H	SC	HINDU	2021-2022	R
110121205042	PRABHAKARAN R	IT	M	26/08/2002	B+ev	GQ	9345561949	prabhakaranravi51@gmail.com	H	SC (A)	HINDU	2021-2022	R
110121205046	RAVI KUMAR A	IT	M	22/09/2003	O+ve	GQ	8668049089	ravikumara445588@gmail.com	DS	SC	HINDU	2021-2022	R
110121205049	SHABENDAR D	IT	M	10/04/2004	O+	GQ	9551819383	shabendar46@gmail.com	DS	Others	HINDU	2021-2022	R

(Signature)
2021/11/2021

SC/ST CELL CO-ORDINATOR

(Signature)
24/11/2021

PRINCIPAL

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
SC/ST DEVELOPMENT CELL



The SC/ST development cell meeting was conducted on 29.11.2021 by Prof. Dr. S.Sathish, Principal along with Dr.K.Suresh kumar SC/ST Cell Co-Ordinator and SC/ST students of 1st Year B.E/B.Tech . In the meeting Principal discussed various scholarships, Government schemes for the students and lastly, He distributed Scholarship Application forms to the Students.



Fig: Prof. Dr. S.Sathish Principal, Distributing Scholarship Application forms to the students

Sathish
29.11.2021
Principal

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

பதிவஞ்சல் மூலம் / மின்னஞ்சல் மூலமாக

ஆதிதிராவிடர் நலத்துறை

அனுப்புநர்,

பெறுநர்,

ஆணையர்,
ஆதிதிராவிடர் நல ஆணையரகம்,
சேப்பாக்கம்,
சென்னை- 05

அனைத்து கல்வி நிறுவனங்கள்
(மாவட்ட ஆதிதிராவிடர் மற்றும்
பழங்குடியினர் நல அலுவலர் மூலம்)

ந.க.எண்.எல்4/14527/2022 நாள்: 20.05.2022

அய்யா/ அம்மையர்,

பொருள்: ஆதிந - போஸ்ட் மெட்ரிக் கல்வி
உதவித்தொகை - 2022-2023 -
பள்ளி/கல்லூரிகளுக்கு சுற்றறிக்கை அனுப்புவது
- தொடர்பாக

பார்வை: சம்மந்தப்பட்ட ஆவணங்கள்

....

2022-2023 ஆம் கல்வியாண்டு முதல் போஸ்ட் மெட்ரிக் கல்வி
உதவித்தொகை திட்டத்தின் கீழ் கல்வி உதவித்தொகை விண்ணப்பிக்கப்படும்
மாணாக்கர்கள் மற்றும் கல்வி நிறுவனங்கள் அளவில் தயார் நிலையில் வைக்க
வேண்டிய முக்கிய பொருண்மைகள் பின்வருமாறு.

1. அனைத்து பள்ளி / கல்லூரிகளுக்கும் UDISE / AISHE Code பெற்றிருக்க
வேண்டும். ஏற்கனவே பெற்றிருப்பின் அவை பயன்பாட்டில் இருப்பதை
உறுதி செய்ய வேண்டும்.

2. அனைத்து பள்ளி/கல்லூரிகளிலும் மாணவர்கள் கல்வி உதவித்தொகை விண்ணப்பிப்பது குறித்து உதவி செய்யும் பொருட்டு, Scholarship Help desk ஒன்றை அமைத்திட வேண்டும்.
3. பள்ளி / கல்லூரிகளில் கல்வி உதவித்தொகைக்கென Nodal Officer நியமித்திட வேண்டும்.
4. மாணாக்கரின் பெயர் கல்வி சான்றிதழ்களில் (10ஆம் மற்றும் 12ஆம் வகுப்பு) உள்ளவாறு ஆதாரில் இடம்பெற்றுள்ளதை உறுதி செய்ய வேண்டும் . அவ்வாறு இல்லையெனில், பள்ளி சான்றிதழ்களில் இடம்பெற்றுள்ளவாறு மாணாக்கரின் பெயர் ஆதாரில் மாற்றம் செய்யப்படவேண்டும் .
5. மாணாக்கர்கள் கட்டாயம் இணையவழி மூலம் (Online) வருமான சான்றிதழ் மற்றும் சாதி சான்றிதழ்கள் பெற்றிருக்க வேண்டும்.
6. மாணாக்கரின் ஆதார் எண், அம்மாணவரின் வங்கி கணக்குடன் இணைக்கப்பட்டிருப்பதை உறுதி செய்ய வேண்டும்.
7. மாணாக்கரின் பெயரில் வங்கி கணக்கு எண் இருத்தல் வேண்டும். அவ்வாறு இருக்கும் பட்சத்தில், அவ்வங்கி கணக்கு எண் செயல்பாட்டில் உள்ளதை உறுதி செய்ய வேண்டும்.
8. மாணாக்கரின் வங்கி கணக்கில் இடம் பெற்றுள்ள பெயர், அம்மாணாக்கரின் பள்ளி சான்றிதழ்களில் உள்ளவாறு இடம்பெற்றுள்ளனவா என்பதை உறுதி செய்ய வேண்டும்.

