



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
(Approved by All India Council for Technical Education, New Delhi)
(Affiliated to Anna University, Chennai – 600 025)
“NIZARA EDUCATIONAL CAMPUS”, MUTHAPUDUPET, AVADI – IAF, CHENNAI – 600055.



MINUTES OF THE MEETINGS

S. NO	PARTICULAR	LINKS
1.	MINUTES OF MEETING OF ANTI – RAGGING COMMITTEE	
	ACADEMIC YEAR 2022 - 2023	
	ACADEMIC YEAR 2021 - 2022	
	ACADEMIC YEAR 2020 - 2021	
	ACADEMIC YEAR 2019 - 2020	
	ACADEMIC YEAR 2018 - 2019	
2.	MINUTES OF MEETING OF WOMEN GRIEVANCES AND REDRESSAL COMMITTEE	
	ACADEMIC YEAR 2022 - 2023	
	ACADEMIC YEAR 2021 - 2022	
	ACADEMIC YEAR 2020 - 2021	
	ACADEMIC YEAR 2019 - 2020	
	ACADEMIC YEAR 2018 - 2019	
3.	MINUTES OF MEETING OF DISCIPLINE COMMITTEE	
	ACADEMIC YEAR 2022 - 2023	
	ACADEMIC YEAR 2021 - 2022	
	ACADEMIC YEAR 2020 - 2021	
	ACADEMIC YEAR 2019 - 2020	
	ACADEMIC YEAR 2018 - 2019	
4.	MINUTES OF MEETING OF STUDENT GRIEVANCE REDRESSAL COMMITTEE	
	ACADEMIC YEAR 2022 - 2023	
	ACADEMIC YEAR 2021 - 2022	
	ACADEMIC YEAR 2020 - 2021	
	ACADEMIC YEAR 2019 - 2020	
	ACADEMIC YEAR 2018 - 2019	



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CHENNAI 600 055



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ANTI-RAGGING COMMITTEE MEETING CIRCULAR



Lr.No: AMSCE/ANTI-RAGGING /CIRCULAR/2022--2023/01

19/09/2022

All the Members of the Anti-Ragging Committee are hereby informed that the Anti-Ragging Committee Meeting has been convened on 21st September 2022, at 12.00 noon in the Principal's Chamber.

Agenda

1. Constitution of Anti ragging committee.
2. Anti-ragging squads to maintain vigil, oversight and patrolling functions.

All the Members are cordially invited to attend the meeting.

S. Sathish
Dr. S.Sathish

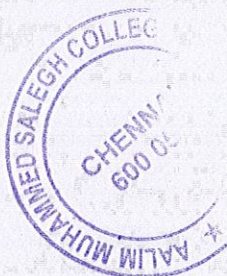
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All Committee Members:

1. Dr.K.Suresh kumar Co- Convener
2. Dr.M.Afzal Ali Baig HOD Civil Engg Dept.
3. Dr. S.Ramkumar HOD Mech Engg Dept.
4. Ms.Bhuvaneshwari Raja A/P, S&H.
5. Ms. V.Amershree A/P , CSE Dept. Care Taker/ Girls Hostel
6. Mr.T.Naveen II Yr B.Tech IT Student
7. Mr. J.Sagul Hameed Care Taker/Boys Hostel
8. Mr. S.Babu O.S



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AVADI -IAF, CHENNAI-600055.

Anti-Ragging Committee / Minutes of Meeting

AGENDA	Anti-Ragging Meeting		
DATE & TIME	21.9.2022 at 12.00 noon	DEPARTMENT	Anti-Ragging Committee
PREPARED BY	Dr. K.Suresh Kumar Asso.Prof/ Physics	VENUE	Principal Chamber

1.Meeting Objectives

To curb the menace of Ragging.

2.Members Present

Dr.Sathish S- Chairman, Dr.Afzal Ali Baig M - Member, Dr. Ram Kumar S- Member, Dr. Suresh kumar K- Member, Ms. Bhuvaneswari Raja D – Member, Ms. Amarshree V- Member, Mr. Mohamed Mujahith M- Member, Mr.Naveen T- Member, Mr.Sagul Hameed - Member Mr. Babu S- Member


3.Agenda and Notes, Decision, Discussions and Issues

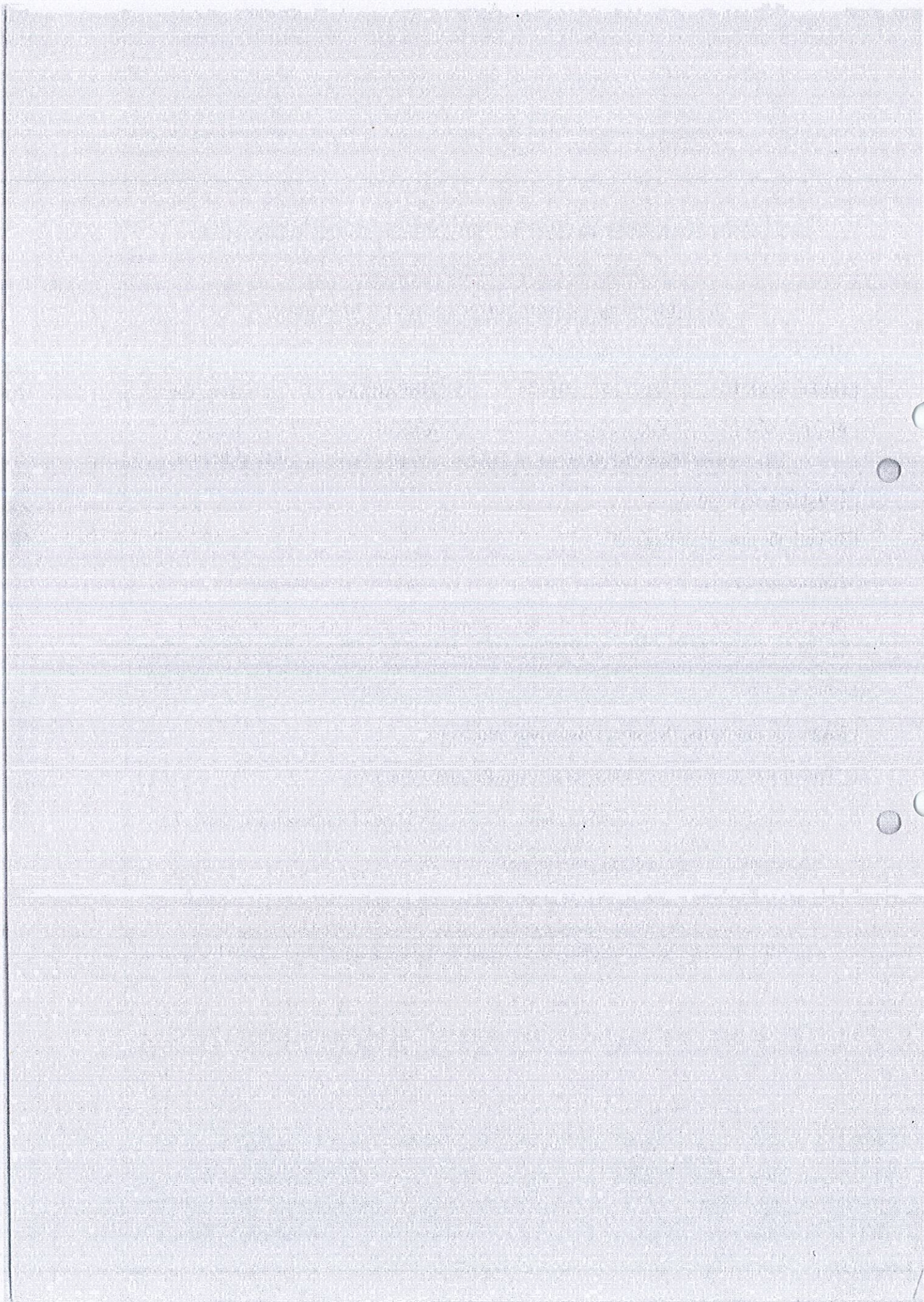
Principal welcomed the members of the Anti-Ragging Committee.

1. Constitution of Anti ragging committee headed by Head of Institution and consisting of representatives of civil and public administrations, NGOs, Faculty, Parents, students and non-teaching staff.
2. Anti-ragging squads to maintain vigil, oversight and patrolling functions. The Squads have to make surprise visits on hostels, and other places vulnerable for ragging activities. Reports on the visits have to be made by the members of the squad.

Conclusion: The meeting concluded at 12.45 p.m by giving assurance that “our campus will be a Ragging free campus”.




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The following members were present in the Anti Ragging committee meeting held on 21.9.2022 at 12.00 noon in Principal's Chamber.

ANTI RAGGING COMMITTEE MEMBERS

S.No.	NAME	ROLE	SIGNATURE
1	Dr Sathish S	Chairman	<i>[Signature]</i>
2	Dr.Afzal Ali Baig M	Head of the Department	<i>[Signature]</i>
3	Dr. Ram Kumar S	Head of the Department	<i>[Signature]</i>
4	Dr.Suresh kumar K	Teaching Faculty Member	<i>[Signature]</i>
5	Ms.Bhuvaneswari Raja D	Teaching Faculty Member	<i>[Signature]</i>
6	Ms.Amarshree V	Deputy Warden / Girls Hostel	Amarshree V
7	Mr. Mohamed Mujahith M	Student Representative	<i>[Signature]</i>
8	Mr. Naveen T	Student Representative	<i>[Signature]</i>
9	Mr. Sagul Hameed J	Care Taker / Boys Hostel	<i>[Signature]</i>
10	Mr. Babu S	Office Superintendent	<i>[Signature]</i>



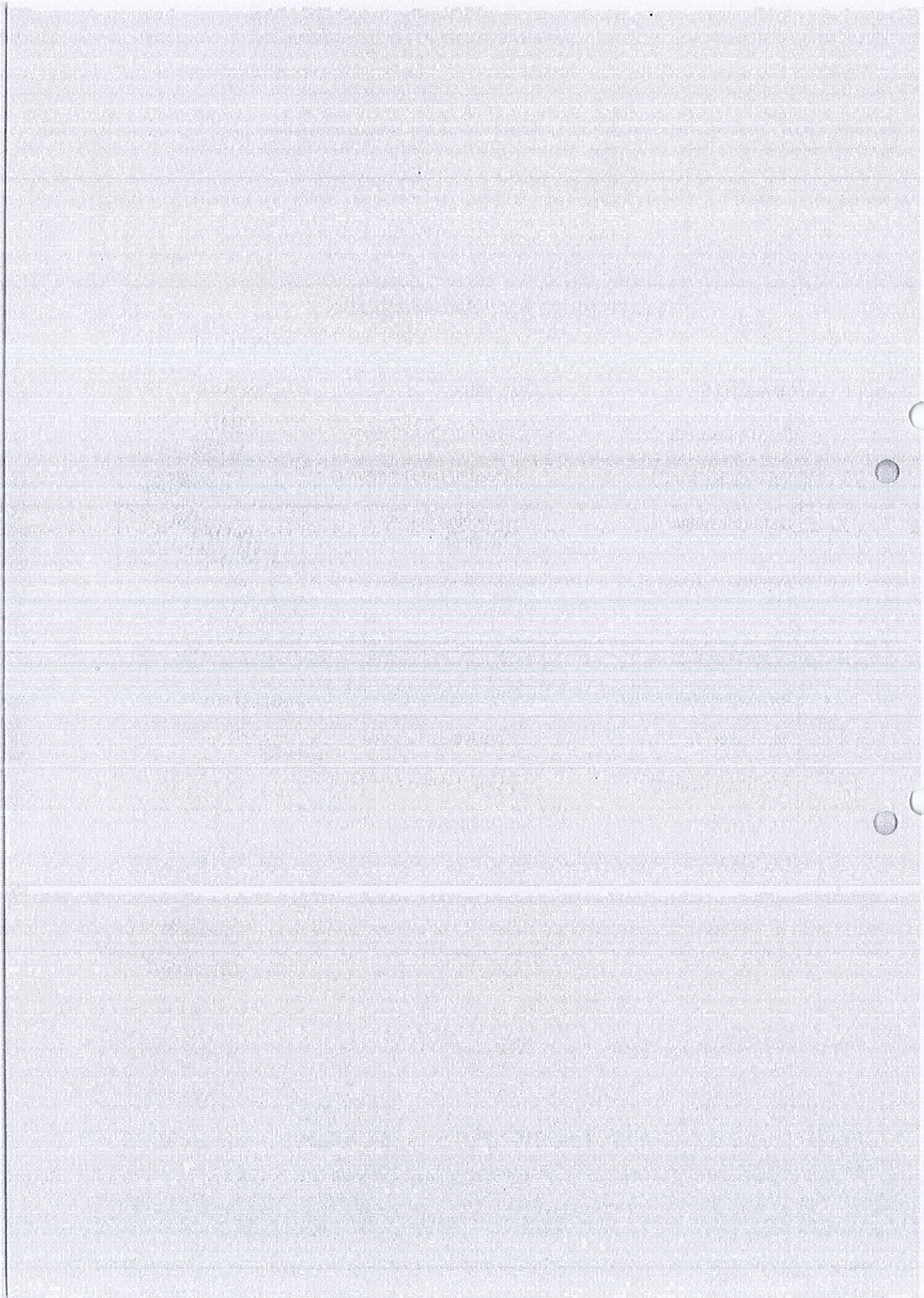
[Signature]
22/9/22
Dr. Sathish S

PRINCIPAL

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AALIM MUHAMMAD SALEGH
COLLEGE OF ENGINEERING



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**A COMPREHENSIVE MEETING (21.09.2022) WITH THE INSPECTOR OF POLICE (MUTHAPUDUPET)
REGARDING THE BEHAVIOUR OF THE STUDENTS IN PUBLIC PLACES AND THE ILL EFFECTS OF RAGGING**



CSC and IT building, Muthapudupet, Avasi, IAF, Muthapudupet, Pattabiram, Tamil Nadu 600055, India

Pattabiram

Tamil Nadu

India

2022-09-21(Wed) 12:46

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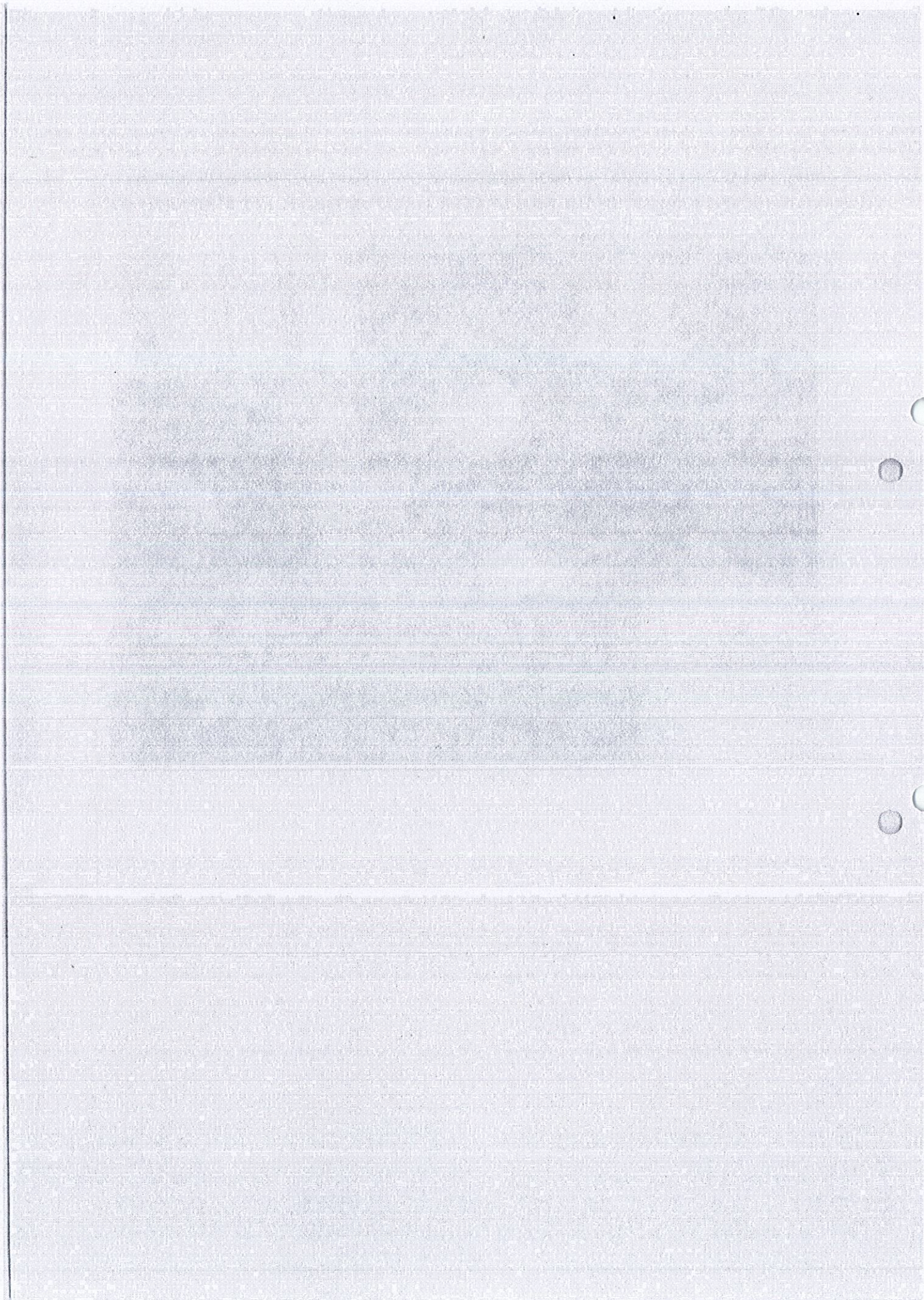
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ANNEXURE – V

**AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
MUTHAPUDUPET, AVADI-IAF., CHENNAI – 600 055.**

ACTION TAKEN REPORT

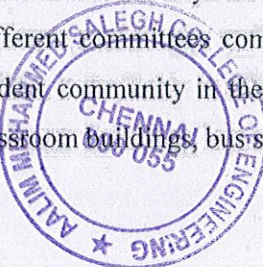
**Ref: A letter from The Centre for Students Affairs – Anna University
Letter No. CSA / SA 3-2 / 495 / 2022, Dated 29-09-2022**

With reference to the letter from **The Centre for Students Affairs,**

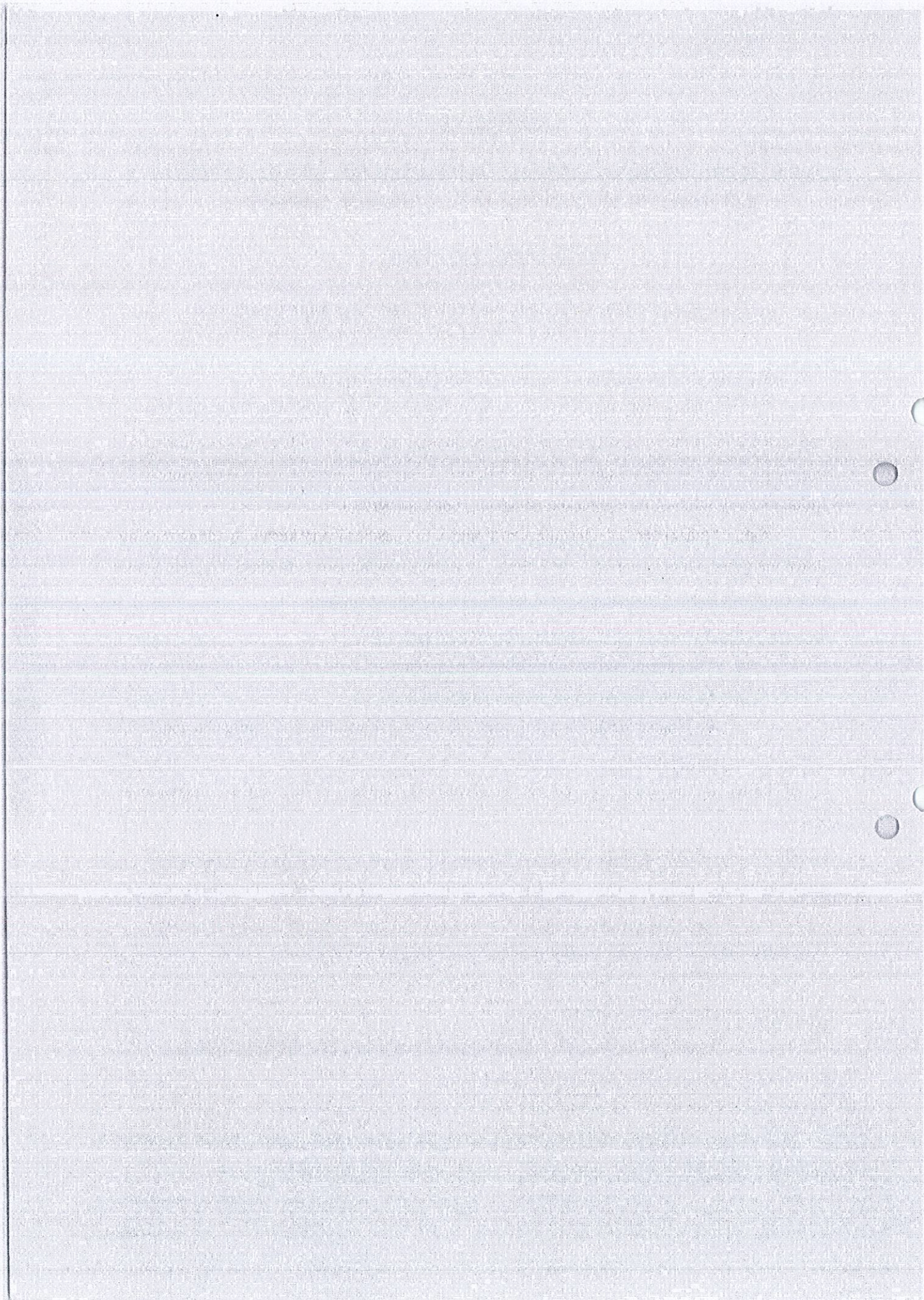
I, **Dr. Sathish S,** Principal of Aalim Muhammed Salegh College of Engineering conducted a staff meeting to pronounce and emphasize the special initiatives taken regarding ragging to quell ragging completely as per the instructions and direction of the Government of India. I hereby submit the action taken report for your kind perusal.

Aalim Muhammed Salegh College of Engineering has been very keen in quelling ragging down the years and this year we have introduced various new initiatives to check ragging. Some of them are as follows and the evidences for the actions taken are enclosed.

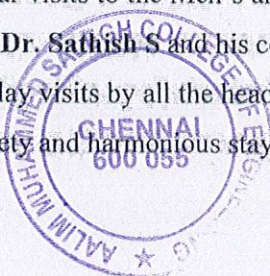
1. The boards and banners bearing messages regarding ragging like
 - What is ragging? What constitutes ragging?
 - What are the repercussions due to ragging?
 - Contact details as per the direction of the Government of Tamilnadu and Anna University.are hosted in and around the college in places like canteen, hostel, rest and recreational rooms.
2. Orientation regarding the nature of ragging, the ways to protect oneself from it and the means available to seek help from the ragging Committee of the college, Anna University and AICTE are given to the first year B.E / B.Tech students of our students in their respective classes for one hour. The photos of the orientation meeting are enclosed.
3. Apart from orientation meetings the students are motivated to be bold enough to react against ragging or any harmful misuse of the person.
4. Surprise visits have been arranged by the monitoring committee to Surprisingly check the movement of the boys and girls in all the public places.
5. Different committees comprising of staff members are formed to monitor the Conduct of student community in the hostel, at the canteen, inside the campus, in all the floors of the classroom buildings, bus stops and railway stations etc. the list is enclosed.



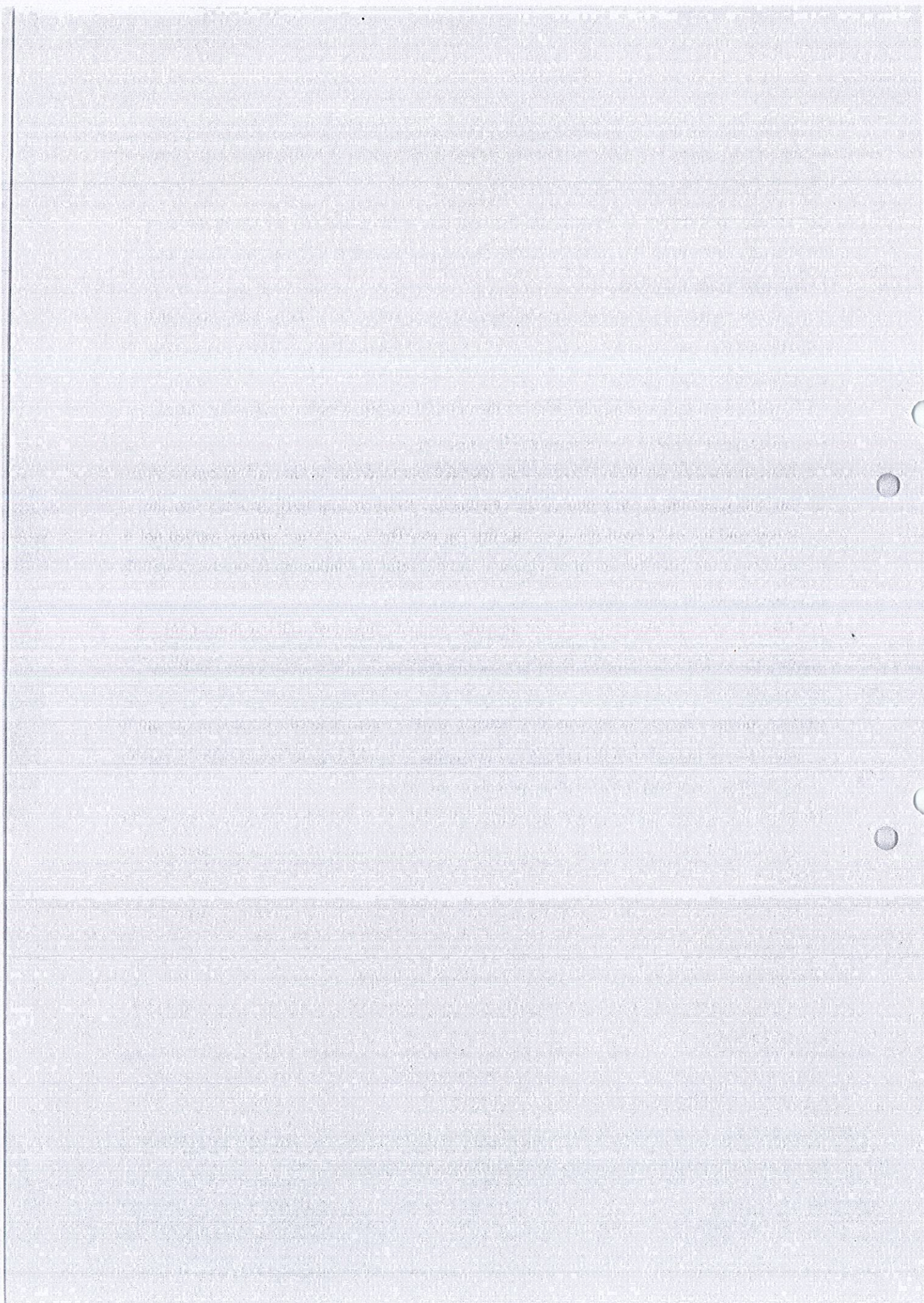
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6. CCTV cameras are fixed at the Men's hostel to monitor the movement of the students.
7. Regular monitoring of students is done by all the faculty members when they ease out of their classrooms during lunch breaks and intervals.
8. The mobile numbers of the internal Anti-Ragging committee of the college are provided to the first year students of B.E / B.Tech so that they could immediately convey the occurrence of any ragging act if presumed.
9. The college maintains a good rapport with the inspector of the local police station and the officials and has requested the Inspector of Police, Muthapudupet to help us in case of the occurrence of the ragging act.
10. Circular regarding ragging - insisting on the harmful effects of the ragging within the campus is also circulated to all the classes including eve-teasing.
11. General circular has been circulated to the students to create a kind of awareness to the students regarding ragging outside the campus and its aftermath, traffic rules, safety during travel, and the use of cell phones while driving etc. The students are strictly warned not to indulge in the offensive act of ragging and to be careful in conducting themselves carefully even outside the college campus.
12. The college has taken steps to ensure students using personal vehicle hold appropriate license, RC book for the vehicle and the current insurance policy. The circular regarding that is enclosed.
13. Our college arranges regular Parent – Teacher meet to cater the needs of the students and to maintain the rapport with the parents and to emphasize on the ragging issues with the parents of the senior students and to alert the parents of the freshers.
14. Meetings are conducted with the staff and students to imbibe the directions of the Government and the orders of the Anna University to make this campus a ragging free campus.
15. A complaint box is placed at the main office to facilitate first year students to deposit their complaints into it.
16. Gate duty and Floor duty is executed to monitor the conduct of the students.
17. Interval and lunch timings are fixed differently so as to give no chance for the senior students to meet the fresher's.
18. Regular visits to the Men's and women's hostel are carried out by the Head of the Ragging Squad Dr. Sathish S and his committee members.
19. Everyday visits by all the head of the departments are planned and executed keeping in mind the safety and harmonious stay of the first year students at the hostel.



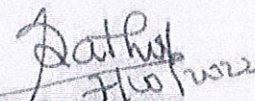
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20. A Seminar on Anti-Ragging was conducted on 21-09-2022 by **Dr. Suresh Kumar K**, department of Physics and NSS Coordinator regarding the ways in which senior students must be cooperative and affectionate to the fresher's or first years.


Hence these are the steps that we have taken to quell this horrible menace named RAGGING with an intention to make this campus - a ragging free campus.

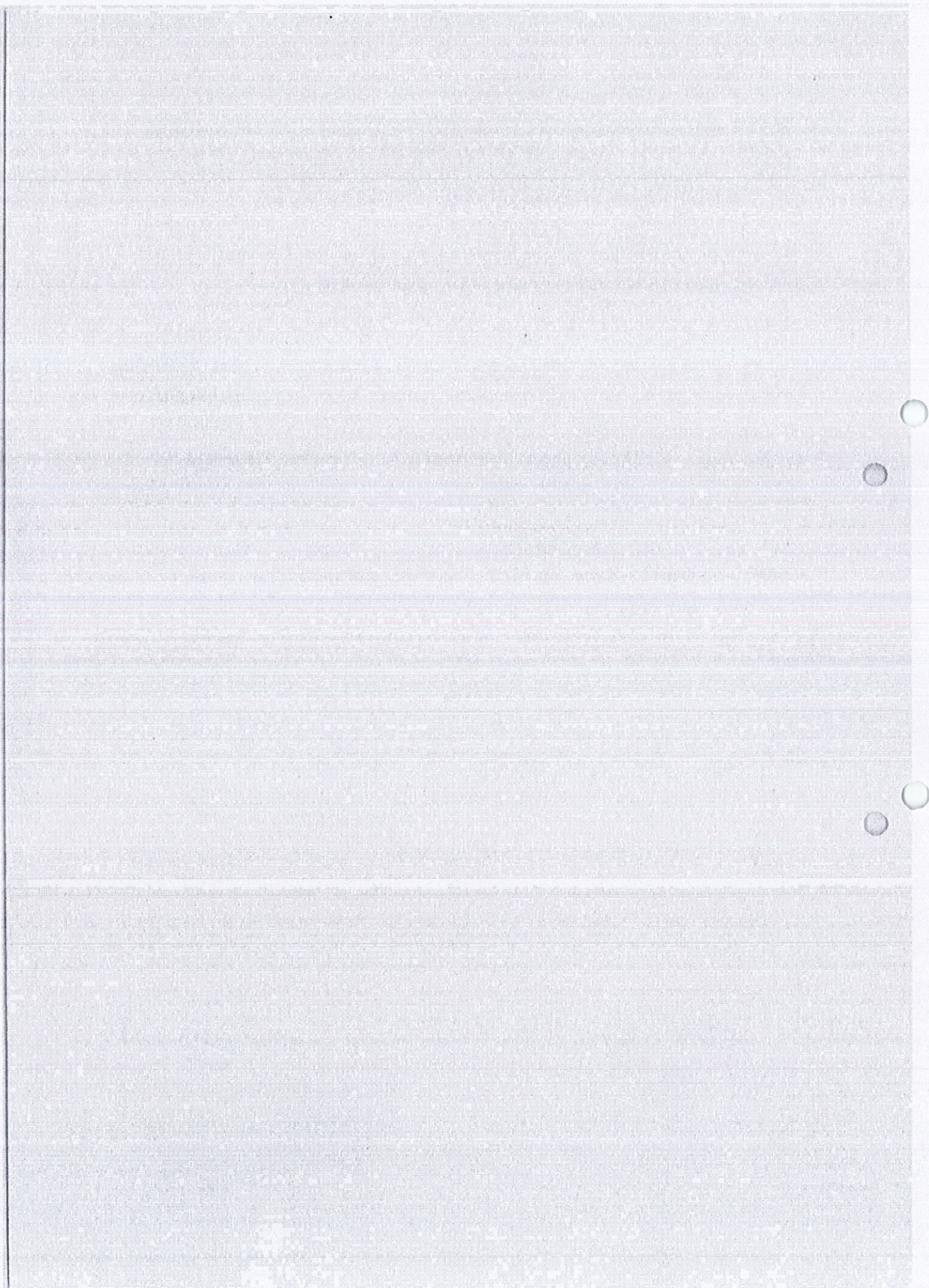



Dr. SATHISH S
PRINCIPAL

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COLLEGE OF ENGINEERING




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MUTHAPUDUPET, AVADI IAF, CHENNAI – 600055



ANTI RAGGING SQUAD MEMBERS

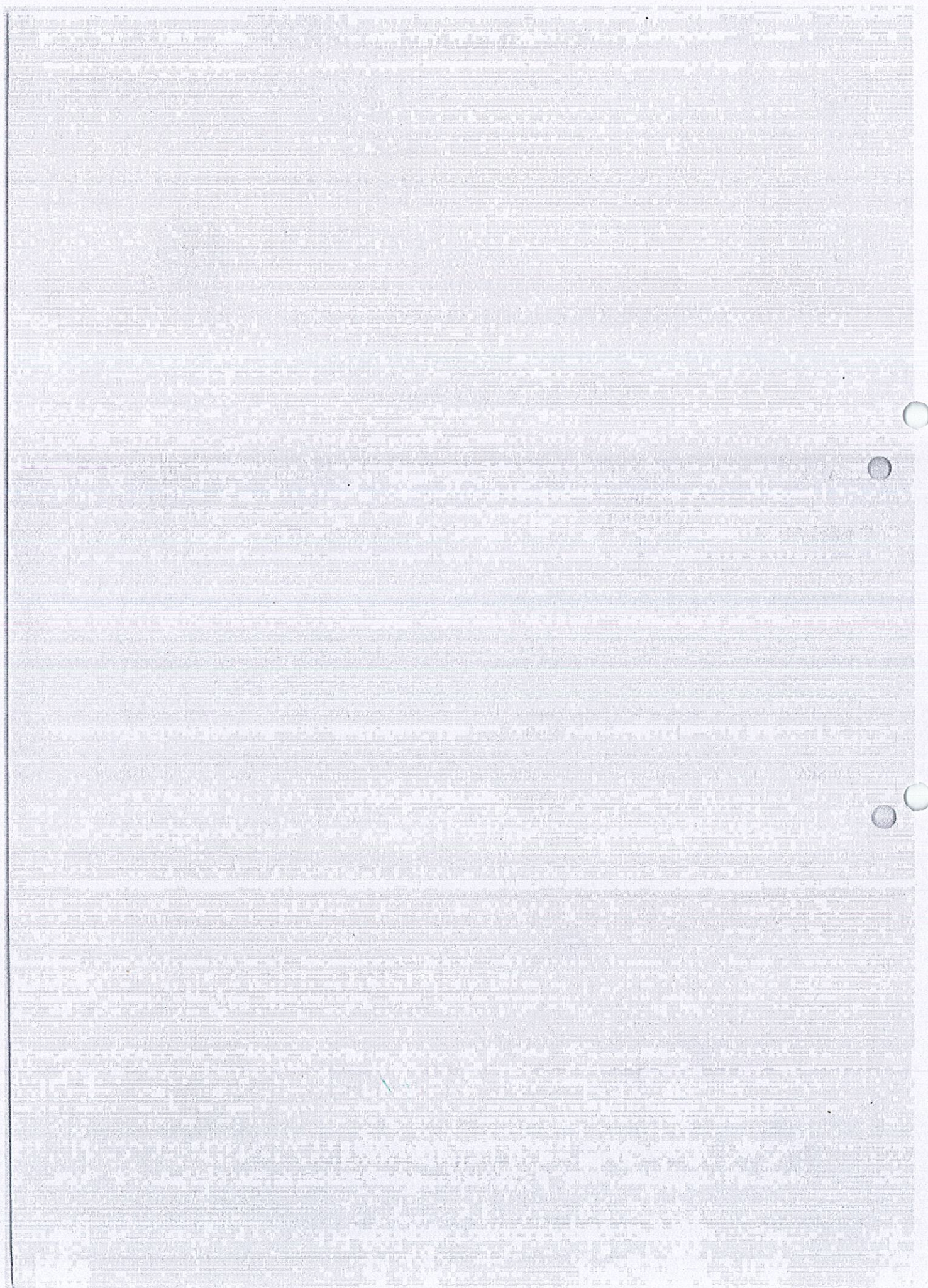
N o.	NAME	Position/ Chairman Member	Designation	E-mail Id	Phone number
1	Dr Sathish S	Chairman	Principal	principal@aalimec.ac.in	9894260193
2	Dr.Afzal Ali Baig M	Member	Head of the Department	afzalalibaig@aalimec.ac.in	9080126710
3	Dr. Ram Kumar S	Member	Head of the Department	s.ramkumar@aalimec.ac.in	9003298576
4	Ms.A.Ashma	Member	Head of the Department	a.ashma@aalimec.ac.in	9788027867
5	Dr.Suresh kumar K	Member	Teaching Faculty Member	k.sureshkumar@aalimec.ac.in	9940360988
	Ms. Juvin Paula A	Member	Deputy Warden / Girls Hostel	a.juvinpaula@aalimec.ac.in	8508571523
12	Mr. Mohamed Abithayar J	Member	Deputy Warden / Boys Hostel	j.mohamedabithayar@aalimec. ac.in	9698939047



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Sathish
2/19/2022
Dr. S.Sathish

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MUTHAPUDUPET, AVADI IAF, CHENNAI – 600055



ANTI RAGGING COMMITTEE MEMBERS

S. N o.	NAME	ROLE	Designation/Occupation	Phone number
1	Dr. Sathish S	Chairman	Principal	9894260193
2	Mr.D.Raji	Member	Police Inspector, Muthapudupet Police Station	6380083227
3	Mr. R.Subramanian	Member	Revenue Dept	9444626823
4	Mr. T.R.Sarthivasan	Member	NGO	9444511057
5	Dr.Afzal Ali Baig M	Member	Head of the Department	9080126710
6	Dr. Ram Kumar S	Member	Head of the Department	9003298576
7.	Ms.A.Ashma	Member	Head of the Department	9788027867
8	Dr.Suresh kumar K	Member	Teaching Faculty Member	9940360988
9	Ms.Bhuvaneswari Raja D	Member	Teaching Faculty Member	9790701112
10	Ms. Juvin Paula A	Member	Deputy Warden / Girls Hostel	8508571523
11	Mr. Mohamed Raseth M	Member	Student Representative	9678965877
12	Mr. Manoj Kumar D	Member	Student Representative	9952084578
13	Mr. Mohamed Abithayar J	Member	Deputy Warden / Boys Hostel	9698939047
14	Mr. Babu S	Member	Office Superintendent	9443628390



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**PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
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CHENNAI 600 055**

[Signature]
Dr. S. Sathish
27/9/2022

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COLLEGE OF ENGINEERING**

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NAAC Accredited Institution

"NIZARA EDUCATIONAL CAMPUS", MUTHAPUDUPET, AVADI - IAF, CHENNAI - 600 055.

No: AMSCE/ORDER/001

DATE: 22-08-2022

ORDER

As per directions of the AICTE, Anna University Regulations, The College has constituted the Anti Ragging Committee consisting of the following members.

ANTI RAGGING COMMITTEE MEMBERS

S. No.	Name	Position (Chairman/Member)	Designation/Occupation	Phone Number
1	Dr. SATHISH S	Chairman	Principal	9894260193
2	Mr. JAYKRISHNAN B	Member	Police Inspector	8608047658
3	Dr. AFZAL ALI BAIG M	Member	Head of the Department	9080126710
4	Dr. RAMKUMAR S	Member	Head of the Department	9003298576
5	Dr. SURESH KUMAR K	Member	Teaching Faculty Member	9940360988
6	Ms. BHUVANESWARI RAJA D	Member	Teaching Faculty Member	9790701112
7	Ms. AMARSHREE V	Member	Teaching Faculty Member	9655938902
8	Mr. MOHAMED MUJAHITH S	Member	Student Representative	8248966805
9	Mr. NAVEEN T	Member	Student Representative	9080014806
10	Mr. BABU S	Member	Office Superintendent	9443628390
11	Mr. MOHAMMED YUNUS J	Member	Non-Teaching Faculty Member	8667584552
12	Mr. SARATHIVASAN T.R	Member	Official of NGO	9444511057
13	Mr. AJASS AHAMED SHERIFF	Member	Representative of Parents	9176628620
14	Mr. VENKATESAN	Member	Tahsildar	9600001801

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First Year Coordinator

All Members of the Committee

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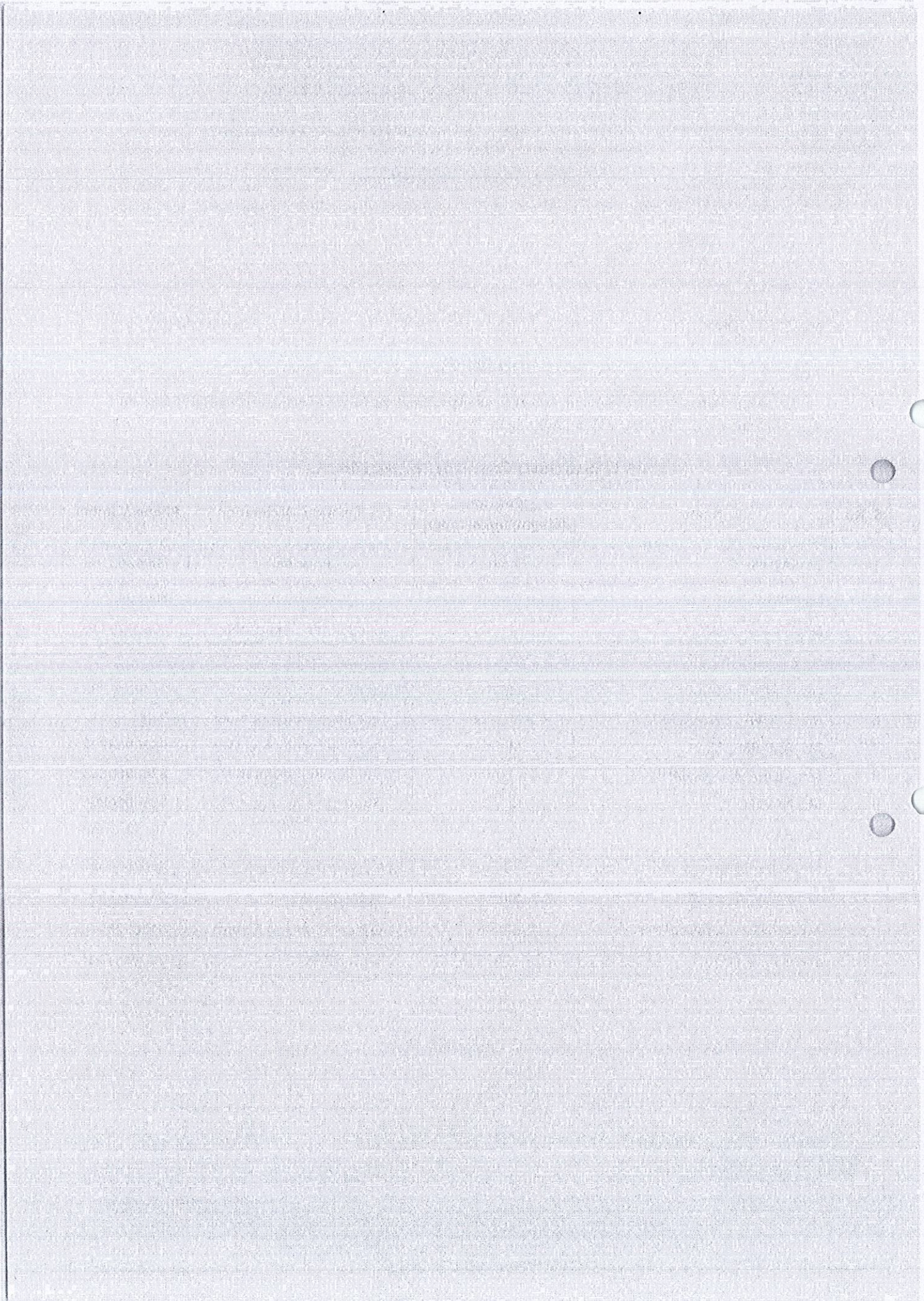
Sathish
22.08.2022
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CHENNAI 600 055

Phone : (044) 2684 2086, 2684 2627 FAX : 91-44-2684 2456

College E-mail : info@aalimec.ac.in / principal@aalimec.ac.in

Website : www.aalimec.ac.in





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AVADI - IAF, CHENNAI - 55

ANTI-RAGGING COMMITTEE MEETING CIRCULAR



Lr.No: AMSCE/ANTI-RAGGING /CIRCULAR/2021--2022/01

24/11/2021

All the Members of the Anti-Ragging Committee are hereby informed that the Anti-Ragging Committee Meeting has been convened on 26th November 2021, at 12.00 noon in the Principal's Chamber.

Agenda

1. Constitution of Anti ragging committee.
2. Anti-ragging squads to maintain vigil, oversight and patrolling functions.

All the Members are cordially invited to attend the meeting.

Sathish
24/11/2021
Dr. S.Sathish

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S&H/CPD Cell/Library/Physical Education
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All Committee Members:

1. Dr.K.Suresh kumar Co- Convener
2. Mr. D.Raji, Police Inspector Muthapudupet Police Station
3. Mr. R.Subramanian, Revenue Dept. Tiruvallur taluk
4. Mr.T.R. Sarathivasan official of NGO
5. Mr. Abu Salif AN Parent
6. Mr.Mohamed Raseth M. (III Mech) Student
7. Mr. D.Manoj Kumar (III CSE) Student
8. Mr. S.Babu O.S



Principal

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CHENNAI 600 055**

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AVADI -IAF, CHENNAI-600055
Anti-Ragging Committee / Minutes of Meeting

AGENDA	Anti-Ragging			
DATE & TIME	26.11.2021 at 12.noon	DEPARTMENT	Anti-Ragging	
PREPARED BY	Dr.K.Suresh kumar Asso.Prof/ Physics	NO. OF PAGES	VENUE	Principal Chamber
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1.Meeting Objectives

Constitution of Anti ragging committee and flying squad.

2.Members Present

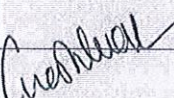
The following members attended the meeting.

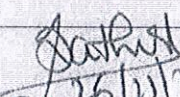
1. Dr.K.Suresh kumar, Co- Convener
2. Mr.D.Raji, Police Inspector, Muthapudupet Police Station
3. Mr., Revenue Dept. Tiruvallur taluk
4. Mr. T.R.Sarthivasan,NGO
5. Mr. Abu Salif AN Parent
6. Mr. Mohamed Raseth M. (III Mech) Student
7. Mr.D.Manoj Kumar (III CSE) Student
8. Mr. S.Babu O.S

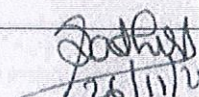
3.Agenda and Notes, Decision, Discussions and Issues

1. Constitution of Anti ragging committee headed by Head of Institution and consisting of representatives of civil and public administrations, NGOs, faculty, Parents, students and non-teaching staff.
2. Anti-ragging squads to maintain vigil, oversight and patrolling functions. The Squads have to make surprise visits on hostels, and other places vulnerable for ragging Activities. Reports on the visits have to be made by the members of the squad.

Conclusion: The meeting ended with thanks.


Co-Convener


26/11/2021
Convener


26/11/2021
Principal



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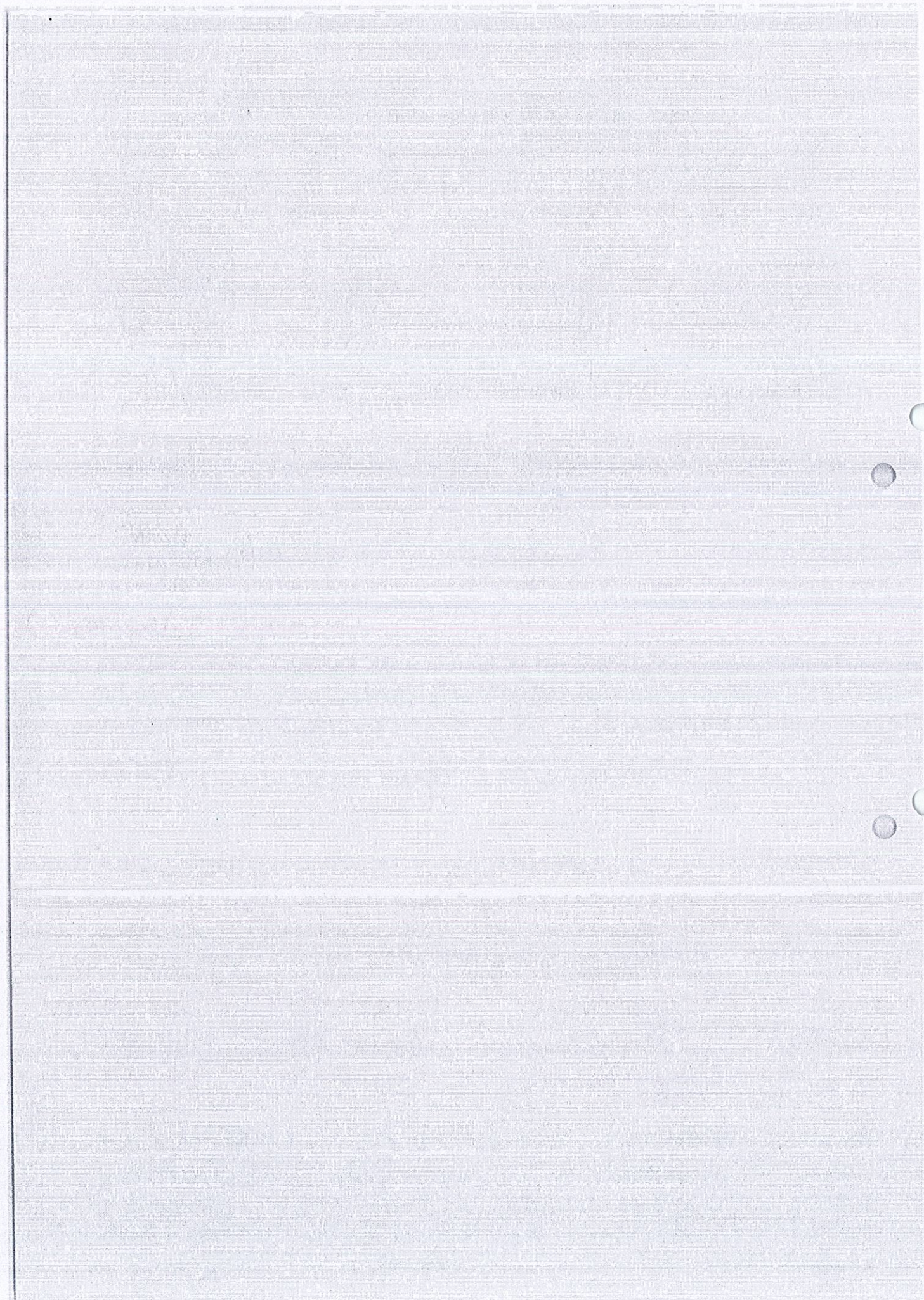
SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

Name of the Member	Designation	Role	Signature
Dr. K. Suresh Kumar	Asso. Professor / Physics	Co-Convener	<i>[Signature]</i> 26/11/21
Mr.D.Raji,	Police Inspector	Member	<i>[Signature]</i> 26/11/21
Mr. R.Subramanian	Revenue Dept	Member	<i>[Signature]</i> 26/11/21
Mr. T.R.Sarthivasan	NGO	Member	<i>[Signature]</i> 26/11/21
Mr.Abu Salif AN	Representative of Parents	Member	<i>[Signature]</i> 26/11/21
Mr.D.Manoj Kumar (III CSE)	Representative of Students	Member	<i>[Signature]</i> 26/11/21
Mr. Mohamed Raseth M. (III Mech. Engg)	Representative of Students	Member	<i>[Signature]</i> 26/11/21
Mr. S.Babu O.S	Representative of Non-Teaching	Member	<i>[Signature]</i> 26/11/21

[Signature]
26/11/21
(Dr. K. SURESH KUMAR)



[Signature]
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AVADI - IAF, CHENNAI - 55