மேற்கண்ட விவரங்களை தங்கள் மாவட்டத்தில் இயங்கி வரும்
அனைத்து பள்ளி / கல்லூரிகளுக்கு தெரிவித்து, தெரிவிக்கப்பட்டதன்
விவரத்தினை இவ்வலுவலகத்திற்கு அளிக்குமாறு கேட்டுக்கொள்ளப்படுகிறது.

ஆதிதிராவிடர் நல ஆணையருக்காக

Dr. [Signature]
20/11/2022

[Signature]
20/11/2022
PRINCIPAL
AALIM MULLA MOHAMMED SALEEM
COLLEGE OF EDUCATION

Salem Mohammed Saleem College of Engineering
 Celebrating 22nd Anniversary
 22 DEC 2021
 GPS Map Camera

ROLE OF YOUTH IN FUTURE INDIA
 Rasa Yala Justice M. KARPICKA VIMAYAGAM

Chennai, Tamil Nadu, India
 Ams college of Engg muthapudupet, IAF, avadi, Muthapudupet, Chennai, Tamil Nadu 600055,
 India
 Lat 13.147405°
 Long 80.059114°
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Chennai, Tamil Nadu, India
 Ams college of Engg muthapudupet, IAF, avadi, Muthapudupet, Chennai, Tamil Nadu 600055,
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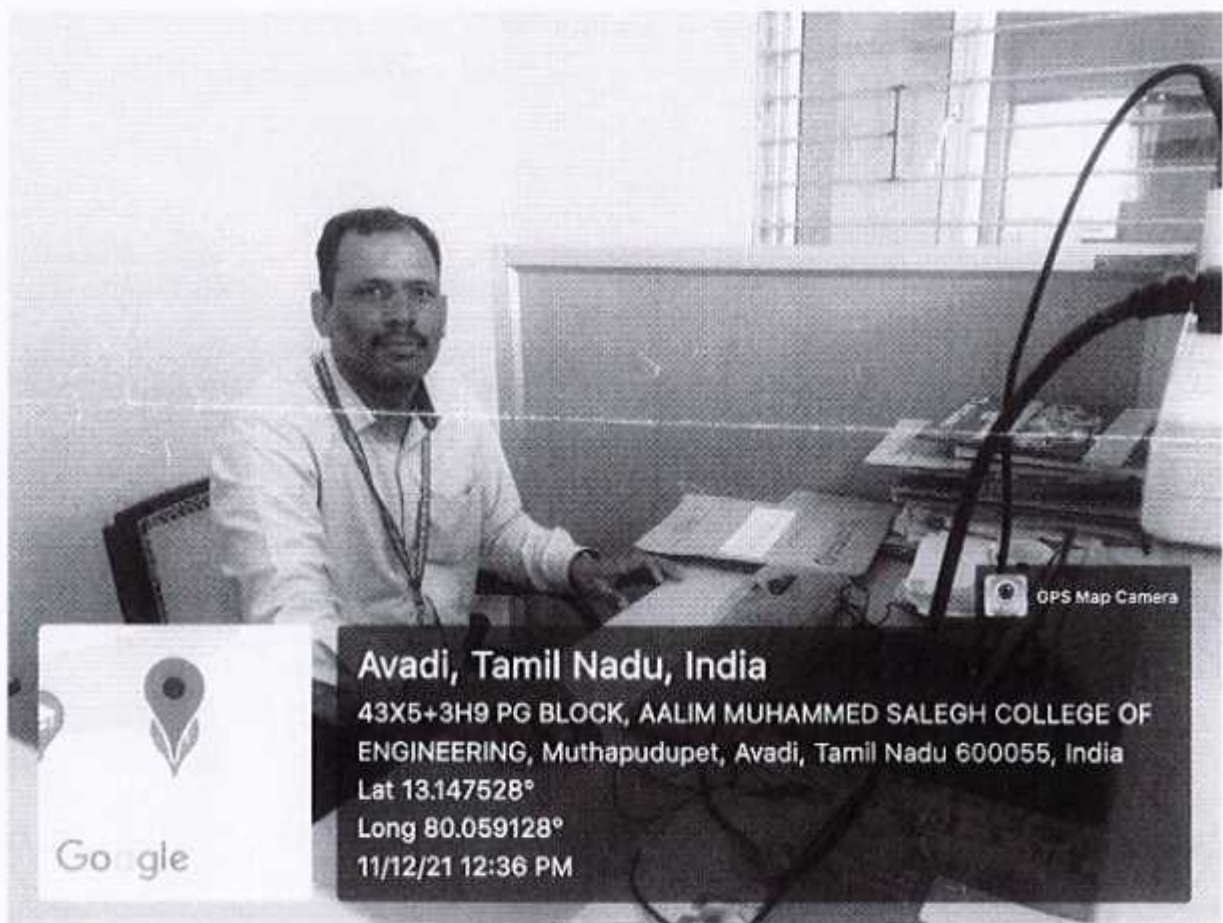
Chennai, Tamil Nadu, India
 Ams college of Engg muthapudupet, IAF, avadi, Muthapudupet, Chennai, Tamil Nadu 600055,
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Chennai, Tamil Nadu, India
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**AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING, MUTHAPUDUPET,
AVADI IAF, CHENNAI 600055**