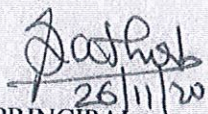


Periodical report on Anti-ragging Measures taken by the Educational Institution

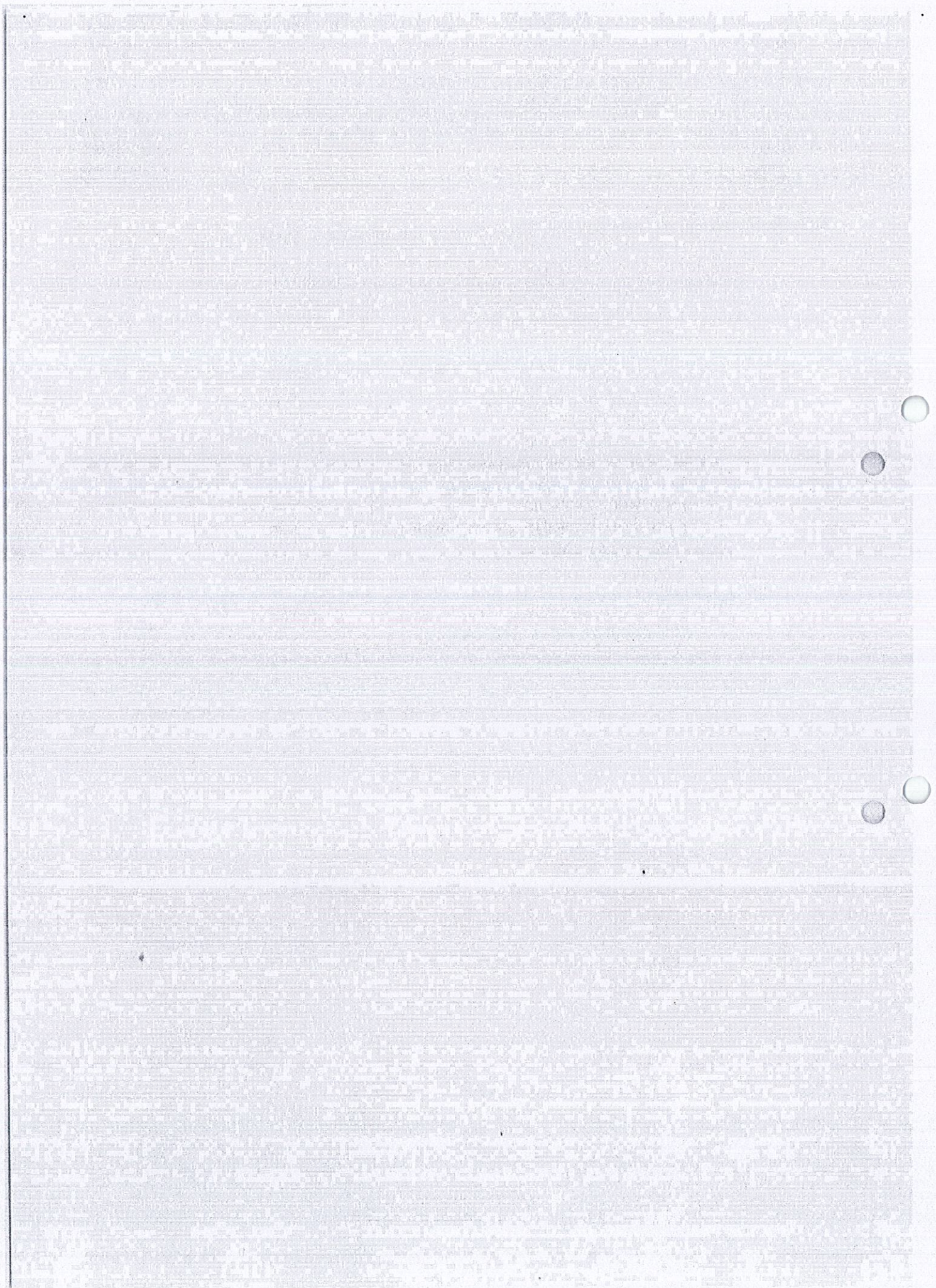
s.no	Details	Remarks
1	Whether Anti-ragging committee formed	YES
2	Whether Students are included in the committee	YES
3	Whether Anti-ragging Squad formed	YES
4.	Number of cases reported	NO
5.	Action taken on complaints	NO
6.	Whether FIR filed	NO
7.	Whether website addresses and phone number of the committee members are printed in the ID cards of students for registering complaints	YES
8.	Whether separate Hostels are provided for First year students	YES
9.	Whether CCTV cameras have been installed	YES
10.	Whether awareness was created among the students about the legal punishments as per court of law	YES




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AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055


26/11/2021
PRINCIPAL


PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

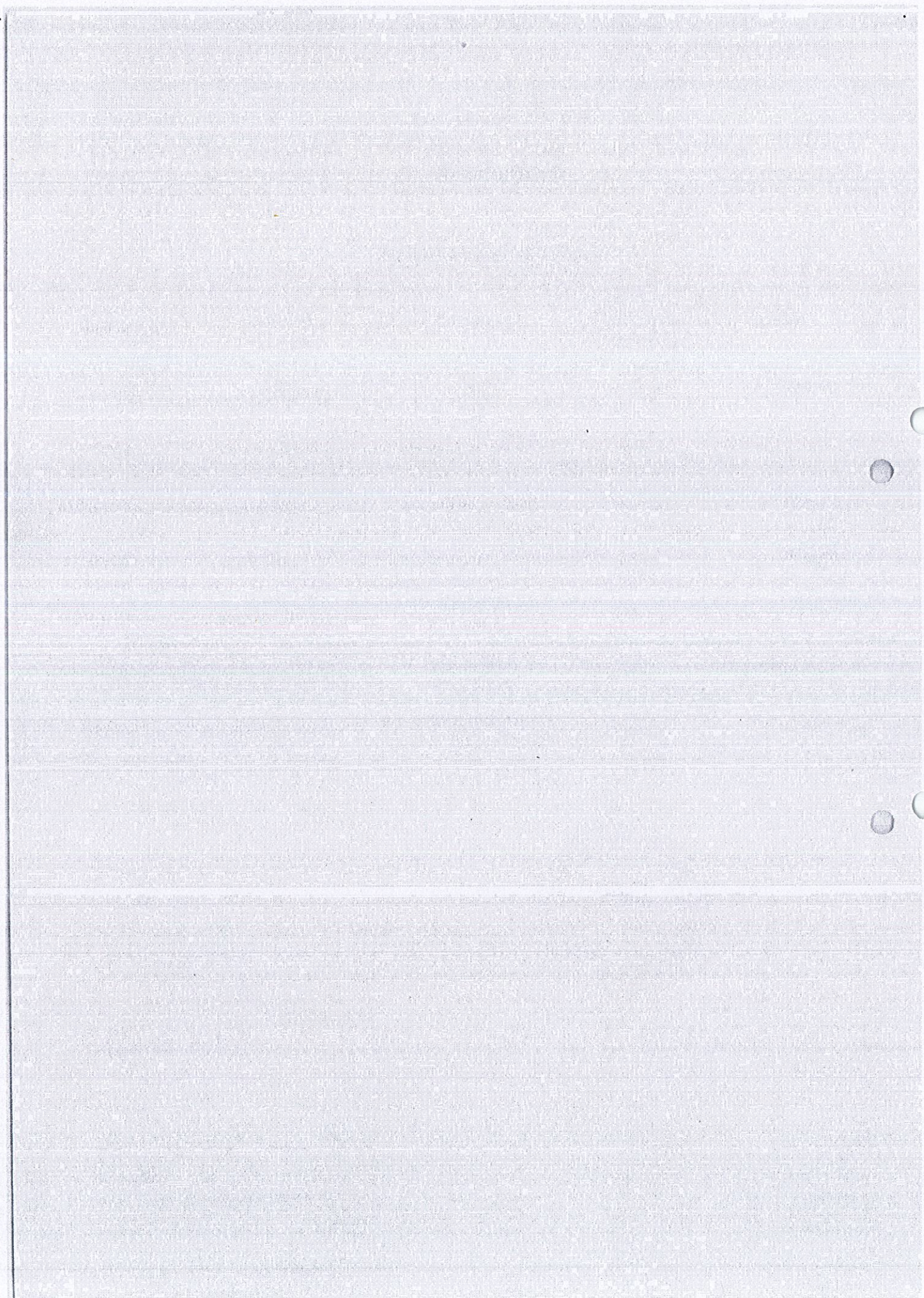


ANNEXURE – II

ANTI RAGGING SQUAD MEMBERS					
Sl. No.	Name	Position (Chairman/ Member)	Designation	Email Id	Contact Numbers
1	Dr. SATHISH S	Chairman	Principal	Principal@aalimec.ac.in	9894260193
2	Dr. AFZAL ALI BAIG M	Member	Head of the Department	afzalalibaig@gmail.com	9842081297
3	Dr. RAMKUMAR S	Member	Head of the Department	s.ramkumar@aalimec.ac.in	9003298576
4	Ms. A.ASHMA	Member	Head of the Department	ashmacader@gmail.com	8939935692
5	Dr. SURESH KUMAR K	Member	Teaching Faculty Member	ksure1979@gmail.com	9940360988
6	Ms. AMARSHREE V	Member	Teaching Faculty Member	amarshree.shree@gmail.com	9655938902
7	Mr. T. HARUN	Member	Non-Teaching Faculty Member	passarun19@gmail.com	9003747570




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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI - IAF, CHENNAI - 55

Lr.No: AMSCE/ANTI-RAGGING /CIRCULAR/2020-2021/01

01/02/2021

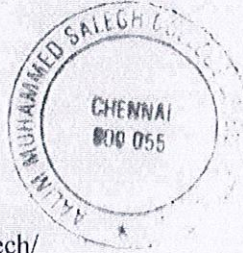
ANTI-RAGGING COMMITTEE MEETING CIRCULAR

All the Members of the Anti-Ragging Committee are hereby informed that the Anti-Ragging Committee Meeting has been convened on 3rd February 2021, at 11.30 a.m in the Principal Chamber.

Agenda

1. Pandemic Awareness

All the Members are cordially invited to attend the meeting.



Dr. M. AFZAL ALI BAIG
PRINCIPAL

Copy to:

Trustee- Administrator
HOD's of CSE/EEE/ECE/IT/Civil/Mech/
S&H/CPD Cell/Library/Physical Education
Principal File, Office Copy,

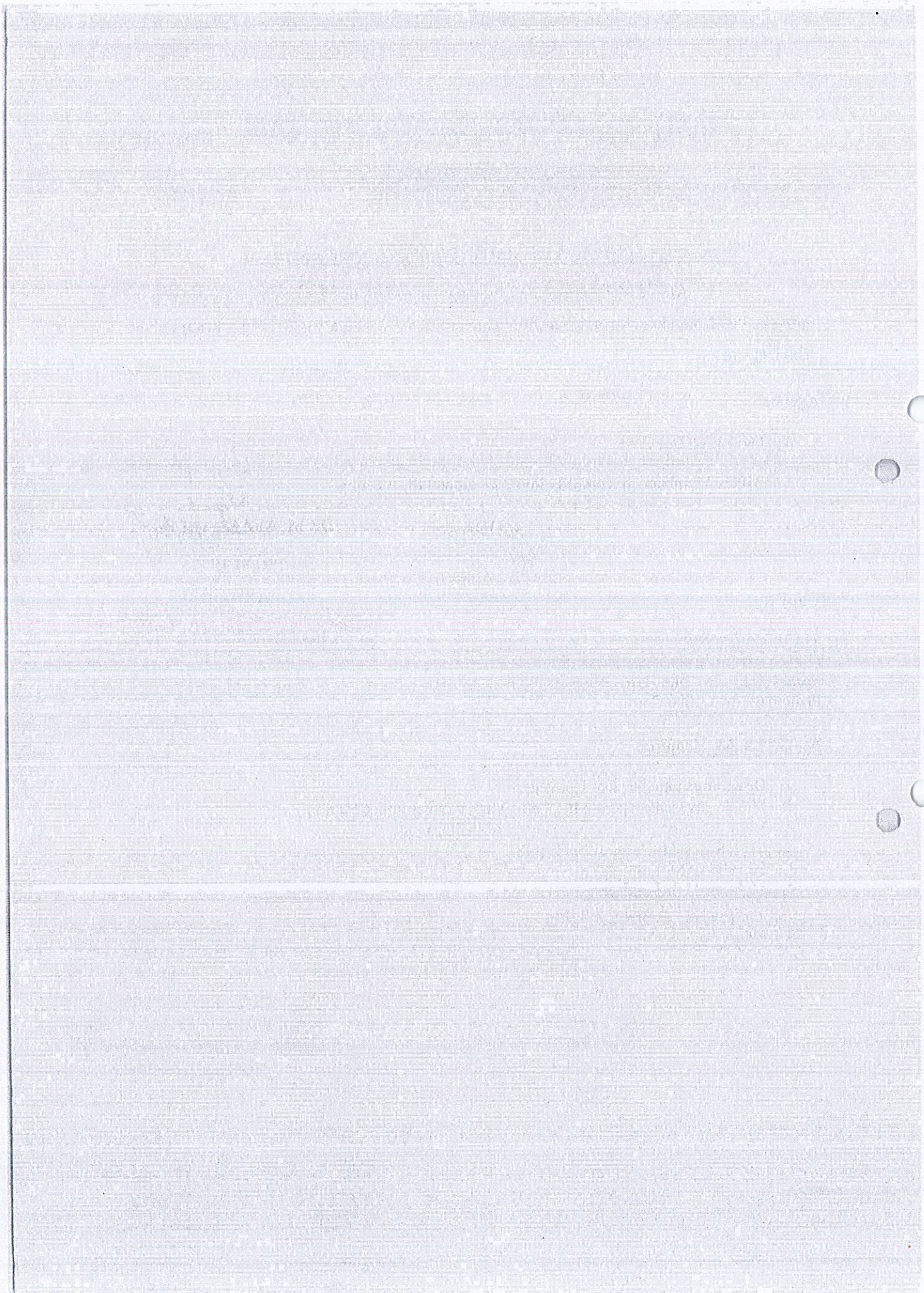
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

All Committee Members:

1. Dr.K.Suresh kumar Co- Convener
2. Mr. B. Jayasanker police Inspector Muthapdupet Police Station
3. Mr.R.Subramanian Revenue Dept. Tiruvallur taluk
4. Mr.T.R. Sarathivasan official of NGO
5. Mr. Kithur Mohideen.G Parent
6. Mohamed Fareedudeen Student
7. S. Mohamed Waqqas Student
8. Mr. S.Babu O.S



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COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING**AVADI -IAF, CHENNAI-600055****Anti-Ragging Committee/Minutes of Meeting**

AGENDA	Anti-Ragging			
DATE & TIME	03.2.2021 at 11.30 a.m		DEPARTMENT	Anti-Ragging
PREPARED BY	Dr.K.Suresh kumar Asso.Prof/ Physics	NO. OF PAGES	VENUE	Principal Chamber
		01		

1.Meeting Objectives

Pandemic awareness

2.Members Present

The following members attended the meeting.

1. Dr.K.Suresh kumar, Co- Convener
2. Mr. B. Jayasanker, Police Inspector, Muthapdupet Police Station
3. Mr.R.Subramanian, Revenue Dept. Tiruvallur taluk
4. Mr.T.R. Sarathivasan, NGO
5. Mr. Kithur Mohideen.G Parent
6. Mohamed Fareedudeen Student
7. S. Mohamed Waqqas Student
8. Mr. S.Babu O.S

3.Agenda and Notes, Decision, Discussions and Issues

1. To maintain SOPs in the College Campus,
2. To monitor the psychological factors due to corona pandemic

Conclusion: The meeting ended with thanks.

[Signature]
Co-Convener

[Signature]
Convener
03/02/21

[Signature]
Principal
03/02/21

AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

[Signature]
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

Name of the Member	Designation	Role	Signature
Dr. K. Suresh Kumar	Asso. Professor / Physics	Co-Convener	<i>[Signature]</i> 3/2/14
Mr. B. Jayasanker	Police Inspector	Member	<i>[Signature]</i> 3/2/14
Mr.R.Subramanian	Revenue Dept	Member	<i>[Signature]</i> 3/2/14
Mr.T.R. Sarathivasan	NGO	Member	<i>[Signature]</i> 3/2/14
Mr. Kithur Mohideen.	Representative of Parents	Member	<i>[Signature]</i> 3/2/14
Mohamed Fareedudeen	Representative of Students	Member	<i>[Signature]</i> 3/2/14
S. Mohamed Waqqas	Representative of Students	Member	<i>[Signature]</i> 3/2/14
Mr. S.Babu O.S	Representative of Non-Teaching	Member	<i>[Signature]</i> 3/2/14



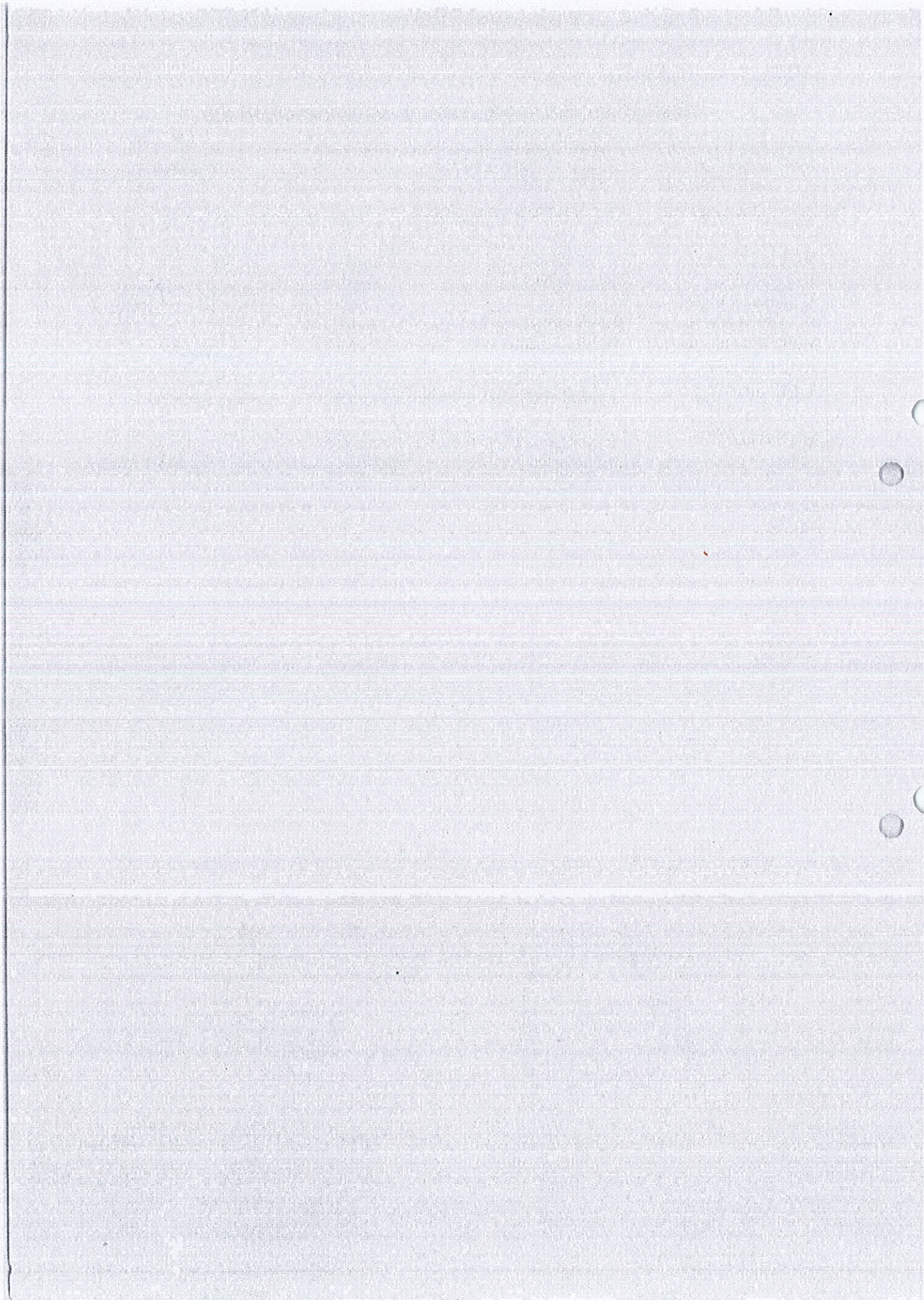
[Signature]
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPET
CHENNAI 600 055

SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

Name of the Member	Designation	Role	Signature
Dr. K. Suresh Kumar	Asso. Professor / Physics	Co-Convener	<i>[Signature]</i> 3/2/24
Mr. B. Jayasanker	Police Inspector	Member	<i>[Signature]</i> 3/2/24
Mr.R.Subramanian	Revenue Dept	Member	<i>[Signature]</i> 3/2/24
Mr.T.R. Sarathivasan	NGO	Member	<i>[Signature]</i> 3/2/24
Mr. Kithur Mohideen.	Representative of Parents	Member	<i>[Signature]</i> 3/2/24
Mohamed Fareedudeen	Representative of Students	Member	<i>[Signature]</i> 3/2/24
S. Mohamed Waqqas	Representative of Students	Member	<i>[Signature]</i> 3/2/24
Mr. S.Babu O.S	Representative of Non-Teaching	Member	<i>[Signature]</i> 3/2/24



[Signature]
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CHENNAI 600 055



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI -IAF, CHENNAI - 55

Lr.No: AMSCE/ANTI-RAGGING /CIRCULAR/2019-2020/01

07/08/2019

ANTI-RAGGING COMMITTEE MEETING CIRCULAR

All the Members of the Anti-Ragging Committee are hereby informed that the Anti-Ragging Committee Meeting has been convened on 9th August 2019 (Friday), at 11.00 a.m in the Principal Chamber.

Agenda

1. Constitution of Anti ragging committee.
2. Anti-ragging squads to maintain vigil, oversight and patrolling functions.

All the Members are cordially invited to attend the meeting.

Dr. M. AFZAL ALI BAIG

**PRINCIPAL
PRINCIPAL**

**AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING**

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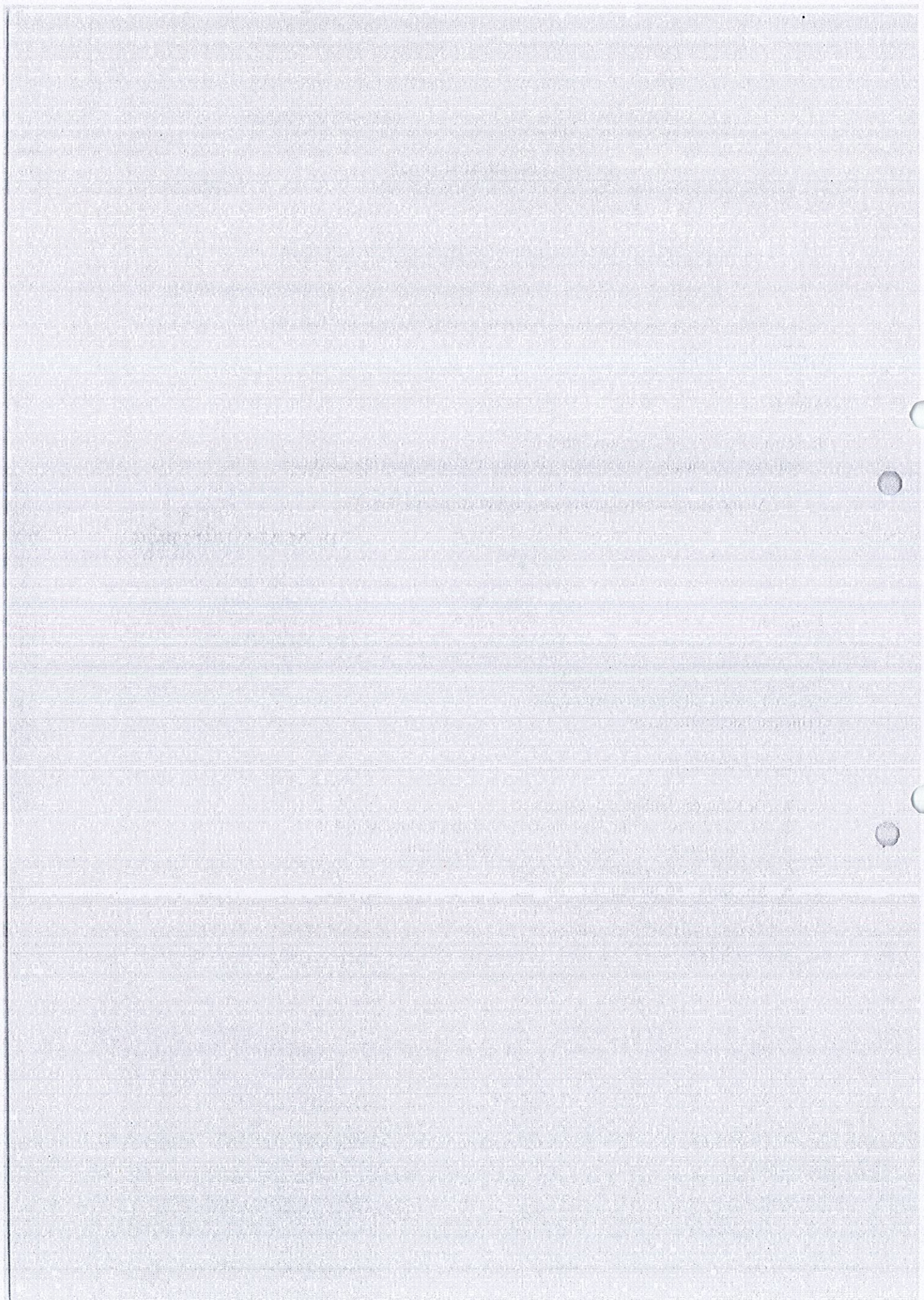
Trustee- Administrator
HOD's of CSE/EEE/ECE/IT/Civil/Mech/
S&H/CPD Cell/Library/Physical Education
Principal File, Office Copy,

All Committee Members:

1. Dr.K.Suresh kumar Co- Convener
2. Mr. B. Jayasanker police Inspector Muthapdupet Police Station
3. Mr.R.Subramanian Revenue Dept. Tiruvallur taluk
4. Mr.T.R. Sarathivasan official of NGO
5. Mr. Kithur Mohideen.G Parent
6. Mohamed Fareedudeen Student
7. S. Mohamed Waqqas Student
8. Mr. S.Babu O.S



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CHENNAI 600 055**



ANNEXURE - I

Order Copy of the constitution of Committee along with the Members details



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

Approved by All India Council for Technical Education - New Delhi
Affiliated to Anna University, Chennai

"NIZARA EDUCATIONAL CAMPUS", MUTHAPUDUPET, AVADI - IAF, CHENNAI - 600 055.

NO: AMSCE/ORDER/021

DATE: 30-07-2019

ORDER

As per directions of the AICTE, Anna University Regulations, The College has constituted the Anti Ragging Committee consisting of the following Faculty members.

ANTI RAGGING COMMITTEE MEMBERS				
S. No.	Name	Position (Chairman/Member)	Present Designation/Occupation	Phone Number
1	Dr. M. Afzal Ali Baig	Chairman	Principal	9842081297
2	Mr. B Jayasankar	Member	Police Inspector	9498100102
3	Dr. K Suresh Kumar	Member	HOD 1	9940360988
4	Dr. C Makendran	Member	HOD 2	9080126710
5	Mr. Mohamed Abithayar	Member	Faculty Member	9598939047
6	Mr. Habeeb Rahman	Member	Faculty Member	9677674981
7	Ms. M Revathi	Member	Faculty Member	7092112647
8	Ms. R Lavanya	Member	Faculty Member	7904139787
9	Mr. S. Mohamed Waqqas	Member	Student Representative	8122947940
10	Mr. M Abdul Rahim	Member	Student Representative	9600846929
11	Mr. S. Babu	Member	Office Superintendent	9443628390
12	Mr. B Palani Kumar	Member	MEMBER	8248112424

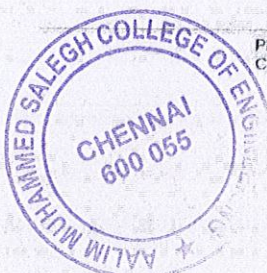
BY ORDER

COPY TO

HOD'S of CSE/EEE/ECE/IT/CIVIL/MECH/MCA
The First Coordinator
All Members of the Committee
Principal File, Office Copy



(Signature)
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPET
CHENNAI - 600 055




Phone : (044) 2684 2086, 2684 2627 FAX : 91-44-2684 2456
College E-mail : info@aalimec.ac.in / principal@aalimec.ac.in
Website : www.aalimec.ac.in

(Signature)
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPET
CHENNAI - 600 055

ANNEXURE – II

ANTI RAGGING SQUAD MEMBERS					
Sl. No.	Name	Position (Chairman/Member)	Designation	Email Id	Contact Numbers
1	Dr. M. AFZAL ALI BAIG	Chairman	Principal	Principal@aalimec.ac.in	9842081297
2	Dr.K.SURESH KUMAR	Member	Associate Professor / HOD (S&H)	ksure1979@gmail.com	9940360988
3	Dr.C.MAKENDRAN	Member	Assistant Professor / HOD (Civil Engg.)	dr.makendranc@gmail.com	7299739031
4	Mr. J. HABEEB RAHMAN	Member	Assistant Professor (Mechanical Engg.)	habeebrahmanmech@gmail.com	9677674981
5	Mr. K. JAYAGANESH	Member	Assistant Professor (Civil Engg.)	jayaganesh786@gmail.com	9962786853
6	Ms. V.GAYATHRI	Member	Assistant Professor (Maths)	v.gayathri@aalimec.ac.in	9894689966
7	Ms. A.ASHMA	Member	Assistant Professor (Chemistry)	ashmacader@gmail.com	8939935692
8	Mr. T. ARUN KUMAR	Member	Instructor (Mechanical Engg.)	passarun19@gmail.com	9003747570




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AVADI - IAF, MUTHAPUDUPET
CHENNAI 600 055

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING**AVADI -IAF, CHENNAI-600055****Anti-Ragging Committee/Minutes of Meeting**

AGENDA	Anti-Ragging			
DATE & TIME	09.8.2019 at 11.a.m		DEPARTMENT	Anti-Ragging
PREPARED BY	Dr.K.Suresh kumar Asso.Prof/ Physics	NO. OF PAGES	VENUE	Principal Chamber
		01		

1.Meeting Objectives

Constitution of Anti ragging committee and flying squad.

2.Members Present

The following members attended the meeting.

1. Dr.K.Suresh kumar, Co- Convener
2. Mr. B. Jayasanker, Police Inspector, Muthapdupet Police Station
3. Mr.R.Subramanian, Revenue Dept. Tiruvallur taluk
4. Mr.T.R. Sarathivasan, NGO
5. Mr. Kithur Mohideen.G Parent
6. Mr.D. Sriram Student
7. S. Mohamed Waqqas Student
8. Mr. S.Babu O.S

3.Agenda and Notes, Decision, Discussions and Issues

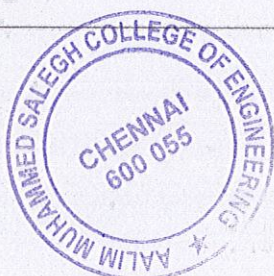
1. Constitution of Anti ragging committee headed by Head of Institution and consisting of representatives of civil and public administrations, NGOs, faculty, Parents, students and non-teaching staff.
2. Anti-ragging squads to maintain vigil, oversight and patrolling functions. The Squads have to make surprise visits on hostels, and other places vulnerable for ragging activities. Reports on the visits have to be made by the members of the squad.

Conclusion: The meeting ended with thanks.

[Signature]
Co-Convener

[Signature]
Convener

[Signature]
Principal



PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

Name of the Member	Designation	Role	Signature
Dr. K. Suresh Kumar	Asso. Professor / Physics	Co-Convener	<i>[Signature]</i>
Mr. B. Jayasanker	Police Inspector	Member	<i>[Signature]</i>
Mr.R.Subramanian	Revenue Dept	Member	<i>[Signature]</i>
Mr.T.R. Sarathivasan	NGO	Member	<i>[Signature]</i>
Mr. Kithur Mohideen.	Representative of Parents	Member	<i>[Signature]</i>
Mr.D. Sriram	Representative of Students	Member	<i>[Signature]</i>
S. Mohamed Waqqas	Representative of Students	Member	<i>[Signature]</i>
Mr. S.Babu O.S	Representative of Non-Teaching	Member	<i>[Signature]</i>



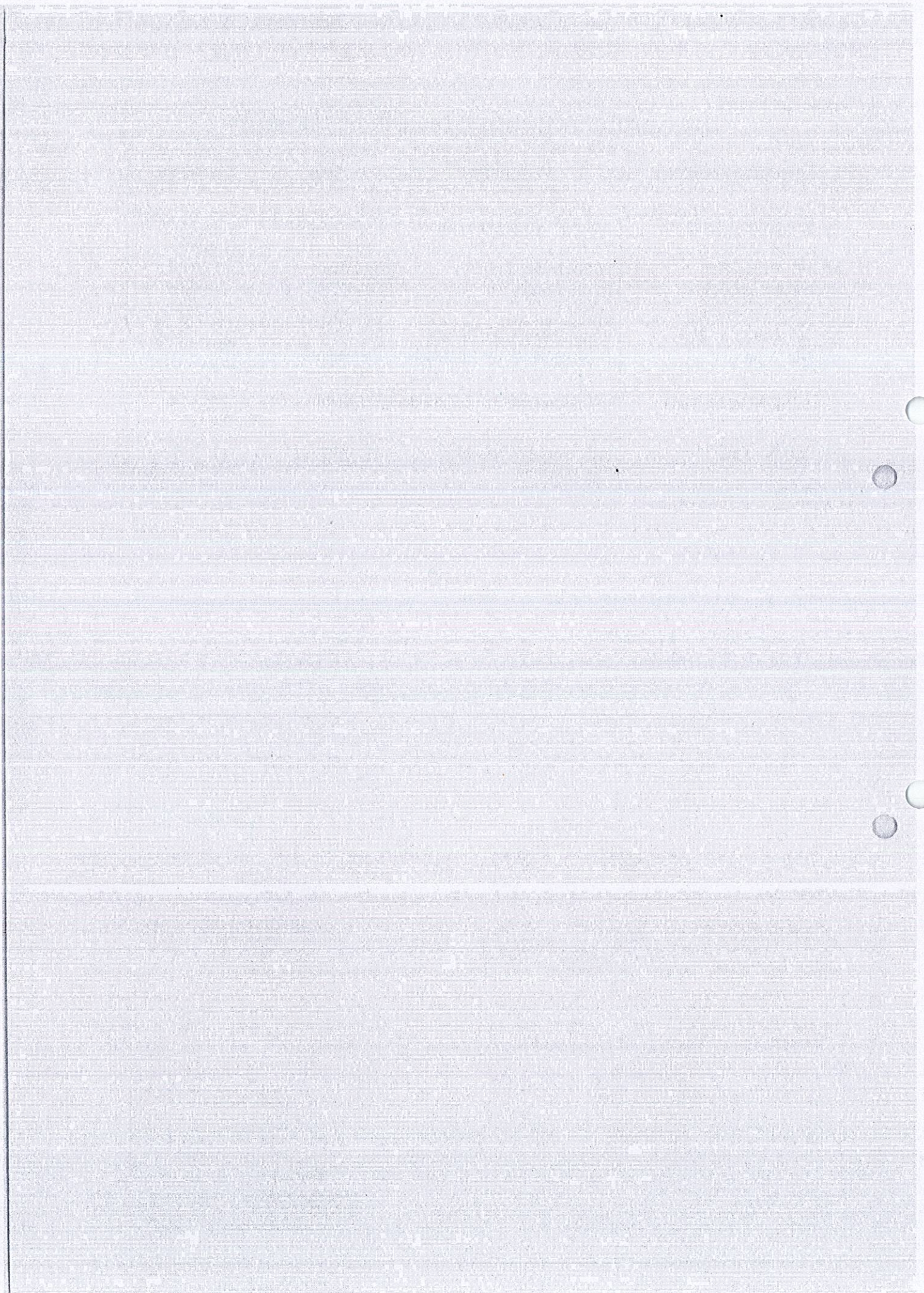
[Handwritten Signature]
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

Name of the Member	Designation	Role	Signature
Dr. K. Suresh Kumar	Asso. Professor / Physics	Co-Convener	<i>[Signature]</i> 9/3/21
Mr. B. Jayasanker	Police Inspector	Member	<i>[Signature]</i>
Mr.R.Subramanian	Revenue Dept	Member	<i>[Signature]</i>
Mr.T.R. Sarathivasan	NGO	Member	<i>[Signature]</i>
Mr. Kithur Mohideen.	Representative of Parents	Member	<i>[Signature]</i>
Mr.D. Sriram	Representative of Students	Member	<i>[Signature]</i>
S. Mohamed Waqqas	Representative of Students	Member	<i>[Signature]</i>
Mr. S.Babu O.S	Representative of Non-Teaching	Member	<i>[Signature]</i> 10/3/19



[Signature]
PRINCIPAL
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COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055



ANTI-RAGGING POSTER AND BILL BOARDS DISPLAYED IN THE COLLEGE

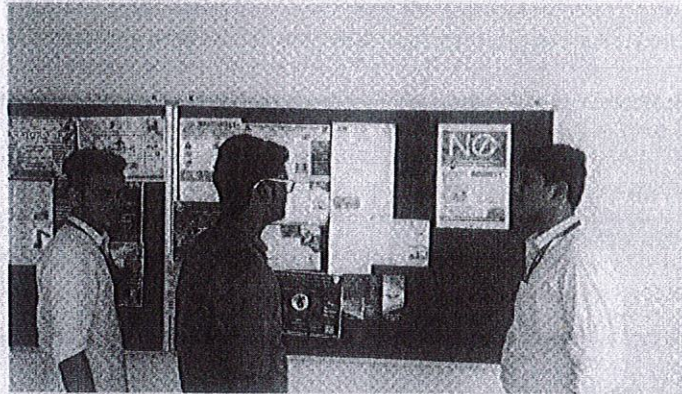


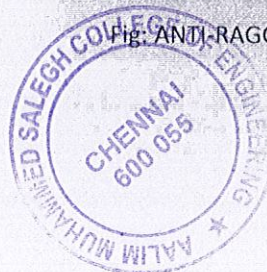
Fig: DISPLAY OF ANTI- RAGGING POSTER IN DEPT. NOTICE BOARD



Fig: DISPLAY OF ANTI-RAGGING POSTER IN LIBRARY



Fig: ANTI-RAGGING HORDING IN FRONT OF COLLEGE



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COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

STUDENT ID CARD WITH ANTI RAGGING COMMITTEE MEMBER PHONE NUMBER AND WEBSITE ADDRESS
PRINTED




	AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING	<p>Date of Birth : 10.02.2002 Blood Group : O +ve Parent's Name : G. ANOK Address : NO. 8/29 DR. BEEMARAO NAGAR, PATTABIRAM THIRUVARUR DIST. PIN - 600 055 Phone : 9514724682 7200378943 Anti Ragging Help Line No. : 1800-180-5522, 09444765128</p>
	<p>A. ABILESH AU ID No. : 110119205001 COURSE : B.Tech - IT BATCH : 2019-2023 VALID UPTO : 30 JUNE 2023  PRINCIPAL</p>	

Fig: Student ID cards where anti ragging committee member phone number and website address printed




	AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING	<p>Date of Birth : 02.02.2002 Blood Group : A +ve Parent's Name : S. ABDUL MALIK Address : NO.33/A AMBALA KARA STREET VELIPATTINAM RAMNAD DISTRICT PIN - 623 517 Phone : 6382054804 Anti Ragging Help Line No. : 1800-180-5522, 09444765128</p>
	<p>A. AFZAL MANSOOR AU ID No. : 110119103001 COURSE : B.E - CIVIL ENGG. BATCH : 2019-2023 VALID UPTO : 30 JUNE 2023  PRINCIPAL</p>	

Fig: Student ID cards where anti ragging committee member phone number and website address printed



PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

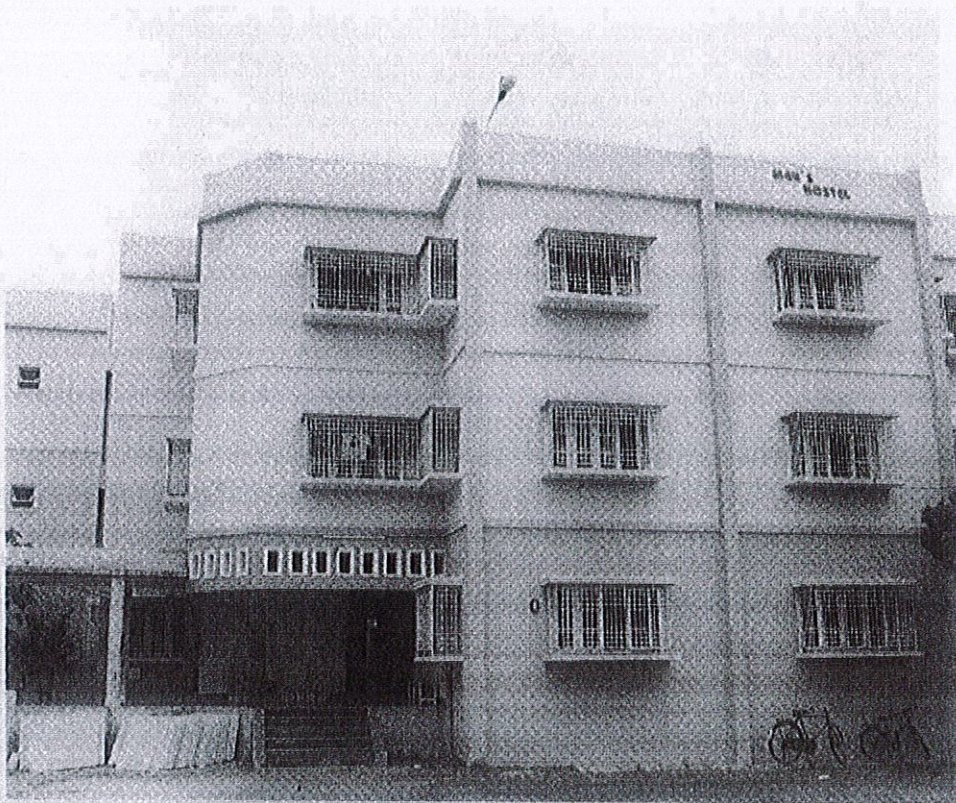


Fig: Separate 1st Year Students Hostel

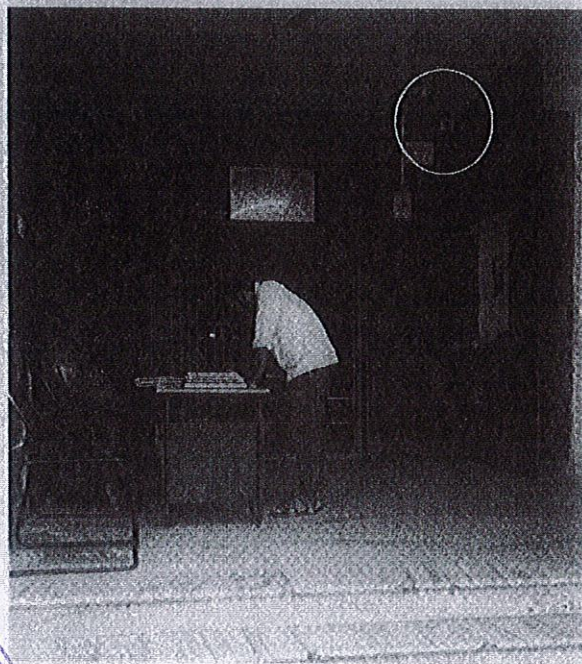


Fig: cctv camera in front of the hostel



pm
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055



Fig: cctv camera inside the hostel

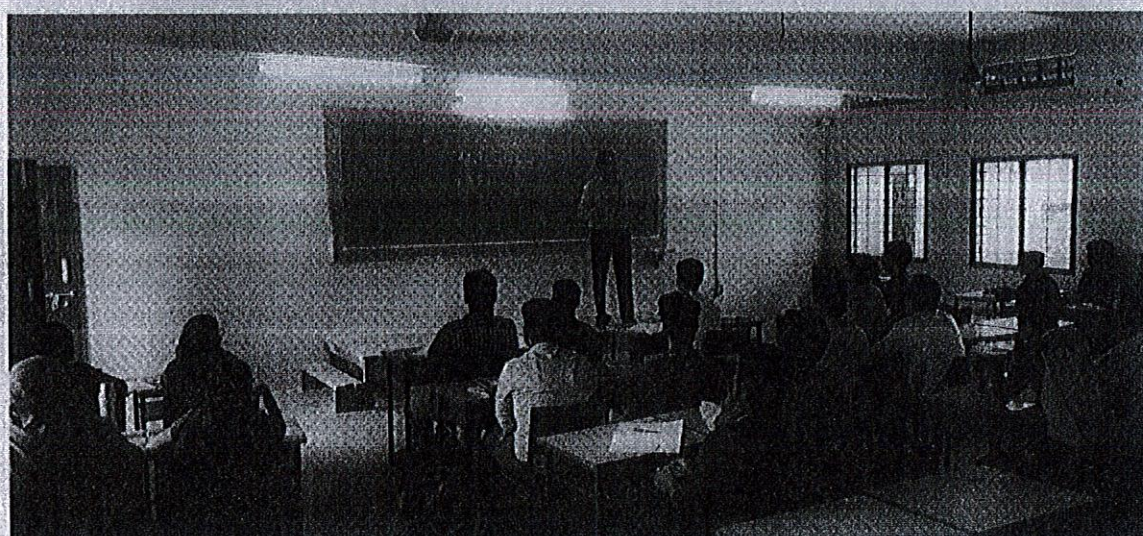


Fig: Dr. K Suresh Kumar, Conducted Anti-Ragging Awareness programme for the 1st year students.



[Signature]
 PRINCIPAL
 AALIM MUHAMMED SALEGH
 COLLEGE OF ENGINEERING
 AVADI - IAF, MUTHAPUDUPET
 CHENNAI 600 055

ANNEXURE -- VI

**AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
MUTHAPUDUPET, AVADI-IAF., CHENNAI – 600 055.**

**ACTION TAKEN TO CREATE AWARENESS ABOUT THE PENAL PROVISIONS
AGAINST RAGGING AS A RESPONSE TO THE LETTER FROM THE DIRECTOR OF
TECHINICAL EDUCATION, IN CONNECTION WITH SPECIAL INITIATIVES
REGARDING RAGGING**

**Ref: A letter from The Registrar – Anna University
Letter No.6015 / SA 3 / 2019, Dated 14.08.2019**

With reference to the letter from the **The Registrar, Anna University,**

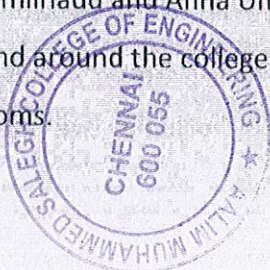
I **Prof.Dr. M.Afzal Ali Baig**, Principal of Aalim Muhammed Salegh College of Engineering conducted a staff meeting to pronounce and emphasize the special initiatives taken regarding ragging to quell ragging completely as per the instructions and direction of the Government of India. I hereby submit the action taken report for your kind perusal.

Aalim Muhammed Salegh College of Engineering has been very keen in quelling ragging down the years and this year we have introduced various new initiatives to check ragging. Some of them are as follows and the evidences for the actions taken are enclosed.

1. The boards and banners bearing messages regarding ragging like

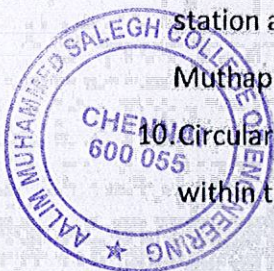
- What is ragging? What constitutes ragging?
- What are the repercussions due to ragging?
- Contact details as per the direction of the Government of Tamilnadu and Anna University.

are hosted in and around the college in places like canteen, hostel, rest and recreational rooms.



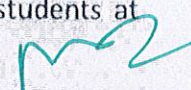
**PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPET
CHENNAI 600 055**

2. Orientation regarding the nature of ragging, the ways to protect oneself from it and the means available to seek help from the ragging Committee of the college, Anna University and AICTE are given to the first year B.E / B.Tech students of our students in their respective classes for one hour. The photos of the orientation meeting are enclosed.
3. Apart from orientation meetings the students are motivated to be bold enough to react against ragging or any harmful misuse of the person.
4. Surprise visits have been arranged by the monitoring committee to Surprisingly check the movement of the boys and girls in all the public places.
5. Different committees comprising of staff members are formed to monitor the Conduct of student community in the hostel, at the canteen, inside the campus,
in all the floors of the classroom buildings, bus stops and railway stations etc.
the
list is enclosed.
6. CCTV cameras are fixed at the Men's hostel to monitor the movement of the students.
7. Regular monitoring of students is done by all the faculty members when they ease out of their classrooms during lunch breaks and intervals.
8. The mobile numbers of the internal Anti-Ragging committee of the college are provided to the first year students of B.E / B.Tech so that they could immediately convey the occurrence of any ragging act if presumed.
9. The college maintains a good rapport with the inspector of the local police station and the officials and has requested the Inspector of Police, Muthapudupet to help us in case of the occurrence of the ragging act.
10. Circular regarding ragging - insisting on the harmful effects of the ragging within the campus is also circulated to all the classes including eve-teasing.



PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

11. General circular has been circulated to the students to create a kind of awareness to the students regarding ragging outside the campus and its aftermath, traffic rules, safety during travel, and the use of cell phones while driving etc. The students are strictly warned not to indulge in the offensive act of ragging and to be careful in conducting themselves carefully even outside the college campus.
12. The college has taken steps to ensure students using personal vehicle hold appropriate license, RC book for the vehicle and the current insurance policy. The circular regarding that is enclosed.
13. Our college arranges regular Parent – Teacher meet to cater the needs of the students and to maintain the rapport with the parents and to emphasize on the ragging issues with the parents of the senior students and to alert the parents of the freshers.
14. Meetings are conducted with the staff and students to imbibe the directions of the Government and the orders of the Anna University to make this campus a ragging free campus.
15. A complaint box is placed at the main office to facilitate first year students to deposit their complaints into it.
16. Gate duty and Floor duty is executed to monitor the conduct of the students.
17. Interval and lunch timings are fixed differently so as to give no chance for the senior students to meet the freshers.
18. Regular visits to the Men's and women's hostel are carried out by the Head of the Ragging Squad **Dr. M. Afzal Ali Baig** and his committee members.
19. Everyday visits by all the head of the departments are planned and executed keeping in mind the safety and harmonious stay of the first year students at the hostel.
20. A Seminar on Anti-Ragging was conducted on 03.11.2018

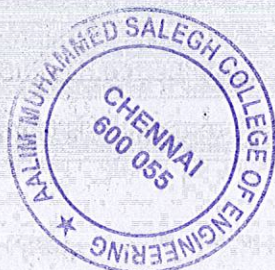

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by **Prof.Dr. K.Sureshkumar**, department of Physics and NSS Co-Ordinator regarding the ways in which senior students must be cooperative and affectionate to the freshers or first years.

Hence these are the steps that we have taken to quell this horrible menace named RAGGING with an intention to make this campus - a ragging free campus.

(Prof.Dr.M.Afzal Ali Baig)
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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

Nizara Educational Campus, Muthapudupet, Avadi – IAF, Chennai – 600055

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

NAAC Accredited Institution



Lr. No: AMSCE/DWC/CIRCULAR/ 2022-23/01

16/01/2023

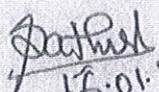
DISCIPLINE AND WELFARE COMMITTEE CIRCULAR

All the members of the discipline and welfare committee are hereby informed that the discipline and welfare committee meeting will be held on 18th January 2023(Wednesday), at 04.00 PM in the IQAC Chamber, AMSCE.

Agenda

- Introduction of Committee members.
- Role of Committee Members.

All the Members are cordially invited to attend the meeting.


16.01.2023
Dr. S. SATHISH
Principal


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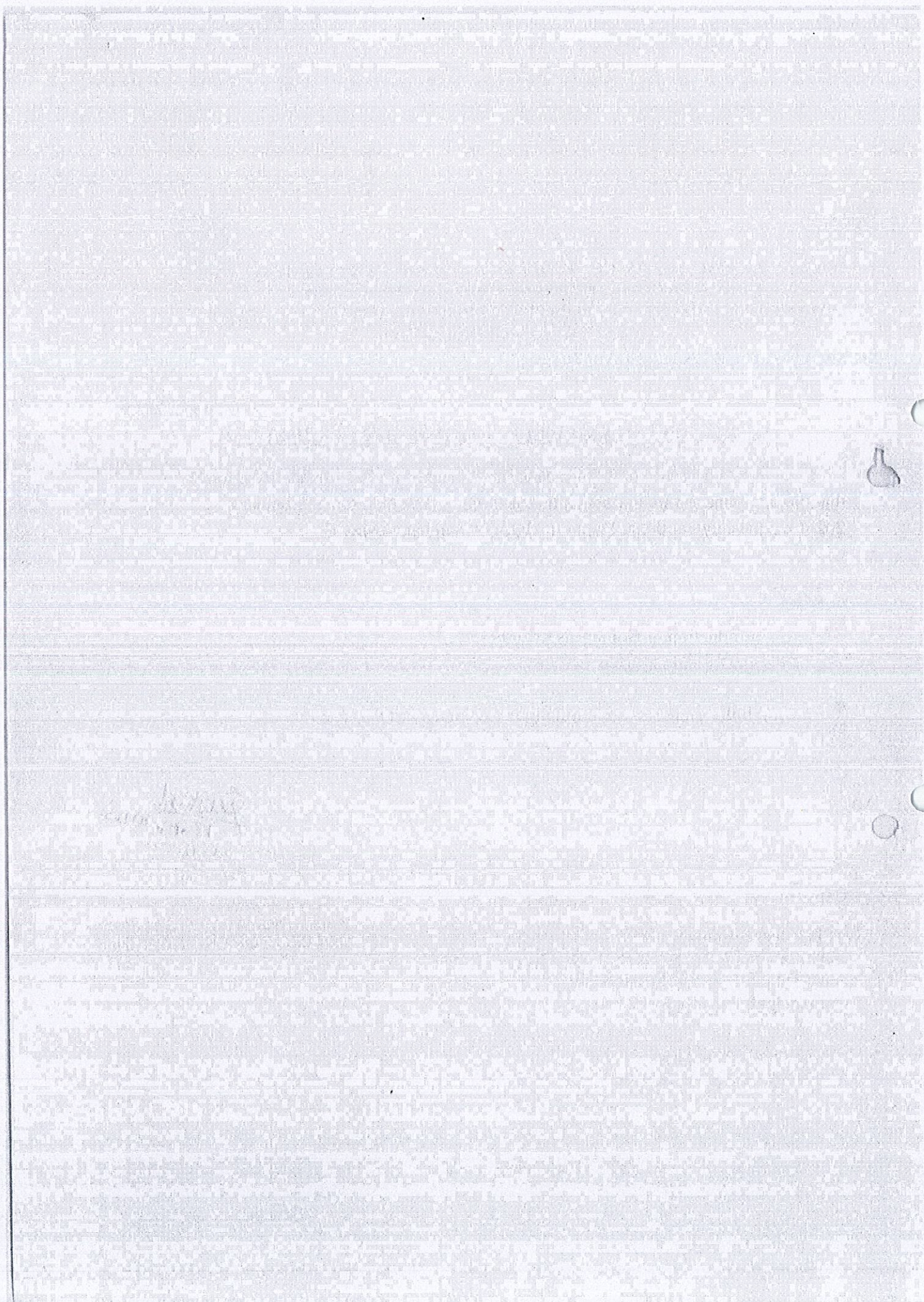
Trustee- Administrator
HOD's of Civil, CSE, EEE, ECE, IT, MECH, S&H
CPD Cell, Library, Physical Education
Principal file, Office copy,

All Committee Members.