SC/ST FACILITATION CENTRE/ SCHOLARSHIP HELP DESK

Dr.K.SURESH KUMAR., M.Sc., M.Phil., PhD
Associate Professor of Physics
SC/ST Cell Co-ordinator



Sathya
11.12.2021
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

**AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING,
MUTHAPUDUPET, AVADI IAF, CHENNAI 600055**

SC/ST DEVELOPMENT CELL 2021-22

SC/ST CELL COMMITTEE MEMBERS

1. Prof. Dr.S.Sathish – Principal – Chairman
2. Dr.K.Sureshkumar -Asso.Prof/Physics SC/ST - Cell Co-Ordinator
3. Ms.A.Ashma- Asst.Prof /I year HOD – Member
4. Er.M.S.Rajan -Asst.Prof / HOD EEE Dept.- Member
5. Er.V.Kalpana - Asst.Prof / CIVIL Dept. - Member



Sathish
11-12-2021
PRINCIPAL

**PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING**

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI -IAF, CHENNAI - 55

Lr.No: AMSCE/WGRC/CIRCULAR/2021-2022/01

5/11/2021

WOMEN GRIEVANCES AND REDRESSAL COMMITTEE MEETING CIRCULAR

All the Members of the Women Grievances and Redressal Committee are hereby informed that the Women Grievances and Redressal Committee Meeting has been convened on 8th November 2021 (Monday), at 04.00 PM in the IQAC Chamber, AMSCE.

Agenda

1. Introduction of Committee members
2. Measures to ensure safety of women

All the Members are cordially invited to attend the meeting.



Asso. Prof. Dr. A.S. Salma Banu

Convener

Copy to:

Trustee- Administrator
HOD's of CSE/EEE/ECE/IT/Civil/Mech/
S&H/CPD Cell/Library/Physical Education
Principal File,Office Copy,
All Committee Members.