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AVADI - IAF, CHENNAI - 600055

NBA AND ACADEMICS

MINUTES OF THE MEETING



AGENDA	Discipline and Welfare Committee General Meeting			
DATE & TIME	18.01. 2023 at 04:00PM		DEPARTMENT	All Department
PREPARED BY	Asst. Prof. Bhuvaneswari Raja	NO. OF PAGES	VENUE	IQAC Chamber
		03		

1.Meeting Objectives

1. Introduction of Committee members
2. Role of Committee members

2.Members Present

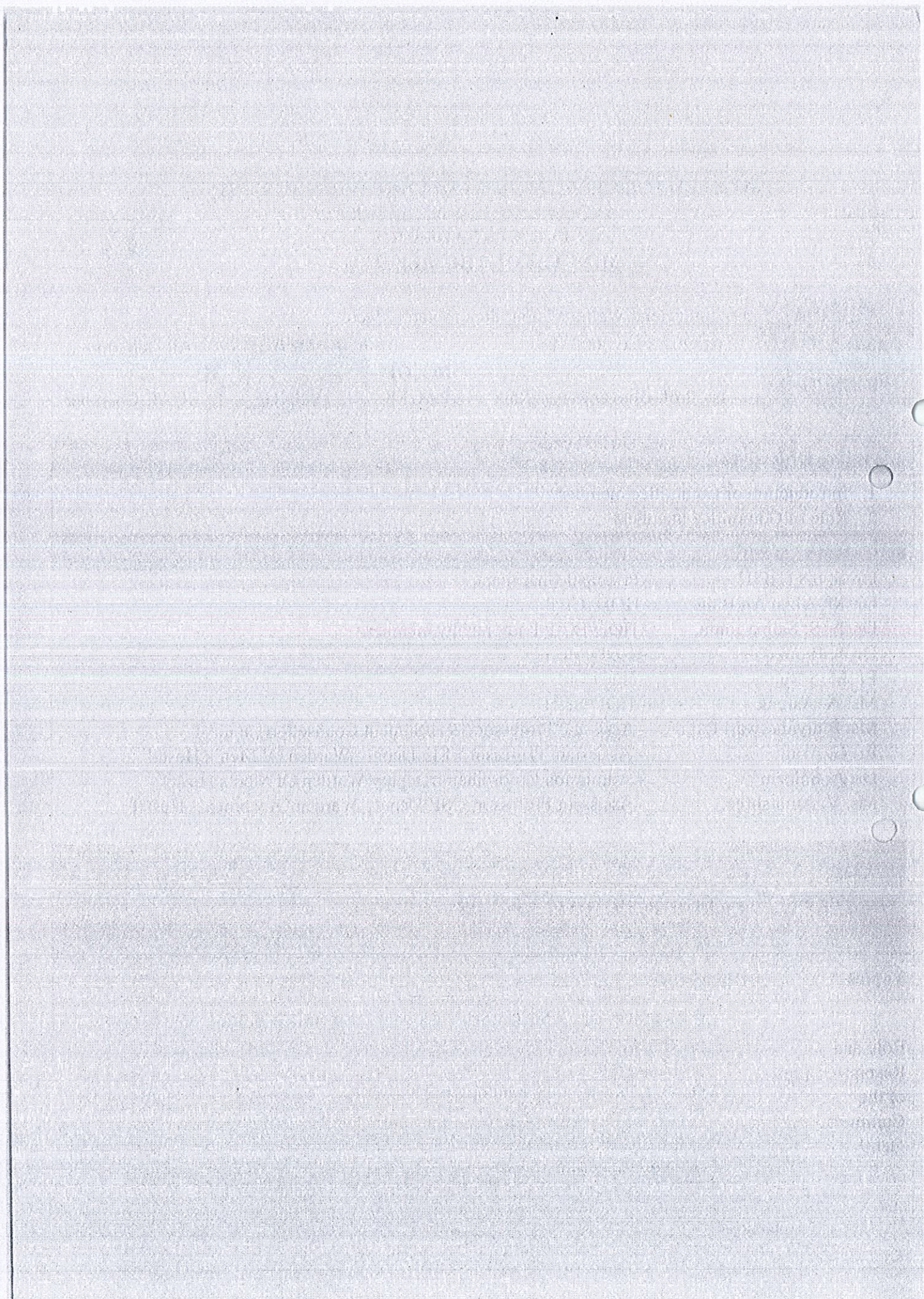
Dr. S. SATHISH	- Principal/Chairman
Dr. M. Afzal Ali Baig	- HOD /Civil
Dr. A. S. Salma Banu	- HOD/ECE/ Lady faculty member.
Dr. S. Ramkumar	- HOD/Mech
Er. M. S Rajan	- HOD/EEE
Ms. A. Ashma	- HOD/S&H
Ms. Bhuvaneswari Raja	- Assissant Professor/S&H/Student Counsellor(Faculty)
Er. G. Arun	- Assistant Professor/EEE/ Deputy Warden Of Men's Hostel
Dr. A. Saleem	- Admission Co-ordinator/Deputy Warden Of Men's Hostel
Ms. V. Amarshree	- Assissant Professor /CSE/Deputy Warden Of women's Hostel

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Role and Responsibilities of the Committee members	<p>❖ Chairman Dr. S. SATHISH welcomed the members of the Committee and introduced the members of the Committee to the department Faculty Members.</p> <p>❖ The Chairman then read out the roles and responsibilities of the committee. The roles and responsibilities of the committee as listed out by the Chairman are as follows:</p> <ol style="list-style-type: none">1. To maintain and enforce strict discipline within the college campus.2. To ensure that students wear masks and maintain social distancing.3. All the students should wear their ID Cards while they are in the campus and their respective class rooms.



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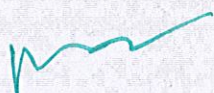
	<ol style="list-style-type: none"> 4. In case of any violation of dress code or disturbance in the class, the ID Cards will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the Disciplinary Committee members. 5. During the lecture and practical hours no student should be allowed to sit in the parking area, canteen or anywhere in the campus. Likewise, no student should be allowed to leave the campus early without prior permission from the concerned authorities. 6. In case of any misbehaviour or violation of the college rules, the ID Cards of the students will be kept with the Disciplinary Committee members till the enquiry is over. 7. No student should be allowed to use mobile phone anywhere inside the campus during college hours. <ul style="list-style-type: none"> ❖ The Chairman then asked for suggestions from the committee members which could be followed to enforce strict discipline. ❖ The Committee members thanked the Chairman for the assigned roles and duties which they confirmed to follow diligently.
Conclusion	<ul style="list-style-type: none"> ❖ The meeting ended with thanks.


 18/01/23
 CONVENER


 18/01/2023
 PRINCIPAL

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 AALIM MUHAMMED SALEGH
 COLLEGE OF ENGINEERING



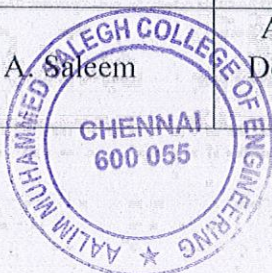

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 CHENNAI 600 055

10/10/10

10/10/10

SIGNATURE OF THE FACULTY MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1.	Dr. S. SATHISH	Principal	Chairman	<i>Sathish</i> 18/11/2023
2.	Ms. Bhuvaneswari Raja	Assissant Professor/S&H/Student Counsellor(Faculty)	Convener	<i>Bhuvaneswari Raja</i> 18/11/2023
3.	Ms.V. Amarshree	Assissant Professor /CSE Deputy Warden of Women's Hostel	Co-Convener	<i>Amarshree V</i> 18/11/2023
4.	Dr. M. Afzal Ali Baig	HOD /Civil	Member	<i>Afzal Ali Baig</i> 18/11/23
5.	Dr. S. Ramkumar	HOD/Mech	Member	<i>S. Ramkumar</i> 18/11/23
6.	Dr. A. S. Salma Banu	HOD/ECE Lady Faculty member	Member	<i>A. S. Salma Banu</i> 18/11/23
7.	Er. M. S Rajan	HOD/EEE	Member	<i>M. S Rajan</i> 18/11/2023
8.	Ms.A. Ashma	HOD/S&H	Member	<i>Ashma</i> 18/11/23
9.	Er. G. Arun	Assissant Professor/EEE Deputy Warden of Men's Hostel	Member	<i>G. Arun</i> 18/11/2023
10.	Dr. A. Saleem	Admission Coordinator Deputy Warden of Men's Hostel	Member	<i>A. Saleem</i> 18/11/2023



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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
MUTHAPUDUPET, AVADI IAF, CHENNAI - 600055



Discipline and Welfare committee

Action Taken Report

Date: 19.01.2023

Observations	Action Taken Report by Principal
1) Students coming late after break time.	<ul style="list-style-type: none">➤ Canteen In charge was instructed to stop the sales at 10.50 am.➤ For first year students, separate sales point will be made at first year block.
2) Some students were not adhering the rules of the Institution such as Punctuality, Wearing the ID cards, Hairdressing and Formal dress code	<ul style="list-style-type: none">➤ Defaulters will be counseled by the respective Counselors and informed to their parents in needed.➤ Student with improper Haircut will be sent back and allowed only after dressing their hair properly.
3) Regularity	The Student was counseled by the Counselor and also informed to the parents about required attendance percentage for semester examination.
4) Usage of Mobile Phone in working hours	Department wise Mobile Phone checking squads was formed to check the students possessing Mobile Phones and will be seized if it is in switched on mode

Amna Shreev
19/01/2023
Co-convenor

[Signature]
19/01/23
Convener

[Signature]
19/01/2023
Principal



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THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF CHEMISTRY
5408 S. UNIVERSITY AVENUE
CHICAGO, ILLINOIS 60637

RECEIVED

TO THE DIRECTOR OF THE
DIVISION OF THE PHYSICAL SCIENCES
FROM THE DEPARTMENT OF CHEMISTRY

RE: [illegible]
DATE: [illegible]
BY: [illegible]

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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI - IAF, CHENNAI - 55

Lr.No: AMSCE/DWC/CIRCULAR/2021-2022/01

16/11/2021

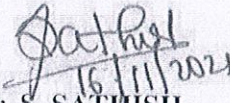
DISCIPLINE AND WELFARE COMMITTEE CIRCULAR

All the Members of the Discipline and Welfare Committee are hereby informed that Discipline and Welfare Committee Meeting is scheduled on 22nd November 2021 (Monday), at 04.00 PM in the IQAC Chamber.

Agenda

1. Introduction of committee members
2. Role of Committee Members

All the Members are cordially invited to attend the meeting.


16/11/2021
Dr. S. SATHISH


Principal
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

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All Committee Members.




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14



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AVADI - IAF, CHENNAI - 600055

NBA AND ACADEMICS

MINUTES OF THE MEETING



AGENDA	Discipline and Welfare Committee General Meeting			
DATE & TIME	22.11.2021 at 04:00PM		DEPARTMENT	All Department
PREPARED BY	Asst. Prof. Bhuvaneswari Raja	NO. OF PAGES	VENUE	IQAC Chamber
		03		

1.Meeting Objectives

1. Introduction of Committee members
2. Role of Committee members

2.Members Present

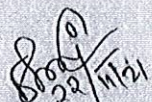
Dr. S. SATHISH – Principal/ Chairman
Dr. A. S. Salma Banu –HOD/ECE/ Lady Faculty member
Er. M. S Rajan – HOD/EEE
Dr. K. Suresh Kumar – Associate Professor/ S&H
Ms. Bhuvaneswari Raja – Assissant Professor/S&H/ Student Counsellor (Faculty)
Mr. J. Mohamed Abithayar – Assissant Professor/S&H/ Deputy Warden of Men's Hostel
Er. J. Habeeb Rahman – Deputy Warden of Men's Hostel
Ms. Juvin Paula – Assissant Professor /S&H/ Deputy Warden of Women's Hostel

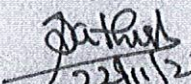
Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Role and Responsibilities of the Committee members	<ul style="list-style-type: none">❖ Chairman Dr. S. SATHISH welcomed the members of the Committee and introduced the members of the Committee to the department Faculty Members.❖ The Chairperson then read out the roles and responsibilities of the committee. The roles and responsibilities of the committee as listed out by the Chairperson are as follows:<ol style="list-style-type: none">1. To maintain and enforce strict discipline within the college campus.2. To ensure that students wear masks and maintain social distancing.3. All the students should wear their ID Cards while they are in the campus and their respective class rooms.

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	<p>4. In case of any violation of dress code or disturbance in the class, the ID Card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the Disciplinary Committee members.</p> <p>5. During the lecture and practical hours no student should be allowed to sit in the parking area, canteen or anywhere in the campus. Likewise, no student should be allowed to leave the campus early without prior permission from the concerned authorities.</p> <p>6. In case of any misbehaviour or violation of the college rules, the ID Cards of the students will be kept with the Disciplinary Committee members till the enquiry is over.</p> <p>7. No student should be allowed to use mobile phone anywhere inside the campus during college hours.</p> <p>❖ The Chairman then asked for suggestions from the committee members which could be followed to enforce strict discipline.</p> <p>❖ The Committee members thanked the Chairperson for the assigned roles and duties which they confirmed to follow diligently.</p>
Conclusion	<p>❖ The meeting ended with thanks.</p>


 22/11/21
PREPARED BY

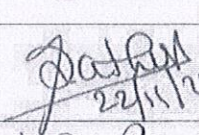
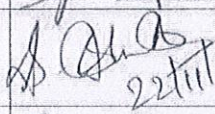
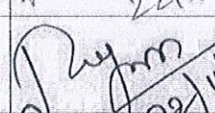
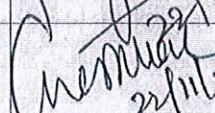
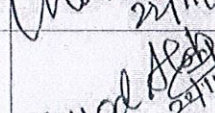
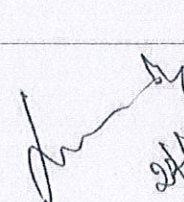
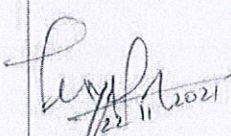


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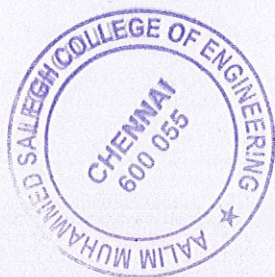
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AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Dr. S. SATHISH	Principal	Chairperson	 22/11/2021
2	Dr. A.S. Salma Banu	Associate Professor / ECE	Convener	 22/11/21
3	Er. M.S Rajan	Assistant Professor /EEE	Co - Convener	 22/11/21
4	Dr. K. Suresh Kumar	Assistant Professor /S&H	Member	 22/11/21
5	Mr. J.Mohamed Abithayar	Assistant Professor / Deputy Warden of Men's Hostel	Member	 22/11/21
6	Er. J. Habeeb Rahman	Assistant Professor / Deputy Warden of Men's Hostel	Member	 22/11/2021
7	Ms. A. Juvin Paula	Assistant Professor / Deputy Warden of Women's Hostel	Member	 22/11/2021
8	Mrs..Bhuvaneswari Raja	Assistant Professor / S&H	Member	 22/11/2021



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MUTHAPUDUPET, AVADI IAF, CHENNAI – 600055



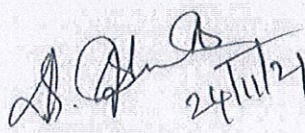
Discipline and Welfare committee

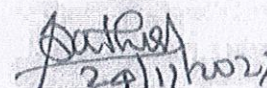
Action Taken Report

Date: 24.11.2021

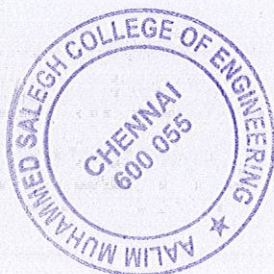
Observations	Action Taken Report by Principal
1) Few Students were not following COVID 19 SOPs such as Wearing mask and Social distance.	<ul style="list-style-type: none">➤ Students were given awareness class wise about the COVID 19 SOPs by Dr. Suresh Kumar, NSS Programme Officer➤ Awareness posters had been displayed in common venues.
2) Some students were not following the rules of the Institution such as Punctuality, Wearing the ID cards, Hairdressing and Formal dress code	The Class In charges and Class Counselors are instructed by the HOD to Counsel the defaulters to follow the rules of the college.
3) Regularity	The Student was counseled by the Counselor and also informed to the parents
4) Usage of Mobile Phone in working hours	Department wise Mobile Phone checking squads was formed to check the students possessing Mobile Phones and will be seized if it is in switched on mode


Co-convenor

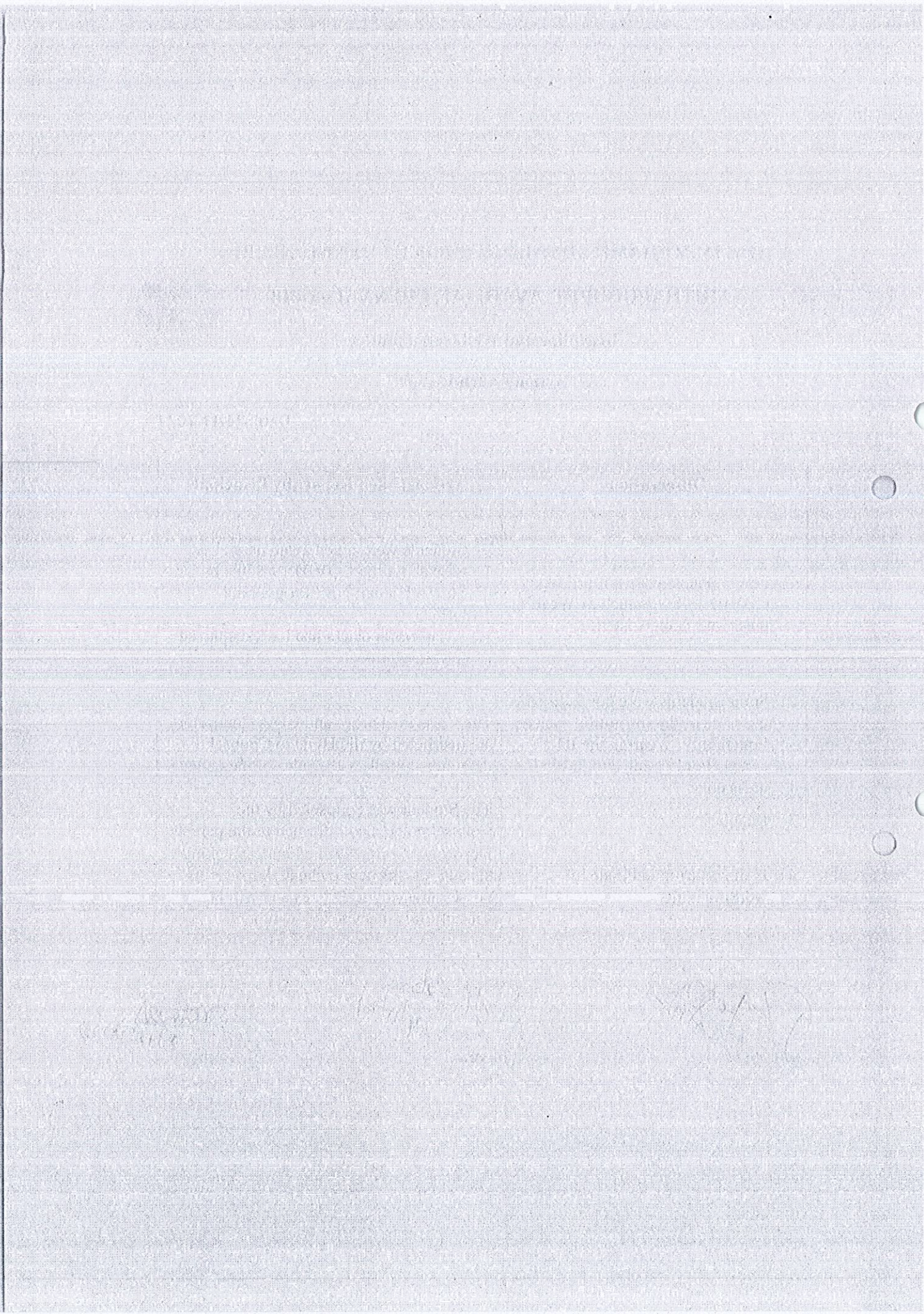

Convener


Principal

PRINCIPAL
AALIM MUHAMMED SALEGH
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Lr.No: AMSCE/DWC/CIRCULAR/2020-2021/01

09/11/2020

DISCIPLINE AND WELFARE COMMITTEE CIRCULAR

All the Members of the Discipline and Welfare Committee are hereby informed that Discipline and Welfare Committee Meeting is scheduled on 11th November 2020 (Wednesday), at 04.00 PM in the IQAC Chamber.

Agenda

1. Introduction of committee members
2. Role of Committee Members

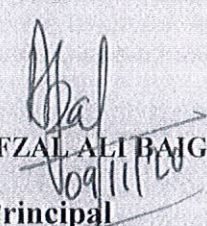
All the Members are cordially invited to attend the meeting.



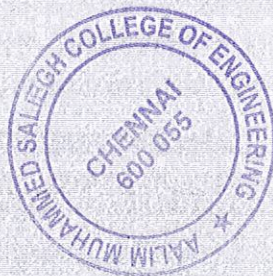
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Trustee- Administrator
HOD's of CSE/EEE/ECE/IT/Civil/Mech/
S&H/CPD Cell/Library/Physical Education
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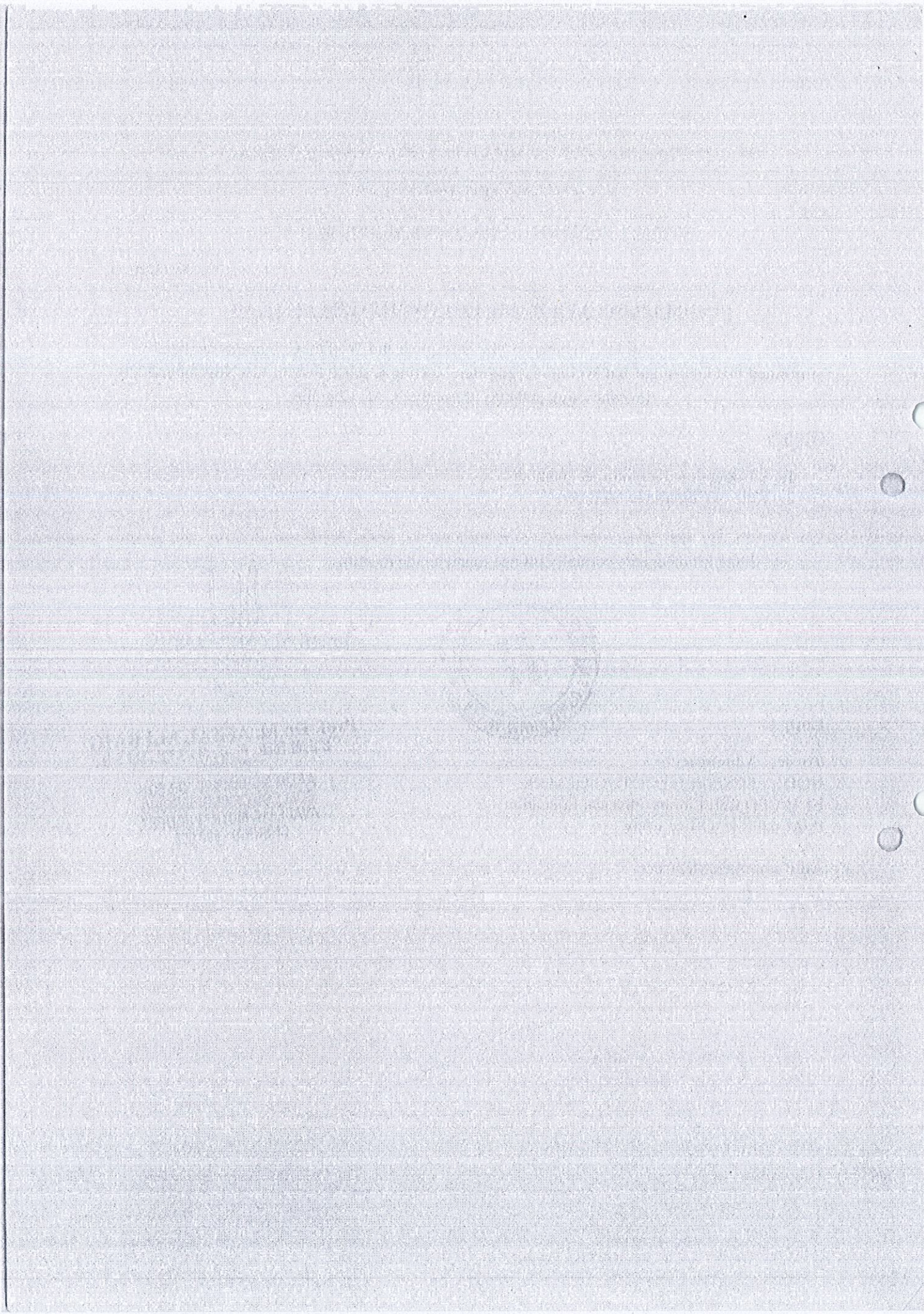
All Committee Members.


Dr. M. AFZAL ALI BAIG
Principal

Prof. Dr. M. AFZAL ALI BAIG
B.E, M.Tech., Ph.D., M.I.S.T.E., M.I.S.H.,
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI, IAF, MUTHAPUDUPET,
CHENNAI - 600 055.




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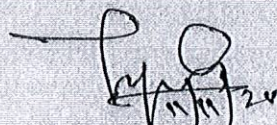
**AALIM MUHAMMED SALEGH COLLEGE OF
ENGINEERING**

AVADI - IAF, CHENNAI – 600055

DISCIPLINE AND WELFARE COMMITTEE - MINUTES OF MEETING


AGENDA		Discipline and Welfare Committee General Meeting		
DATE & TIME	11.11.2020 at 4.00 P.M		DEPARTMENT	Committee Members all Departments
PREPARED BY	Asst. Prof. A. Juvin Paula	NO. OF PAGES	VENUE	IQAC Chamber
		03		
1.Meeting Objectives				
Introduction of Committee members Role of Committee Members				
2.Members Present				
Dr. M. AFZAL ALI BAIG – Principal Dr. Mohd.F.Shabir - Vice Principal Dr. A.S. Salma Banu - Associate Professor / ECE Er. M.S Rajan - Assistant Professor /EEE Dr. K. Suresh Kumar - Assistant Professor /S&H Mr. J.Mohamed Abithayar - Assistant Professor / Deputy Warden of Men’s Hostel Er. J. Habeeb Rahman - Assistant Professor / Deputy Warden of Men’s Hostel Ms. A. Juvin Paula - Assistant Professor / Deputy Warden of Women’s Hostel Er. K.Priya - Assistant Professor / CSE				
3.Agenda and Notes, Decision, Discussion and Issues				
Topics	Discussion			
Introduction	❖ Chairperson welcomed all the members present for the meeting.			
Introduction of Faculty Members	❖ Chairperson Dr. M. Afzal Ali Baig introduced the members of the committee to the department faculty members.			
Role and Responsibilities of the Committee members	❖ The Chairperson then read out the roles and responsibilities of the committee. The roles and responsibilities of the committee as listed out by the Chairperson are as follows:			

	<ol style="list-style-type: none"> 1. To maintain and enforce strict discipline within the college campus. 2. To ensure that students wear masks and maintain social distancing. 3. All the students should wear their ID Cards while they are in the campus and their respective class rooms. 4. In case of any violation of dress code or disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the Disciplinary Committee Members. 5. During lecture and practical hours no student should be allowed to sit in the parking area, canteen or anywhere in the campus. Likewise, no student should be allowed to leave the campus early without prior permission from the concerned authorities. 6. In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the enquiry is over. 7. No student should be allowed to be using mobile phone anywhere inside the campus during college hours. <ul style="list-style-type: none"> ❖ The Chairperson then asked for suggestions from the committee members which could be followed to enforce strict discipline. ❖ The Committee members one by one thanked the chairperson for the assigned roles and duties which they confirmed to follow diligently.
	<ul style="list-style-type: none"> ❖ The meeting ended with thanks.

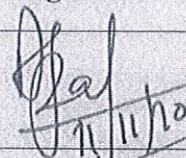
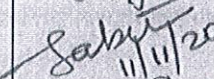
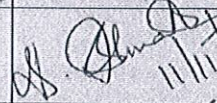
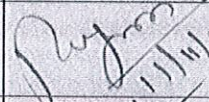
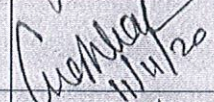
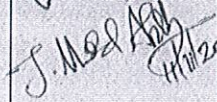
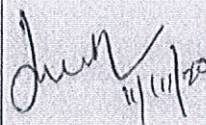
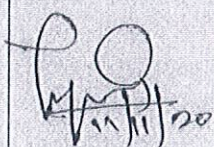
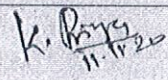

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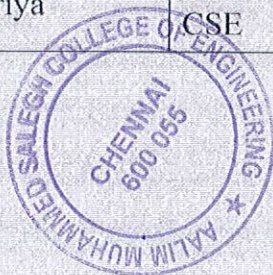

Principal




PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Dr. M. AFZAL ALI BAIG	Principal	Chairperson	 11/11/20
2	Dr. Mohd.F.Shabir	Vice Principal	Convener	 11/11/20
3	Dr. A.S. Salma Banu	Associate Professor / ECE	Co - Convener	 11/11/2020
4	Er. M.S Rajan	Assistant Professor /EEE	Member	 11/11/20
5	Dr. K. Suresh Kumar	Assistant Professor /S&H	Member	 11/11/20
6	Mr. J.Mohamed Abithayar	Assistant Professor / Deputy Warden of Men's Hostel	Member	 11/11/20
7	Er. J. Habeeb Rahman	Assistant Professor / Deputy Warden of Men's Hostel	Member	 11/11/20
8	Ms. A. Juvin Paula	Assistant Professor / Deputy Warden of Women's Hostel	Member	 11/11/20
9	Er. K.Priya	Assistant Professor / CSE	Member	 11/11/20



AALIM MUHAMMAD SALEGH COLLEGE OF ENGINEERING
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CHENNAI 600 055

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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

MUTHAPUDUPET, AVADI IAF, CHENNAI - 600055

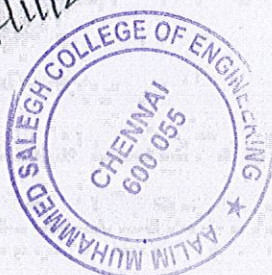
Discipline and Welfare committee Action Taken Report



Date: 12.11.2020

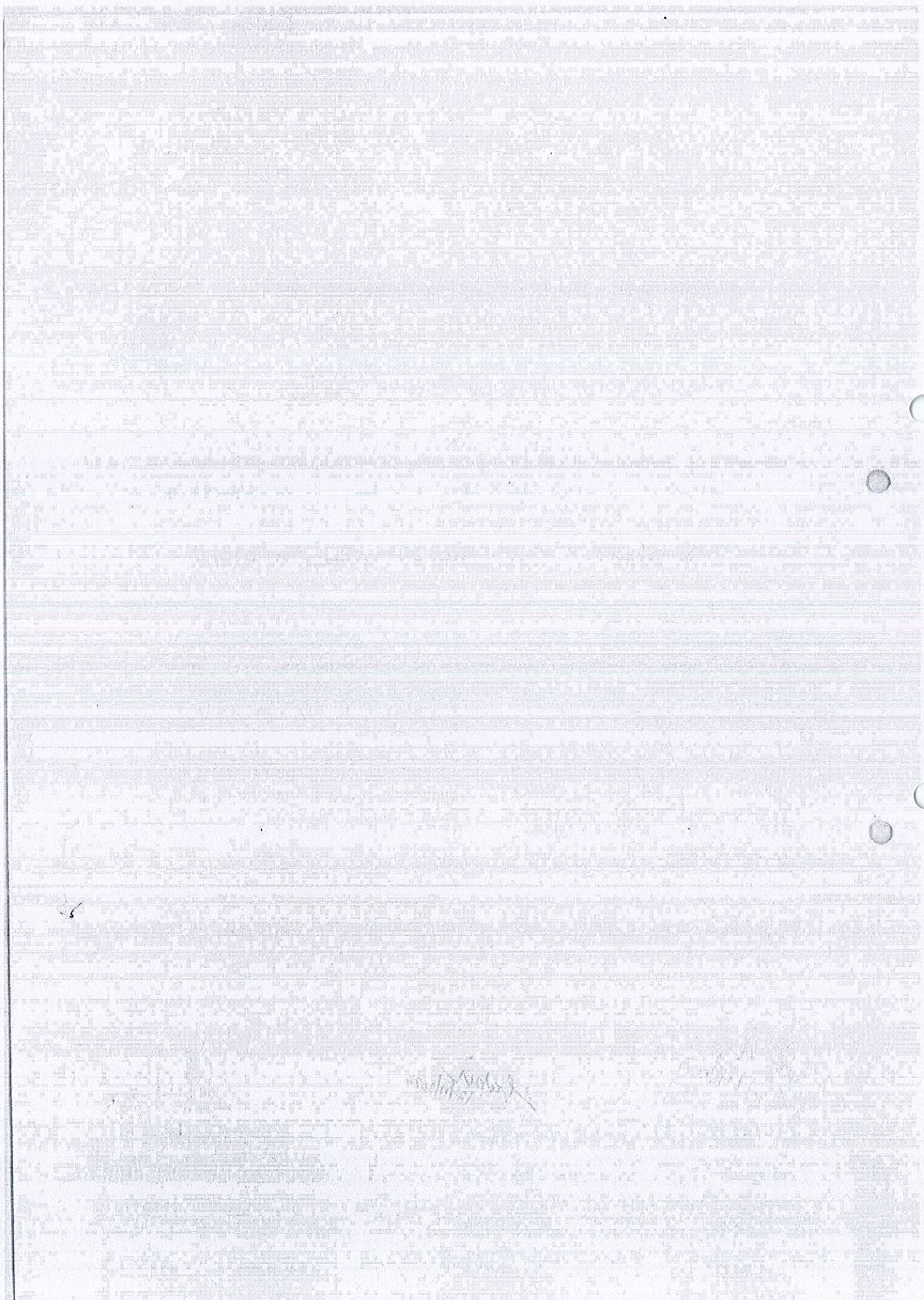
Observations	Action Taken Report by Principal
<p>1) Most of the Students are not have enough awareness of Covid - 19 SOP like wearing mask and maintain social distancing.</p> <p>2) Absence of Hand Sanitizer in the entrance of every block.</p> <p>3) The rules and regulations like Punctuality, Wearing of ID cards, Usage of Mobile Phones, Hairdressing, Formal dress code and classroom behaviors are not followed by many students.</p>	<ul style="list-style-type: none">• Students having enough awareness of wearing mask and maintain social distancing during COVID-19.• Chemistry department Staff members are asked to Prepare Hand Sanitizer for the college.• The respective HOD's are asked to collect the required amount of Hand Sanitizer through the Instructors from the Chemistry Laboratory.• The HOD's are informed to instruct the Class Incharges to counsel the students regarding the observed violations wholly or individually, if necessary. Defaulters after the counseling to be informed to their parents.

[Signature]
Co-convenor
12/11/20



[Signature]
Convenor
12/11/20

[Signature]
Principal
12/11/20
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPET
CHENNAI 600 055





AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI -IAF, CHENNAI - 55

Lr.No: AMSCE/DWC/CIRCULAR/2019-2020/01

15/07/2019

DISCIPLINE AND WELFARE COMMITTEE CIRCULAR

All the Members of the Discipline and Welfare Committee are hereby informed that Discipline and Welfare Committee Meeting is scheduled on 17th July 2019 (Wednesday), at 04.00 PM in the IQAC Chamber.

Agenda

1. Introduction of committee members
2. Role of Committee Members

All the Members are cordially invited to attend the meeting.



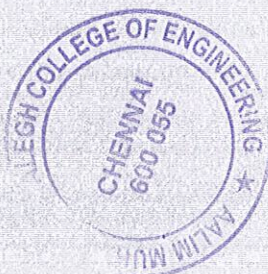
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HOD's of CSE/EEE/ECE/IT/Civil/Mech/
S&H/CPD Cell/Library/Physical Education
Principal File, Office Copy,

All Committee Members.

Dr. M. AFZAL ALI BAIG
Principal

Prof. Dr. M. AFZAL ALI BAIG
B.E, M.Tech., Ph.D., M.I.S.T.E., M.I.S.H.,
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI, IAF, MUTHAPUDUPET,
CHENNAI - 600 055.



AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPET
CHENNAI 600 055



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**AALIM MUHAMMED SALEGH COLLEGE OF
ENGINEERING**

AVADI - IAF, CHENNAI - 600055

DISCIPLINE AND WELFARE COMMITTEE - MINUTES OF MEETING

AGENDA	Discipline and Welfare Committee General Meeting			
DATE & TIME	17.07.2019 at 4.00 P.M	DEPARTMENT	Committee Members all Departments	
PREPARED BY	Asst. Prof. A. Juvin Paula	NO. OF PAGES	VENUE	IQAC Chamber
		03		

1.Meeting Objectives

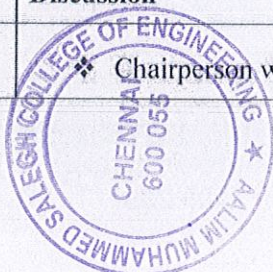
Introduction of Committee members
Role of Committee Members

2.Members Present

Dr. M. AFZAL ALI BAIG - Principal
Dr. Mohd.F.Shabir - Vice Principal
Dr. A.S. Salma Banu - Associate Professor / ECE
Er. M.S Rajan - Assistant Professor /EEE
Dr. K. Suresh Kumar - Assistant Professor /S&H
Mr. J.Mohamed Abithayar - Assistant Professor / Deputy Warden of Men's Hostel
Er. J. Habeeb Rahman - Assistant Professor / Deputy Warden of Men's Hostel
Ms. A. Juvin Paula - Assistant Professor / Deputy Warden of Women's Hostel
Er. K.Priya - Assistant Professor / CSE

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Introduction	Chairperson welcomed all the members present for the meeting.



PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

Introduction of Faculty Members	<ul style="list-style-type: none"> ❖ Chairperson Dr. M. Afzal Ali Baig introduced the members of the committee to the department faculty members.
Role and Responsibilities of the Committee members	<ul style="list-style-type: none"> ❖ The Chairperson then read out the roles and responsibilities of the committee. The roles and responsibilities of the committee as listed out by the Chairperson are as follows: <ol style="list-style-type: none"> 1. To maintain and enforce strict discipline within the college campus. 2. All the students should wear their ID Cards while they are in the campus and their respective class rooms. 3. In case of any violation of dress code or disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the Disciplinary Committee Members. 4. During lecture and practical hours no student should be allowed to sit in the parking area, canteen or anywhere in the campus. Likewise, no student should be allowed to leave the campus early without prior permission from the concerned authorities. 5. In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the enquiry is over. 6. No student should be allowed to be using mobile phone anywhere inside the campus during college hours. ❖ The Chairperson then asked for suggestions from the committee members which could be followed to enforce strict discipline. ❖ The Committee members one by one thanked the chairperson for the assigned roles and duties which they confirmed to follow diligently.
Conclusion	<ul style="list-style-type: none"> ❖ The meeting ended with thanks.

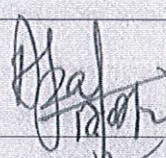
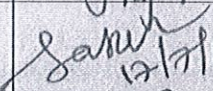
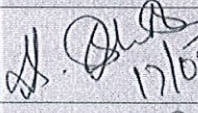
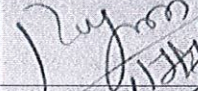
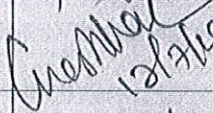
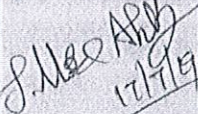
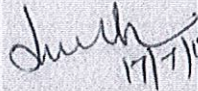
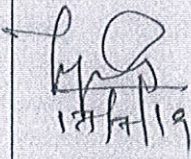
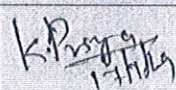
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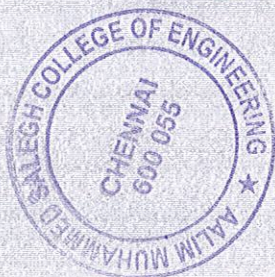


PRINCIPAL
ALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPET
CHENNAI 600 055

Principal

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Dr. M. AFZAL ALI BAIG	Principal	Chairperson	
2	Dr. Mohd.F.Shabir	Vice Principal	Convener	 12/7/19
3	Dr. A.S. Salma Banu	Associate Professor / ECE	Co - Convener	 12/7/19
4	Er. M.S Rajan	Assistant Professor /EEE	Member	 12/7/19
5	Dr. K. Suresh Kumar	Assistant Professor /S&H	Member	 12/7/19
6	Mr. J.Mohamed Abithayar	Assistant Professor / Deputy Warden of Men's Hostel	Member	 12/7/19
7	Er. J. Habeeb Rahman	Assistant Professor / Deputy Warden of Men's Hostel	Member	 12/7/19
8	Ms. A. Juvin Paula	Assistant Professor / Deputy Warden of Women's Hostel	Member	 12/7/19
9	Er. K.Priya	Assistant Professor / CSE	Member	 12/7/19



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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI - IAF, CHENNAI - 55

Lr.No: AMSCE/DWC/CIRCULAR/2018-2019/01

02/07/2018

DISCIPLINE AND WELFARE COMMITTEE CIRCULAR

All the Members of the Discipline and Welfare Committee are hereby informed that Discipline and Welfare Committee Meeting is scheduled on 04h July 2018 (Wednesday), at 04.00 PM in the IQAC Chamber.

Agenda

1. Introduction of committee members
2. Role of Committee Members

All the Members are cordially invited to attend the meeting.

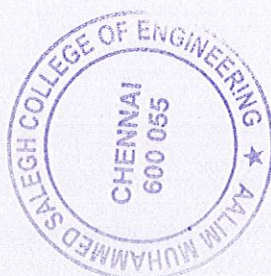


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HOD's of CSE/EEE/ECE/IT/Civil/Mech/
S&H/CPD Cell/Library/Physical Education
Principal File, Office Copy,

All Committee Members.

Dr. M. AFZAL AILBAIG
Prof. Dr. M. A. AILBAIG
B.E., Principal
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI, IAF, MUTHAPUDUPET,
CHENNAI - 600 055.



PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPET
CHENNAI 600 055

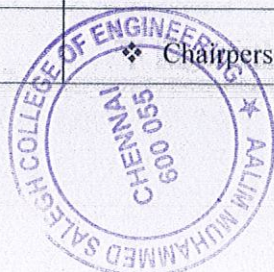


**AALIM MUHAMMED SALEGH COLLEGE OF
ENGINEERING**

AVADI - IAF, CHENNAI – 600055

DISCIPLINE AND WELFARE COMMITTEE - MINUTES OF MEETING

AGENDA	Discipline and Welfare Committee General Meeting			
DATE & TIME	04.07.2018 at 4.00 P.M		DEPARTMENT	Committee Members all Departments
PREPARED BY	Asst. Prof. A. Juvin Paula	NO. OF PAGES	VENUE	IQAC Chamber
		03		
1.Meeting Objectives				
Introduction of Committee members				
Role of Committee Members				
2.Members Present				
Dr. M. AFZAL ALI BAIG - Principal				
Dr. Mohd.F.Shabir - Vice Principal				
Er. A.S. Salma Banu - Assistant Professor / ECE				
Er. M.S Rajan - Assistant Professor /EEE				
Dr. K. Suresh Kumar - Assistant Professor /S&H				
Mr. J.Mohamed Abithayar - Assistant Professor / Deputy Warden of Men's Hostel				
Er. J. Habeeb Rahman - Assistant Professor / Deputy Warden of Men's Hostel				
Ms. A. Juvin Paula - Assistant Professor / Deputy Warden of Women's Hostel				
Er. K.Priya - Assistant Professor / CSE				
3.Agenda and Notes, Decision, Discussion and Issues				
Topics	Discussion			
Introduction	Chairperson welcomed all the members present for the meeting.			



AALIM MUHAMMED
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

Introduction of Faculty Members	<ul style="list-style-type: none"> ❖ Chairperson Dr. M. Afzal Ali Baig introduced the members of the committee to the department faculty members.
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Conclusion	<ul style="list-style-type: none"> ❖ The meeting ended with thanks.

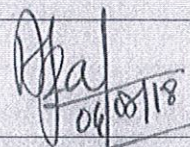
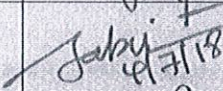
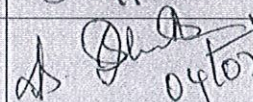
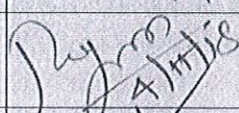
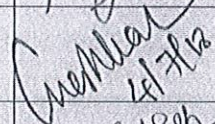
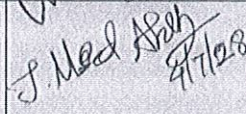
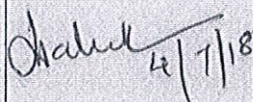
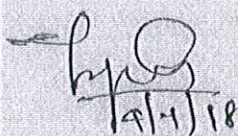
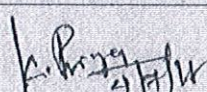
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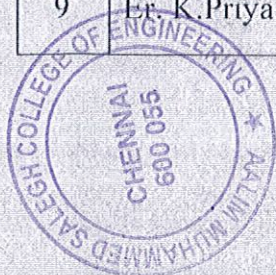



Principal

Principal
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPET
CHENNAI 600 055

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Dr. M. AFZAL ALI BAIG	Principal	Chairperson	 04/07/18
2	Dr. Mohd.F.Shabir	Vice Principal	Convener	 4/7/18
3	Dr. A.S. Salma Banu	Associate Professor / ECE	Co - Convener	 04/07/18
4	Er. M.S Rajan	Assistant Professor /EEE	Member	 4/7/18
5	Dr. K. Suresh Kumar	Assistant Professor /S&H	Member	 4/7/18
6	Mr. J.Mohamed Abithayar	Assistant Professor / Deputy Warden of Men's Hostel	Member	 4/7/18
7	Er. J. Habeeb Rahman	Assistant Professor / Deputy Warden of Men's Hostel	Member	 4/7/18
8	Ms. A. Juvin Paula	Assistant Professor / Deputy Warden of Women's Hostel	Member	 4/7/18
9	Er. K.Priya	Assistant Professor / CSE	Member	 4/7/18




PRINCIPAL
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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
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Muthapudupet, Avadi – IAF, Chennai – 600055
(NAAC Accredited Institution)



Lr. No: AMSCE/WGRC/CIRCULAR/ 2022-23/1

04/09/2023

WOMEN GRIEVANCES CUM REDRESSAL COMMITTEE MEETING

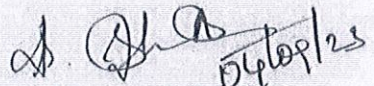
CIRCULAR

All the members of the women grievances and redressal committee are hereby informed that the committee meeting will be held on 05th September 2023(Tuesday), at 04.00 PM in the CENTRAL LIBRARY.

Agenda

- Introduction of Committee members
- Measures to ensure Safety of women

All the Members are cordially invited to attend the meeting.

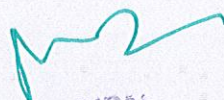

Prof. Dr.A. S. Salma Banu

Convener

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CPD Cell, Library, Physical Education
Principal file, Office copy, All Committee Members.




PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

20/20/20 12/12/12

**AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING****AVADI - IAF, CHENNAI - 600055****MINUTES OF THE MEETING**

AGENDA	Women Grievances Cum Redressal Committee General Meeting			
DATE & TIME	05.09.2023 at 04:00PM		DEPARTMENT	Committee Members of all Departments
PREPARED BY	Prof. Dr. A. S. Salma Banu	NO. OF PAGES	VENUE	CENTRAL LIBRARY
		03		

1.Meeting Objectives

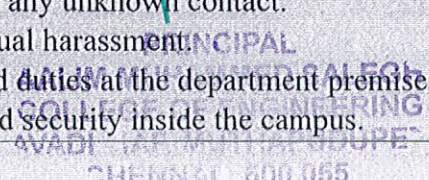
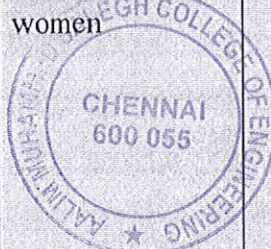
1. Introduction of Committee members
2. Measures to ensure Safety of women

2.Members Present

Prof. Dr. A. S. Salma Banu/ECE	- Lady Faculty Member
Ms.Bhuvaneswari Raja /S&H	- Lady Faculty Member
Dr. P. Kamala Glory / Campus Medical Officer	- Physician
Dr. V. Uma/Suyam Managing Trustee	- Social Worker
Ms. U. AimanRabiya /Final year CSE	- Student
Ms.S.Visali/Final year/IT	- Student
Ms.S.AafreenSafiyya/III year ECE	- Hostel Student
Ms. K. Raufa /III year CSE	- Student

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Measures to ensure Safety of women	<p>Prof. Dr. A. S. Salma Banu welcomed the members of the Committee</p> <ul style="list-style-type: none">❖ Regarding measures to be taken, Prof. Dr. A. S. Salma Banu said that proper measures should be taken to ensure the safety of women students inside the campus.❖ Based on the discussion by the committee, the following measures were framed and was decided to follow:<ol style="list-style-type: none">1. The Students were taught to be aware of the good touch and bad touch.2. The Students were advised not to share all of their personal details in social media or even to any unknown contact.3. To eradicate sexual harassment.4. To prepare squad duties at the department premises.5. Ensure safety and security inside the campus.



	<p>6. All the faculty members are informed to communicate any incident of harassment to the concerned HODs.</p> <p>❖ Prof. Dr. A. S. Salma Banu asked for suggestions from the committee members which could be followed to enforce safety of women inside the campus to which members replied that safety of women students should be made priority to which the Committee agreed.</p>
Conclusion	❖ The meeting ended with thanks

[Signature]
05/09/2023
CO-CONVENER

[Signature]
05/09/23
CONVENER

[Signature]
05/9/23
PRINCIPAL (1/1)

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI - 600 055

SIGNATURE OF THE FACULTY MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Prof. Dr. A. S. Salma Banu	Professor / ECE	Convener	<i>A. S. Salma Banu</i>
2	Asst Prof. Bhuvaneshwari Raja	Assistant Professor / Mathematics	Co- Convener	<i>Bhuvaneshwari Raja</i>
3	Dr. P. Kamala Glory	Campus Medical Officer/ Physician	Member	<i>P. Kamala Glory</i>
4	Dr. V. Uma	Suyam Managing Trustee / Social Worker	Member	<i>V. Uma</i>
5	Ms. U. Aiman Rabiya	Final year/ CSE	Student	<i>U. Aiman Rabiya</i>
6	Ms. S. Visali	Final year/IT	Student	<i>S. Visali</i>
7	Ms. S. Aafreen Safiyya	III year/ ECE	Student	<i>S. Aafreen Safiyya</i>
8	Ms. K. Raufa	III year/ CSE	Student	<i>K. Raufa</i>

A. S. Salma Banu
 CONVENER
 (Prof. Dr. A. S. Salma Banu)



[Signature]
 PRINCIPAL
 AALIM MUHAMMED SALEGH
 COLLEGE OF ENGINEERING
 4VADI - IAF, MUTHAPUDUPE
 CHENNAI 600 055

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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI – 600055



Women Grievances cum Redressal Committee Action Taken Report

Date: 12.10.2023

Observations	Action Taken Report by Principal
1. No proper sick room for indisposed girl students.	Issue had been addressed by the committee and arranged separate room in Basic Engineering block ground floor.
2. No reserved seats for the girl students in the college transport.	Front rows in all the college buses were allocated exclusively for the girl students.
3. Availability of sanitary napkins in main block alone.	As per the request from the girl students, availability of sanitary napkin boxes were extended in other four blocks (Civil, Mechanical, ECE and Basic Engineering block).