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING**AVADI - IAF, CHENNAI – 600055****MINUTES OF THE MEETING**

AGENDA	Women Grievances Cum Redressal Committee General Meeting		
DATE & TIME	08.11. 2021 at 04:00PM	DEPARTMENT	NA
PREPARED BY	Prof. Dr. A. S. Salma Banu	NO. OF PAGES	VENUE
		02	
			IQAC Chamber

1.Meeting Objectives

1. Introduction of Committee members
2. Measures to ensure Safety of women

2.Members Present

Prof. Dr. A. S. Salma Banu / Assoc.Prof./ECE	- Lady Faculty Member
Asst Prof. Bhuvaneshwari Raja / Asst. Prof./ S&H	- Lady Faculty Member
Dr. P. Kamala Glory / Campus Medical Officer	- Physician
Dr. V. Uma/Suyam Managing Trustee	- Social Worker

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Measures to ensure the Safety of women	<ul style="list-style-type: none"> ❖ Prof. Dr. A. S. Salma Banu, Convener welcomed all the members of the Committee and proposed the objective of the meeting is convened. ❖ The proper measures should be taken to ensure the safety of women students inside the campus. ❖ Based on the discussion by the committee, the following measures were framed and was decided to follow: <ol style="list-style-type: none"> 1. To achieve gender equality; stopped the gender bias and discrimination. 2. To eradicate sexual harassment. 3. To arrange squad duties at the department premises. 4. Ensure safety and security inside the campus. 5. All the faculty members should inform any kind of harassment to the concerned HODs. ❖ Prof. Dr. A. S. Salma Banu suggested with the Committee members

	<p>to share their opinions that could be followed to enforce safety of women inside the campus. The Committee members agreed with the points discussed by the Committee Convener and ensured to prioritize the safety of women students.</p> <p>Prof. Dr. A. S. Salma Banu informed the Committee Members that none of the grievance has been reported and brought to the notice of the Committee during the session.</p>
Conclusion	❖ The meeting ended with thanks.

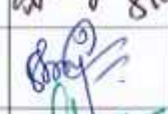
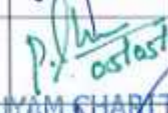

CO-CONVENER


CONVENER


PRINCIPAL

PRINCIPAL
NALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

SIGNATURE OF THE FACULTY MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Prof. Dr. A. S. Salma Banu	Associate Professor / ECE	Convener	
2	Asst Prof. Bhuvaneshwari Raja	Assistant Professor / Mathematics	Co- Convener	
3	Dr. P. Kamala Glory	Campus Medical Officer/ Physician	Member	
4	Dr. V. Uma	Suyam Managing Trustee / Social Worker	Member	

For SUYAM CHARITABLE TRUST

Managing Trustee


CONVENER
(Dr. A. S. Salma Banu)



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI IAF, CHENNAI-55



Lr.No.: AMSCE/ EXTRA CURRICULAR/ CIRCULAR/ 2021-2022/ 01

15/ 12/ 2021

EXTRA CURRICULAR COMMITTEE MEETING CIRCULAR

All the Members of the Extra Curricular Committee are hereby informed that the Extra Curricular Committee will be held on 17th December 2021, at 02.30 p.m. in the Principal's Chamber.

Agenda

1. Discussion for starting NCC unit

All the Member are cordially invited to attend the meeting.


Dr. S. SATHISH
PRINCIPAL

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

Copy to:

Trustee- Administrator

HOD'S of CS/ EEE/ ECE/ IT/ CIVIL/ MECH

S&H/ CPD Cell/Library/ Physical Education

Principal File, Office copy,

All Committee Members:

1. Mr. Shagul Hameed K
2. Mr. Abdur Rahman S
3. Mr. Habeeb Rahman J
4. Mr. Prakash D
5. Mr. G. Vinoth Kumar
6. Mr. A. Munvar
7. Ms. P. Hemalatha

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI –IAF, CHENNAI-600055

Extra Curricular Committee/Minutes of Meeting

AGENDA	Discussion for starting NCC unit			
DATE & TIME	17.12.2021 at 2.30 p.m	DEPARTMENT	Extra Curricular	
PREPARED BY	Dr.K.Suresh kumar Asso.Prof/ Physics	NO. OF PAGES	VENUE	Principal Chamber
		01		

1.Meeting Objectives

Initiating NCC unit

2.Members Present

The following members attended the meeting.