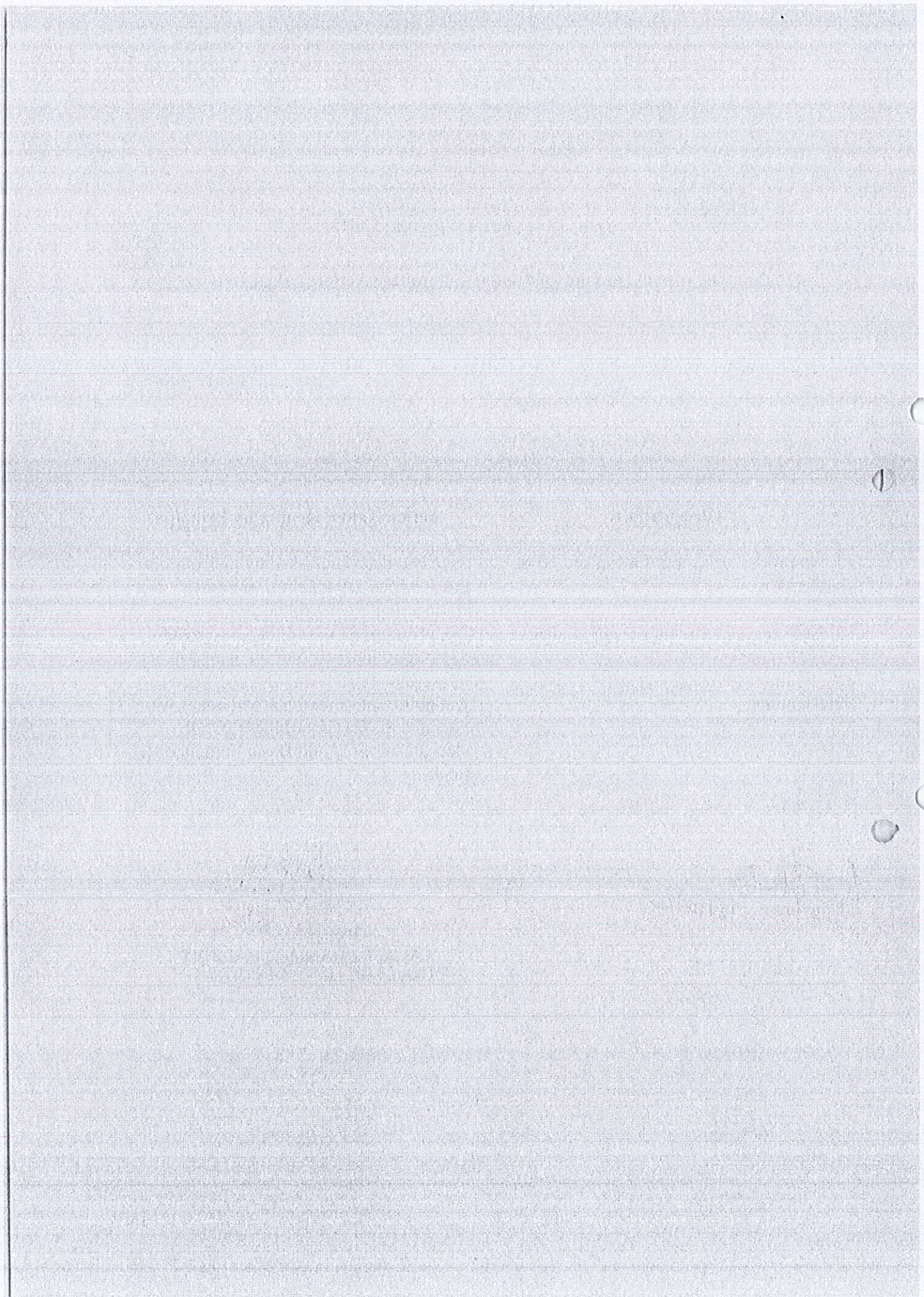
[Signature]
Convener 12/10/23

[Signature]
12/10/23
Principal (i/c)

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



[Signature]
PRINCIPAL
AALIM MUHAMMED SALEGH
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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI -IAF, CHENNAI - 55

Lr.No: AMSCE/WGRC/CIRCULAR/2021-2022/01

5/11/2021

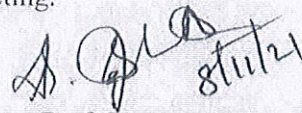
WOMEN GRIEVANCES AND REDRESSAL COMMITTEE MEETING CIRCULAR

All the Members of the Women Grievances and Redressal Committee are hereby informed that the Women Grievances and Redressal Committee Meeting has been convened on 8th November 2021 (Monday), at 04.00 PM in the IQAC Chamber, AMSCE.

Agenda

1. Introduction of Committee members
2. Measures to ensure safety of women

All the Members are cordially invited to attend the meeting.



Asso. Prof. Dr. A.S. Salma Banu

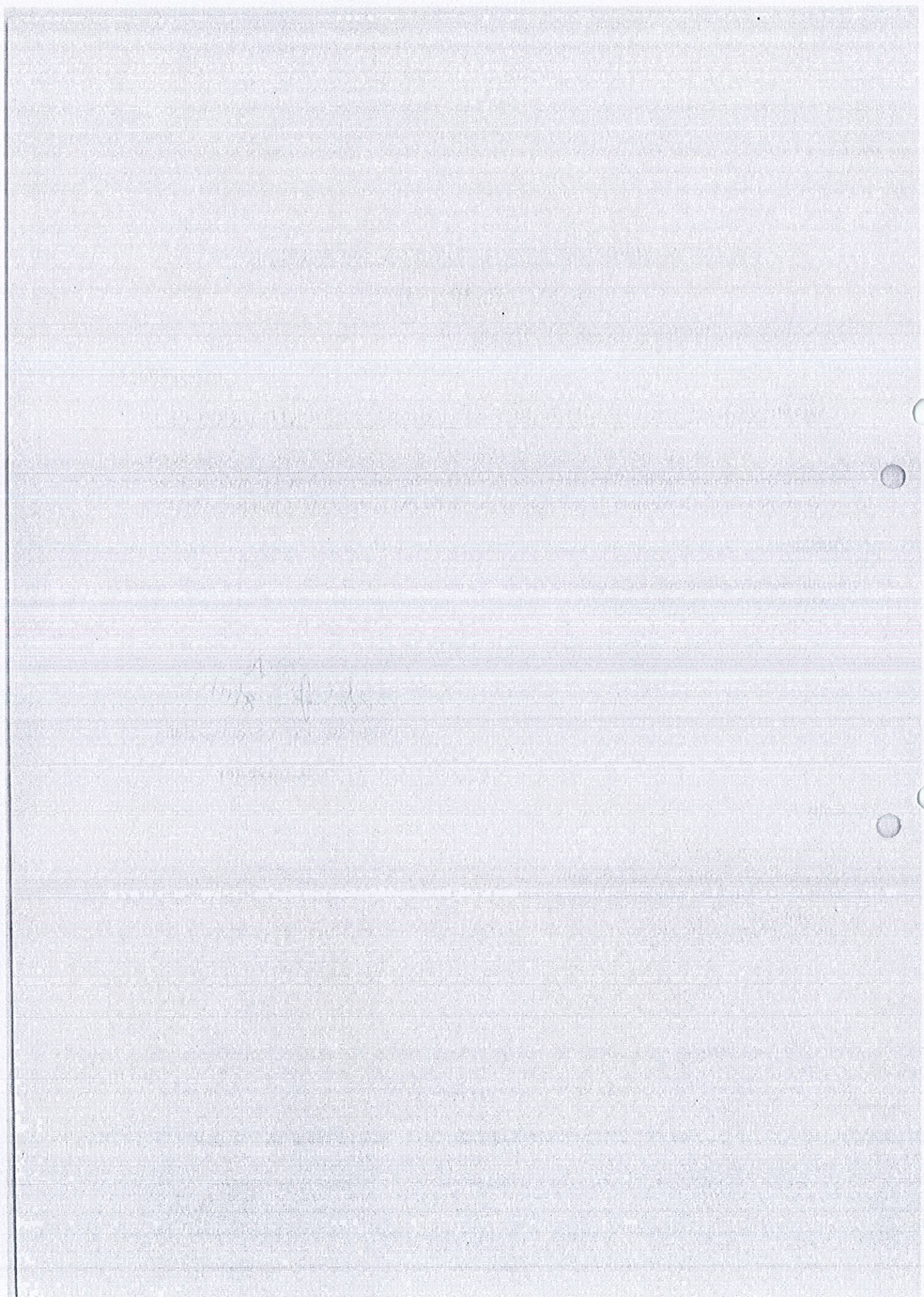
Convener

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HOD's of CSE/EEE/ECE/IT/Civil/Mech/
S&H/CPD Cell/Library/Physical Education
Principal File, Office Copy,
All Committee Members.

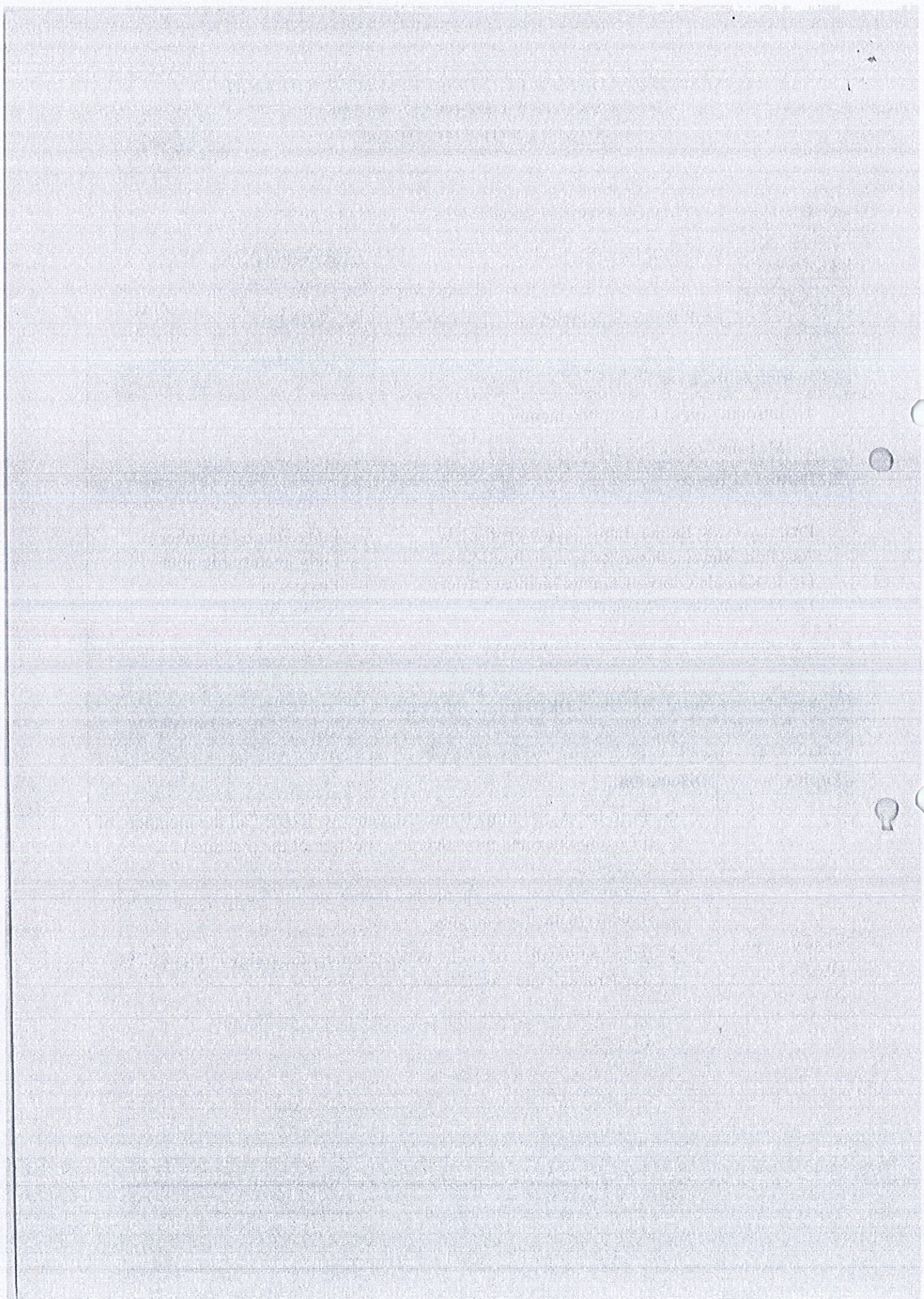



PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055



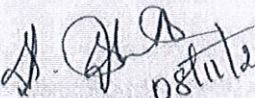
**AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING****AVADI - IAF, CHENNAI - 600055****MINUTES OF THE MEETING**

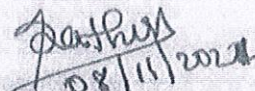
AGENDA	Women Grievances Cum Redressal Committee General Meeting			
DATE & TIME	08.11.2021 at 04:00PM		DEPARTMENT	NA
PREPARED BY	Prof. Dr. A. S. Salma Banu	NO. OF PAGES	VENUE	IQAC Chamber
		02		
1.Meeting Objectives				
1. Introduction of Committee members				
2. Measures to ensure Safety of women				
2.Members Present				
Prof. Dr. A. S. Salma Banu / Assoc.Prof./ECE - Lady Faculty Member				
Asst Prof. Bhuvaneshwari Raja / Asst. Prof./ S&H - Lady Faculty Member				
Dr. P. Kamala Glory / Campus Medical Officer - Physician				
Dr. V. Uma/Suyam Managing Trustee - Social Worker				
3.Agenda and Notes, Decision, Discussion and Issues				
Topics	Discussion			
Measures to ensure the Safety of women	❖ Prof. Dr. A. S. Salma Banu, Convener welcomed all the members of the Committee and proposed the objective of the meeting is convened.			
	❖ The proper measures should be taken to ensure the safety of women students inside the campus.			
	❖ Based on the discussion by the committee, the following measures were framed and was decided to follow:			
	1. To achieve gender equality; stopped the gender bias and discrimination.			
	2. To eradicate sexual harassment.			
	3. To arrange squad duties at the department premises.			
Measures to ensure the Safety of women	4. Ensure safety and security inside the campus.			
	5. All the faculty members should inform any kind of harassment to the concerned HODs.			
	❖ Prof. Dr. A. S. Salma Banu suggested with the Committee members			



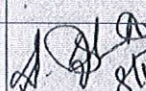
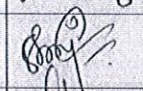
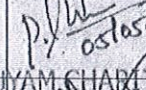
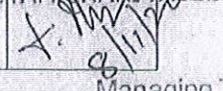
	<p>to share their opinions that could be followed to enforce safety of women inside the campus. The Committee members agreed with the points discussed by the Committee Convener and ensured to prioritize the safety of women students.</p> <p>Prof. Dr. A. S. Salma Banu informed the Committee Members that none of the grievance has been reported and brought to the notice of the Committee during the session.</p>
Conclusion	❖ The meeting ended with thanks.

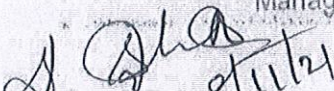

CO-CONVENER



CONVENER


PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

SIGNATURE OF THE FACULTY MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Prof. Dr. A. S. Salma Banu	Associate Professor / ECE	Convener	
2	Asst Prof. Bhuvaneshwari Raja	Assistant Professor / Mathematics	Co- Convener	
3	Dr. P. Kamala Glory	Campus Medical Officer/ Physician	Member	
4	Dr. V. Uma	Suyam Managing Trustee / Social Worker	Member	


CONVENER
(Dr. A. S. Salma Banu)


PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPET
CHENNAI 600 055

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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI - IAF, CHENNAI - 55

Lr.No: AMSCE/WGRC/CIRCULAR/2021-2022/01

11/06/2021

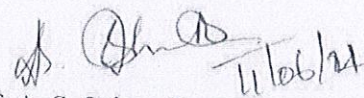
WOMEN GRIEVANCES AND REDRESSAL COMMITTEE MEETING CIRCULAR

All the Members of the Women Grievances and Redressal Committee are hereby informed that the Women Grievances and Redressal Committee Meeting has been convened on 17th June 2021 (Tuesday), at 04.00 PM in the IQAC Chamber, AMSCE.

Agenda

- 1.Introduction of Committee members
2. Measures to ensure safety of women


All the Members are cordially invited to attend the meeting.


Asst.Prof. A. S. Salma Banu

Convener

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S&H/CPD Cell/Library/Physical Education
Principal File, Office Copy,
All Committee Members.


PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI – 600055

MINUTES OF MEETING

AGENDA	Women Grievances Cum Redressal Committee General Meeting		
DATE & TIME	17.06.2021 at 4.00 P.M	DEPARTMENT	Committee Members all Departments
PREPARED BY	Asst.Prof. A. S. Salma Banu	NO. OF PAGES	VENUE
		02	
1.Meeting Objectives			
<ul style="list-style-type: none"> ❖ Introduction of Committee members ❖ Measures to ensure Safety of women 			
2.Members Present			
Asst.Prof. A. S. Salma Banu/Asst.Prof./ECE – Convener Asst.Prof.Bhuvaneswari Raja – Co-Convener Dr.P.Kamala Glory/ Campus Medical Officer – Physician / Member Dr.P.Uma/Suyam Managing Trustee – Social Worker / Member			
3.Agenda and Notes, Decision, Discussion and Issues			
Topics	Discussion		
Introduction	<ul style="list-style-type: none"> ❖ Asst.Prof. A. S. Salma Banu welcomed the members of the Committee. 		
Measures to ensure Safety of women	<ul style="list-style-type: none"> ❖ Regarding measures to be taken, Asst.Prof. A. S. Salma Banu said that proper measures should be taken to ensure the safety of women students inside the campus. ❖ Based on the discussion by the committee, the following measures were framed and was decided to follow: <ol style="list-style-type: none"> 1. To achieve gender equality; removal of gender bias or discrimination 2. To eradicate sexual harassment. 3. To eradicate gender-based violence 4. Ensure safety and security inside the campus. ❖ Asst.Prof. A. S. Salma Banu then asked for suggestions from the committee members which could be followed to enforce safety of women inside the 		

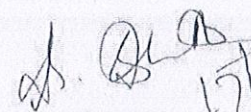
AALIM MUHAMMED SALEGH
PRINCIPAL
COLLEGE OF ENGINEERING
AVADI, MUTHAPUDUPE
CHENNAI 600 055

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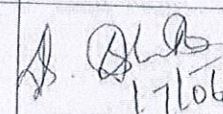
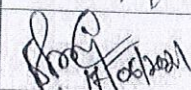
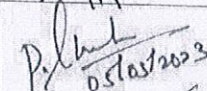




	<p>campus to which members replied that safety of women students should be made priority to which the Committee agreed.</p> <ul style="list-style-type: none"> ❖ Asst.Prof. A. S. Salma Banu then informed the committee that not a single grievance has been brought to the notice of the Committee during the session. ❖ Asst.Prof. A. S. Salma Banu discussed with the committee members regarding special training programme for the girl students conducted by Hindustan Unilever limited. ❖ Asso.Prof.Dr.A.S.Salma Banu asked the committee members to monitor the working function of incinerator installation in girls restrooms.
Conclusion	❖ The meeting ended with thanks.

Prepared by


17/06/21
Convener

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Er. A.S. Salma Banu	Associate Professor / ECE	Convener	 17/06/21
2	Asst.Prof.Bhuvaneswari Raja	Assistant Professor / S&H	Co - Convener	 17/06/21
3	Dr P. Kamala Glory	Campus Medical Officer / Physician	Member	 05/06/2023
4	Dr. V. Uma	Suyam, Managing Trustee/Social Worker	Member	 17/06/21 For SUYAM MANAGING TRUSTEE Managing Trustee


PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI - IAF, CHENNAI - 55

Lr.No: AMSCE/WGRC/CIRCULAR/2020-2021/01

15/12/2020

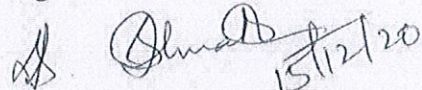
WOMEN GRIEVANCES AND REDRESSAL COMMITTEE MEETING CIRCULAR

All the Members of the Women Grievances and Redressal Committee are hereby informed that the Women Grievances and Redressal Committee Meeting has been convened on 17th December 2020 (Thursday), at 04.00 PM in the IQAC Chamber, AMSCE.

Agenda

- 1.Introduction of Committee members
2. Measures to ensure safety of women


All the Members are cordially invited to attend the meeting.

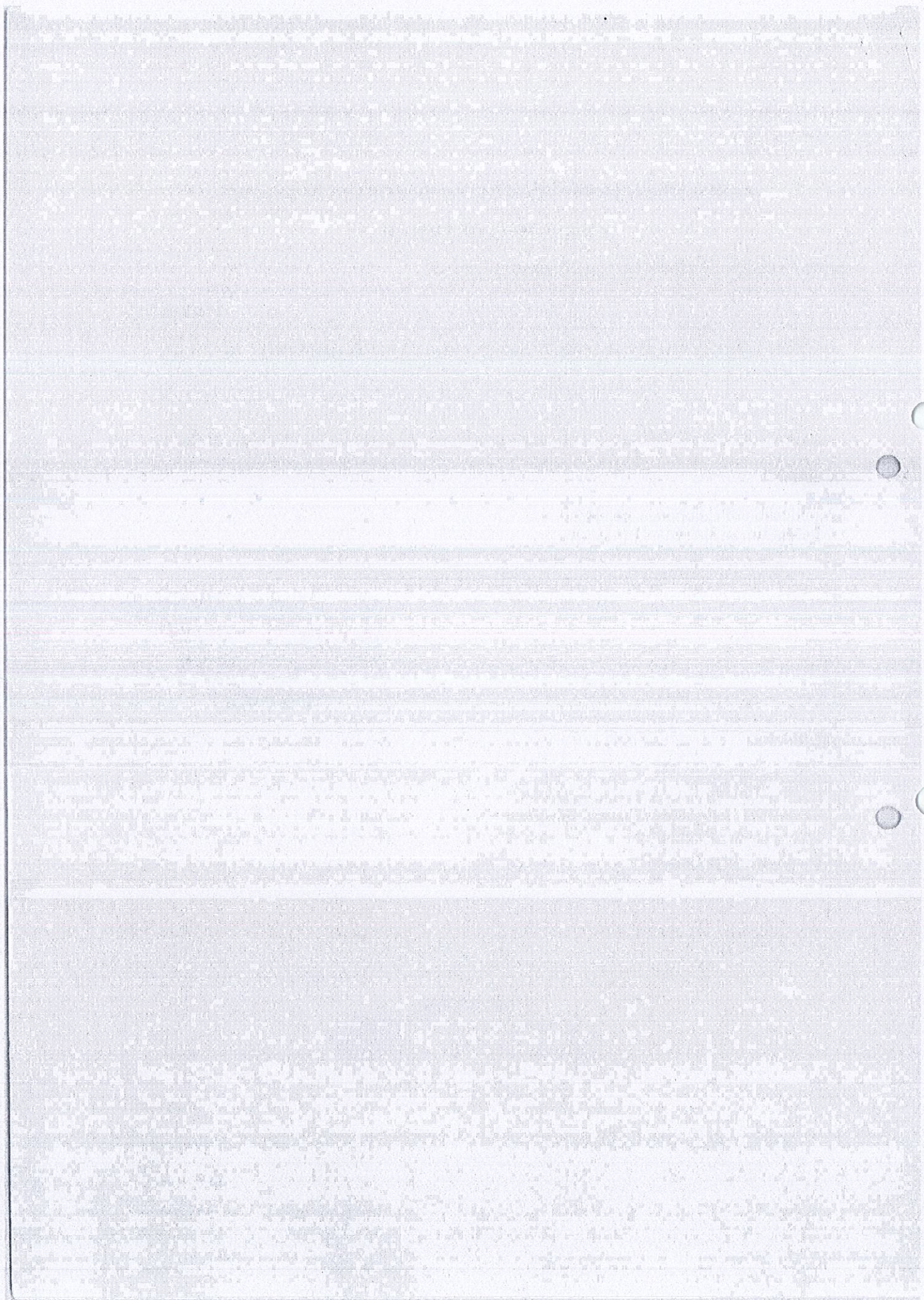

15/12/20
Asso. Prof. Dr. A.S. Salma Banu

Convener

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S&H/CPD Cell/Library/Physical Education
Principal File,Office Copy,
All Committee Members.


PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 065



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI – 600055

MINUTES OF MEETING

AGENDA	Women Grievances Cum Redressal Committee General Meeting			
DATE & TIME	17.12.2020 at 4.00 P.M		DEPARTMENT	Committee Members all Departments
PREPARED BY	Asso.Prof.Dr.A.S.Salma Banu	NO. OF PAGES	VENUE	IQAC Chamber
		02		
1.Meeting Objectives				
<div>❖ Introduction of Committee members</div> <div>❖ Measures to ensure Safety of women</div>				
2.Members Present				
<div>Asso.Prof.Dr.A.S.Salma Banu/Asst.Prof./ECE – Convener</div> <div>Er. K. Priya - Co-Convener</div> <div>Dr.P.Kamala Glory/ Campus Medical Officer – Physician / Member</div> <div>Dr.P.Uma/Suyam Managing Trustee – Social Worker / Member</div>				
3.Agenda and Notes, Decision, Discussion and Issues				
Topics	Discussion			
Introduction	<div>❖ Asso.Prof.Dr.A.S.Salma Banu welcomed the members of the Committee.</div>			
Measures to ensure Safety of women	<div><div>❖ Regarding measures to be taken, Asso.Prof.Dr.A.S.Salma Banu said that proper measures should be taken to ensure the safety of women students inside the campus.</div><div>❖ Based on the discussion by the committee, the following measures were framed and was decided to follow:</div><div><div>1. To achieve gender equality; removal of gender bias or discrimination</div><div>2. To eradicate sexual harassment.</div><div>3. To eradicate gender-based violence</div><div>4. Ensure safety and security inside the campus.</div></div><div>❖ Asso.Prof.Dr.A.S.Salma Banu then asked for suggestions from the committee members which could be followed to enforce safety of women</div></div>			

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

	<p>inside the campus to which members replied that safety of women students should be made priority to which the Committee agreed.</p> <ul style="list-style-type: none"> ❖ Asso.Prof.Dr.A.S.Salma Banu then informed the committee that not a single grievance has been brought to the notice of the Committee during the session. ❖ Asso.Prof.Dr.A.S.Salma Banu discussed with the committee members regarding special training programme for the girl students conducted by Hindustan Unilever limited. ❖ Asso.Prof.Dr.A.S.Salme Banu asked the committee members to monitor the working function of incinerator installation in girls restrooms.
Conclusion	❖ The meeting ended with thanks.

K. Priya
15/12/20
Prepared by

A. Salma Banu
15/12/20
Convener

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Dr. A.S. Salma Banu	Associate Professor / ECE	Convener	<i>A. Salma Banu</i> 15/12/20
2	Er. K. Priya	Assistant Professor / IT	Co - Convener	<i>K. Priya</i> 15/12/20
3	Dr P. Kamala Glory	Campus Medical Officer / Physician	Member	<i>P. Kamala</i>
4	Dr. V. Uma	Suyam, Managing Trustee/Social Worker	Member	<i>V. Uma</i> Managing Trustee

[Signature]
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - (AF, MUTHAPUDUPE)
CHENNAI 600 055

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI - IAF, CHENNAI - 55

Lr.No: AMSCE/WGRC/CIRCULAR/2019-2020/01

23/07/2019

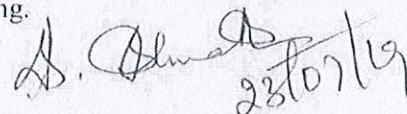
WOMEN GRIEVANCES AND REDRESSAL COMMITTEE MEETING CIRCULAR

All the Members of the Women Grievances and Redressal Committee are hereby informed that the Women Grievances and Redressal Committee Meeting has been convened on 25th July 2019 (Thursday), at 04.00 PM in the IQAC Chamber, AMSCE.