1. Mr. Shagul Hameed K
2. Mr. Abdur Rahman S
3. Mr. Habeeb Rahman J
4. Mr. Prakash D
5. Mr. G. Vinoth Kumar
6. Mr. A. Munvar
7. Ms. P. Hemalatha

3.Agenda and Notes, Decision, Discussions and Issues

1. Mr.G.Vinoth Kumar was suggested as a Care Taking Officer for NCC unit
2. To Conduct Annual Sports meet

Conclusion: The meeting ended with thanks.


Co-Convener


Convener


Principal

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

S.No	Name	Designation	Role	Signature
1	Dr. K. Suresh Kumar	Associate Professor/S&H	Convener	<i>[Handwritten Signature]</i>
2	Mr. Shagul Hameed K	Assistant Professor/S&H	Co-Convener	<i>[Handwritten Signature]</i>
3	Mr. Abdur Rahman S	Assistant Professor / Mech	Member	<i>[Handwritten Signature]</i>
4	Mr. Habeeb Rahman J	Assistant Professor / Mech	Member	<i>[Handwritten Signature]</i>
5	Mr. Prakash D	Assistant Professor/ Civil	Member	<i>[Handwritten Signature]</i>
6	Mr. G. Vinoth Kumar	Physical Director	Member	<i>[Handwritten Signature]</i>
7	Mr. A. Munvar	Physical Director	Member	<i>[Handwritten Signature]</i>
8	Ms. P. Hemalatha	Physical Director	Member	<i>[Handwritten Signature]</i>

[Handwritten Signature]
 Dr. K. Suresh Kumar
 CONVENER



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

Nizara Educational Campus, Muthapudupet, Avadi – IAF, Chennai - 600055

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

NAAC Accredited Institution

NEWS LETTER AND MAGAZINE COMMITTEE

MINUTES OF THE MEETING

AGENDA	News Letter Completion Status for 2021-22			
DATE & TIME	10.12.2021 at 11:00 A.M		DEPARTMENT	
PREPARED BY	Asst. Prof. Shazareen R.	NO. OF PAGES	VENUE	IQAC Chamber
		03		

1.Meeting Objectives

To maintain the magazines of different activities carried out by the respective departments. Pre-planning of the academic performances for magazines to be decided beforehand.

2.Members Present



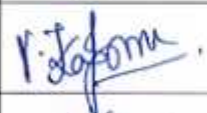


- Janab. Shaik Athaullah/ Trustee Administrator/ Manager
- Prof. Dr. S. Sathish/ Principal
- Ms. Shazareen R. / Convener/ Assistant Professor/ S&H
- Ms. Aarthy N. / Co-convener/ Assistant Professor/ CSE
- Mr. Abdur Rahman S. /Member/ Assistant Professor/ Mechanical
- Ms. Kalpana/ Member / Assistant Professor/ Civil
- Mr. Syed Vasiyullah S. F. / Member/ Assistant Professor/ EEE
- Ms. Kalima Benazir P. /Member/ Assistant Professor/ ECE
- Ms. Revathi S. /Member/ Assistant Professor/ IT

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Introduction	The meeting was initiated by the Convener.

News Letter Completion Status for 2021-22	<ol style="list-style-type: none">1. The academic performances for magazines were presented to the committee.2. The appropriate themes or subject according to the department level for magazines should be collected from the respective departments.3. Changes to be made with addition of new thoughts and activities to be included in the magazines.4. Appropriate record to be maintained every month with regular update of events and achievements.5. The members were given a chance to describe their experience, efforts, suggestions and productive thoughts for implementing innovative ideas, creativity for magazines.
Conclusion	The meeting ended with thanks.

SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

SL. NO.	NAME	DESIGNATION	ROLE	SIGNATURE
1	Ms. Shazareen R.	Assistant Professor / S&H	Convener	
2	Ms. Aarthy N.	Assistant Professor / CSE	Co-convener	
3	Mr. Abdur Rahman S.	Assistant Professor / Mechanical	Member	
4	Ms. Kalpana	Assistant Professor / Civil	Member	
5	Mr. Syed Vasiyullah S. F.	Assistant Professor / EEE	Member	
6	Ms. Kalima Benazir P.	Assistant Professor / ECE	Member	
7	Ms. Revathi S.	Assistant Professor / IT	Member	



Co-convener



Convener



Principal
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