Agenda

- 1.Introduction of Committee members
2. Measures to ensure safety of women

All the Members are cordially invited to attend the meeting.




Asso. Prof. Dr. A.S. Salma Banu

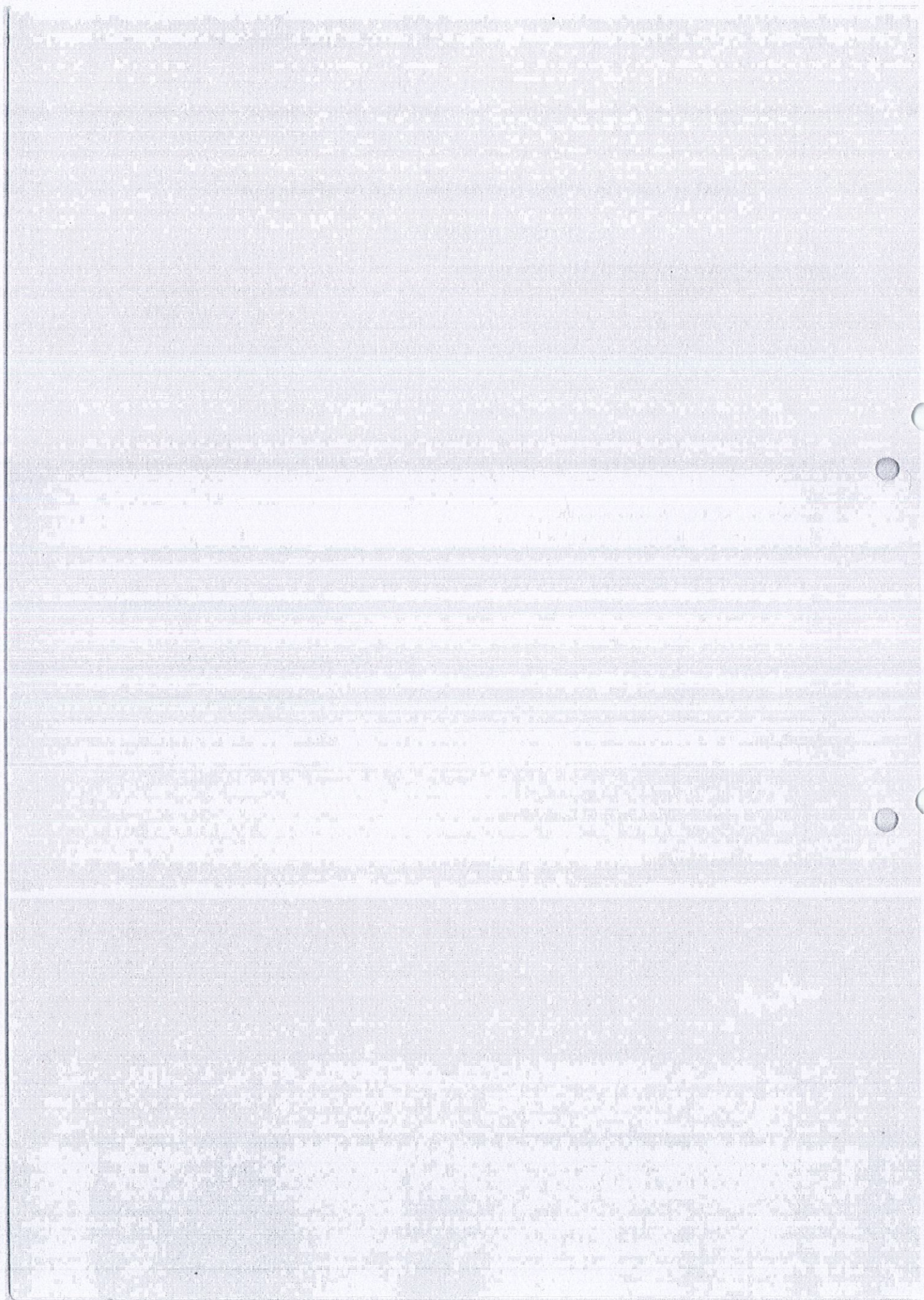
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All Committee Members.



PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI – 600055

MINUTES OF MEETING

AGENDA	Women Grievances Cum Redressal Committee General Meeting			
DATE & TIME	25.07.2019 at 4.00 P.M		DEPARTMENT	Committee Members all Departments
PREPARED BY	Asso.Prof.Dr.A.S.Salma Banu	NO. OF PAGES	VENUE	IQAC Chamber
		02		
1.Meeting Objectives				
<div>❖ Introduction of Committee members</div> <div>❖ Measures to ensure Safety of women</div>				
2.Members Present				
<div>Asso.Prof.Dr.A.S.Salma Banu/Asst.Prof./ECE – Convener</div> <div>Er. K. Priya - Co-Convener</div> <div>Dr.P.Kamala Glory/ Campus Medical Officer – Physician / Member</div> <div>Dr.P.Uma/Suyam Managing Trustee – Social Worker / Member</div>				
3.Agenda and Notes, Decision, Discussion and Issues				
Topics	Discussion			
Introduction	<div>❖ Asso.Prof.Dr.A.S.Salma Banu welcomed the members of the Committee.</div>			
Measures to ensure Safety of women	<div><div>❖ Regarding measures to be taken, Asso.Prof.Dr.A.S.Salma Banu said that proper measures should be taken to ensure the safety of women students inside the campus.</div><div>❖ Based on the discussion by the committee, the following measures were framed and was decided to follow:<div><div>1. To achieve gender equality; removal of gender bias or discrimination</div><div>2. To eradicate sexual harassment.</div><div>3. To eradicate gender-based violence</div><div>4. Ensure safety and security inside the campus.</div></div></div><div>❖ Asso.Prof.Dr.A.S.Salma Banu then asked for suggestions from the committee members which could be followed to enforce safety of women</div></div>			

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	<p>inside the campus to which members replied that safety of women students should be made priority to which the Committee agreed.</p> <ul style="list-style-type: none"> ❖ Asso.Prof.Dr.A.S.Salma Banu then informed the committee that not a single grievance has been brought to the notice of the Committee during the session. ❖ Asso.Prof.Dr.A.S.Salma Banu discussed with the committee members regarding special training programme for the girl students conducted by Hindustan Unilever limited. ❖ Asso.Prof.Dr.A.S.Salme Banu asked the committee members to monitor the working function of incinerator installation in girls restrooms.
Conclusion	❖ The meeting ended with thanks.

K. Priya
Prepared by

A. Salma
Convener 28/7/19

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Dr. A.S. Salma Banu	Associate Professor / ECE	Convener	<i>A. Salma</i> 28/7/19
2	Er. K. Priya	Assistant Professor / IT	Co - Convener	<i>K. Priya</i> 25/7/19
3	Dr P. Kamala Glory	Campus Medical Officer / Physician	Member	<i>P. Kamala</i>
4	Dr. V. Uma	Suyam, Managing Trustee/Social Worker	For SUYAM CHARITABLE TRUST Member	<i>V. Uma</i> Managing Trustee

✓
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AVADI -IAF, CHENNAI - 55

Lr.No: AMSCE/WGRC/CIRCULAR/2018-2019/01

12/06/2018

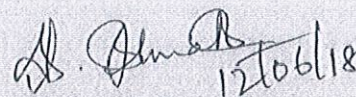
WOMEN GRIEVANCES AND REDRESSAL COMMITTEE MEETING CIRCULAR

All the Members of the Women Grievances and Redressal Committee are hereby informed that the Women Grievances and Redressal Committee Meeting is scheduled on 14th June 2018 (Thursday), at 04.00 PM in the IQAC Chamber, AMSCE.

Agenda

1. Introduction of Committee members
2. Measures to ensure safety of women


All the Members are cordially invited to attend the meeting.

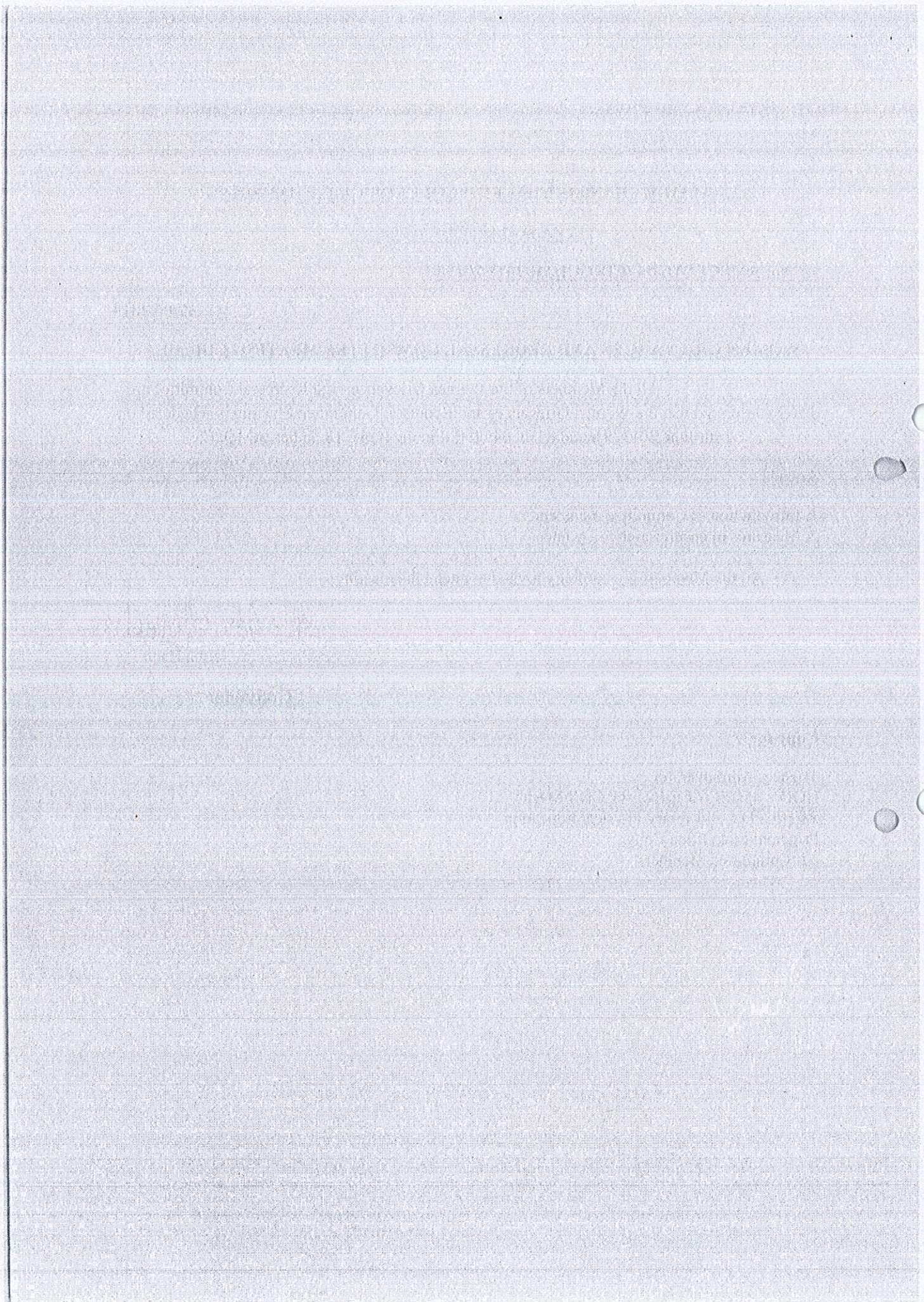

Asst.Prof. A. S. Salma Banu

Convener

Copy to:

Trustee- Administrator
HOD's of CSE/EEE/ECE/IT/Civil/Mech/
S&H/CPD Cell/Library/Physical Education
Principal File, Office Copy,
All Committee Members.


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AVADI - IAF, CHENNAI – 600055

MINUTES OF MEETING

AGENDA	Women Grievances Cum Redressal Committee General Meeting			
DATE & TIME	14.06.2018 at 4.00 P.M		DEPARTMENT	Committee Members all Departments
PREPARED BY	Asst.Prof. A. S. Salma Banu	NO. OF PAGES	VENUE	IQAC Chamber
		02		
1.Meeting Objectives				
<ul style="list-style-type: none">❖ Introduction of Committee members❖ Measures to ensure Safety of women				
2.Members Present				
Asst.Prof. A. S. Salma Banu/Asst.Prof./ECE – Convener Er. K. Priya - Co-Convener Dr.P.Kamala Glory/ Campus Medical Officer – Physician / Member Dr.P.Uma/Suyam Managing Trustee – Social Worker / Member				
3.Agenda and Notes, Decision, Discussion and Issues				
Topics	Discussion			
Introduction	<ul style="list-style-type: none">❖ Asst.Prof. A. S. Salma Banu welcomed the members of the Committee.			
Measures to ensure Safety of women	<ul style="list-style-type: none">❖ Regarding measures to be taken, Asst.Prof. A. S. Salma Banu said that proper measures should be taken to ensure the safety of women students inside the campus.❖ Based on the discussion by the committee, the following measures were framed and was decided to follow:<ul style="list-style-type: none">1. To achieve gender equality; removal of gender bias or discrimination2. To eradicate sexual harassment.3. To eradicate gender-based violence4. Ensure safety and security inside the campus.❖ Asst.Prof. A. S. Salma Banu then asked for suggestions from the committee members which could be followed to enforce safety of women inside the			

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CHENNAI 600 055

	<p>campus to which members replied that safety of women students should be made priority to which the Committee agreed.</p> <ul style="list-style-type: none"> ❖ Asst.Prof. A. S. Salma Banu then informed the committee that not a single grievance has been brought to the notice of the Committee during the session. ❖ Asst.Prof. A. S. Salma Banu discussed with the committee members regarding special training programme for the girl students conducted by Hindustan Unilever limited. ❖ Asso.Prof.Dr.A.S.Salme Banu asked the committee members to monitor the working function of incinerator installation in girls restrooms.
Conclusion	❖ The meeting ended with thanks.

K. Priya
14/06/18
Prepared by

A. S. Salma Banu
14/06/18
Convener

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Er. A.S. Salma Banu	Associate Professor / ECE	Convener	<i>A. S. Salma Banu</i> 14/06/18
2	Er. K. Priya	Assistant Professor / IT	Co – Convener	<i>K. Priya</i> 14/06/18
3	Dr P. Kamala Glory	Campus Medical Officer / Physician	Member	<i>P. Kamala</i>
4	Dr. V. Uma	Suyam, Managing Trustee/Social Worker	For SUYAM CHARITABLE TRUST Member	<i>J. Uma</i> Managing Trustee

202
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NBA AND ACADEMICS MINUTES OF THE MEETING



AGENDA	Student Redressal Committee General Meeting			
DATE	12.05.2023	DEPARTMENT	All Department	
TIME	04:00PM	NO. OF PAGES	VENUE	IQAC Chamber
		03		

1. Meeting Objectives

1. Introduction of Committee members
2. Role of Committee members

2. Members Present


Dr. S. SATHISH	- Principal/Chairman
Ms. Bhuvaneswari Raja	- Assistant Professor/S&H
Dr. A. S. Salma Banu	- HOD/ECE/
Dr. S. Ramkumar	- HOD/Mech
Dr. K. Suresh Kumar	- Assistant Professor/S&H

3. Agenda and Notes, Decision, Discussion and Issues

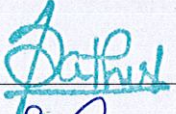
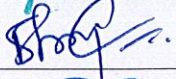
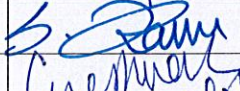
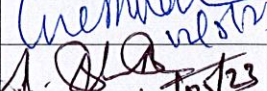
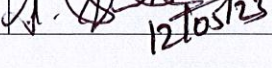
Topics	Discussion
Role and Responsibilities of the Committee members	<ul style="list-style-type: none">❖ Chairman Dr. S. SATHISH welcomed the members of the Committee and introduced the members of the Committee to the faculty members.❖ The Chairman then read out the roles and responsibilities of the committee.❖ Further, the Principal directed all the committee members to take up the assigned responsibility and also instructed the Coordinators to demonstrate the use of online Grievance Redressal Portal of the Institution, to the new members <p>The coordinator gave a brief review of previous meeting proceedings and the action taken there on</p>

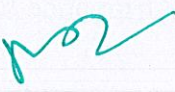
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CHENNAI 600 055

	<ul style="list-style-type: none"> ❖ The faculty members suggested some ideas to improve the overall stability of the committee and to fasten the work speed of the committee and the meeting concluded, with the Coordinator thanking all the numbers for their active participation. ❖ Complaints regarding Air Conditioning not functioning properly was recorded.
Conclusion	<ul style="list-style-type: none"> ❖ The meeting ended with thanks.


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COLLEGE OF ENGINEERING

SIGNATURE OF THE FACULTY MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1.	Dr. S. Sathish	Principal	Chairperson	
2.	Ms. Bhuvaneswari Raja	Assistant Professor/S&H	Member	
3.	Dr. S. Ramkumar	HOD/Mech	Member	
4.	Dr. K. Suresh Kumar	Assistant Professor/S&H	Member	
5.	Dr. A. S. Salma Banu	HOD/ECE	Member	


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AVADI - IAF, CHENNAI – 600055

NBA AND ACADEMICS

MINUTES OF THE MEETING



AGENDA	Student Redressal Committee General Meeting			
DATE	20.03.2022	DEPARTMENT	All Department	
TIME	04:00PM	NO. OF PAGES	VENUE	IQAC Chamber
		03		

1.Meeting Objectives

1. Introduction of Committee members
2. Role of Committee members

2.Members Present


Dr. S. SATHISH	- Principal/Chairman
Ms. Bhuvaneswari Raja	- Assistant Professor/S&H
Dr. A. S. Salma Banu	- HOD/ECE/
Dr. S. Ramkumar	- HOD/Mech
Dr. K. Suresh Kumar	- Assistant Professor/S&H

3.Agenda and Notes, Decision, Discussion and Issues

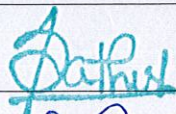

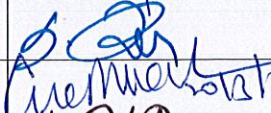
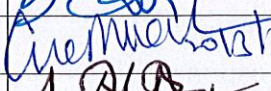
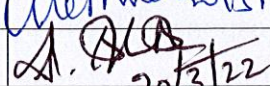
Topics	Discussion
Role and Responsibilities of the Committee members	<ul style="list-style-type: none">❖ Chairman Dr. S. SATHISH welcomed the members of the Committee and introduced the members of the Committee to the faculty members.❖ The Chairman then read out the roles and responsibilities of the committee.❖ Further, the Principal directed all the committee members to take up the assigned responsibility and also instructed the Coordinators to demonstrate the use of online Grievance Redressal Portal of the Institution, to the new members <p>The coordinator gave a brief review of previous meeting proceedings and the action taken there on</p>


PRINCIPAL
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CHENNAI - 600 055

	<ul style="list-style-type: none"> ❖ The faculty members suggested some ideas to improve the overall stability of the committee and to fasten the work speed of the committee and the meeting concluded, with the Coordinator thanking all the numbers for their active participation. ❖ No grievances' received from students.
Conclusion	<ul style="list-style-type: none"> ❖ The meeting ended with thanks.


PRINCIPAL
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COLLEGE OF ENGINEERING

SIGNATURE OF THE FACULTY MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1.	Dr. S. SATHISH	Principal	Chairperson	
2.	Ms. Bhuvaneswari Raja	Assistant Professor/S&H	Member	
3.	Dr. S. Ramkumar	HOD/Mech	Member	
4.	Dr. K. Suresh Kumar	Assistant Professor/S&H	Member	
5.	Dr. A. S. Salma Banu	HOD/ECE	Member	 20/3/22


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NBA AND ACADEMICS

MINUTES OF THE MEETING



AGENDA	Student Redressal Committee General Meeting			
DATE	24.03.2021	DEPARTMENT	All Department	
TIME	04:00PM	NO. OF PAGES	VENUE	IQAC Chamber
		03		

1.Meeting Objectives

1. Introduction of Committee members
2. Role of Committee members

2.Members Present

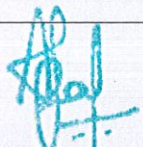
Dr. M. Afzal Ali Baig	- Principal/Chairman
Ms. Bhuvaneswari Raja	- Assistant Professor/S&H
Dr. A. S. Salma Banu	- HOD/ECE/
Dr. S. Ramkumar	- HOD/Mech
Dr. K. Suresh Kumar	- Assistant Professor/S&H

3. Agenda and Notes, Decision, Discussion and Issues

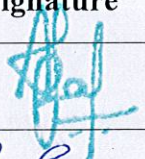

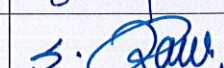

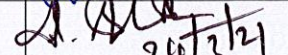
Topics	Discussion
Role and Responsibilities of the Committee members	<ul style="list-style-type: none">❖ Chairman Dr. S. SATHISH welcomed the members of the Committee and introduced the members of the Committee to the faculty members.❖ The Chairman then read out the roles and responsibilities of the committee.❖ Further, the Principal directed all the committee members to take up the assigned responsibility and also instructed the Coordinators to demonstrate the use of online Grievance Redressal Portal of the Institution, to the new members <p>The coordinator gave a brief review of previous meeting proceedings and the action taken there on</p>


PRINCIPAL
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CHENNAI 600 055

	<ul style="list-style-type: none"> ❖ The faculty members suggested some ideas to improve the overall stability of the committee and to fasten the work speed of the committee and the meeting concluded, with the Coordinator thanking all the numbers for their active participation. ❖ Complaints regarding fan switch not functioning properly was recorded.
Conclusion	<ul style="list-style-type: none"> ❖ The meeting ended with thanks.


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AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

SIGNATURE OF THE FACULTY MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Dr. M. Afzal Ali Baig	Principal	Chairperson	
2.	Ms. Bhuvaneswari Raja	Assistant Professor/S&H	Member	
4.	Dr. S. Ramkumar	HOD/Mech	Member	
5.	Dr. K. Suresh Kumar	Assistant Professor/S&H	Member	
7.	Dr. A. S. Salma Banu	HOD/ECE	Member	 24/3/24


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NBA AND ACADEMICS

MINUTES OF THE MEETING



AGENDA	Student Redressal Committee General Meeting			
DATE	15.07.2019	DEPARTMENT	All Department	
TIME	04:00PM	NO. OF PAGES	VENUE	IQAC Chamber
		03		

1.Meeting Objectives

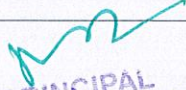
1. Introduction of Committee members
2. Role of Committee members

2.Members Present

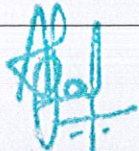
Dr. M. Afzal Ali Baig	- Principal/Chairman
Ms. Bhuvaneshwari Raja	- Assistant Professor/S&H
Dr. A. S. Salma Banu	- HOD/ECE/
Dr. S. Sathish	- HOD/Mech
Dr. K. Suresh Kumar	- Assistant Professor/S&H

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Role and Responsibilities of the Committee members	<ul style="list-style-type: none">❖ Chairman Dr. S. SATHISH welcomed the members of the Committee and introduced the members of the Committee to the faculty members.❖ The Chairman then read out the roles and responsibilities of the committee.❖ Further, the Principal directed all the committee members to take up the assigned responsibility and also instructed the Coordinators to demonstrate the use of online Grievance Redressal Portal of the Institution, to the new members <p>The coordinator gave a brief review of previous meeting proceedings and the action taken there on</p>

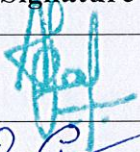
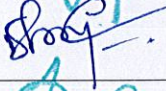
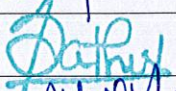
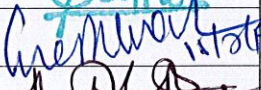
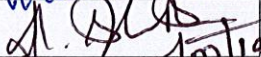

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055


	<ul style="list-style-type: none"> ❖ The faculty members suggested some ideas to improve the overall stability of the committee and to fasten the work speed of the committee and the meeting concluded, with the Coordinator thanking all the numbers for their active participation. ❖ No grievances' received from students.
Conclusion	<ul style="list-style-type: none"> ❖ The meeting ended with thanks.



PRINCIPAL
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

SIGNATURE OF THE FACULTY MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Dr. M. Afzal Ali Baig	Principal	Chairperson	
2.	Ms. Bhuvaneswari Raja	Assistant Professor/S&H	Member	
4.	Dr. S. Sathish	HOD/Mech	Member	
5.	Dr. K. Suresh Kumar	Assistant Professor/S&H	Member	
7.	Dr. A. S. Salma Banu	HOD/ECE	Member	



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AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055



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AVADI - IAF, CHENNAI – 600055

NBA AND ACADEMICS

MINUTES OF THE MEETING



AGENDA	Student Redressal Committee General Meeting			
DATE	13.09.2018	DEPARTMENT	All Department	
TIME	04:00PM	NO. OF PAGES	VENUE	IQAC Chamber
		03		

1.Meeting Objectives

1. Introduction of Committee members
2. Role of Committee members

2.Members Present

Dr. M. Afzal Ali Baig	- Principal/Chairman
Ms. Bhuvaneswari Raja	- Assistant Professor/S&H
Dr. A. S. Salma Banu	- HOD/ECE/
Dr. S.Sathish	- HOD/Mech
Dr. K. Suresh Kumar	- Assistant Professor/S&H

3.Agenda and Notes, Decision, Discussion and Issues

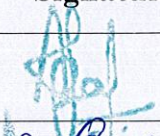
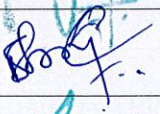
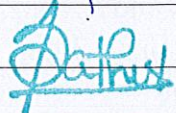
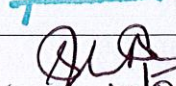
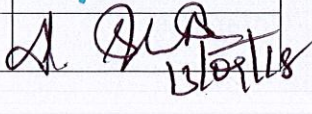
Topics	Discussion
Role and Responsibilities of the Committee members	<ul style="list-style-type: none">❖ Chairman Dr. S. SATHISH welcomed the members of the Committee and introduced the members of the Committee to the faculty members.❖ The Chairman then read out the roles and responsibilities of the committee.❖ Further, the Principal directed all the committee members to take up the assigned responsibility and also instructed the Coordinators to demonstrate the use of online Grievance Redressal Portal of the Institution, to the new members <p>The coordinator gave a brief review of previous meeting proceedings and the action taken there on</p>


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AVADI - IAF, MUTHAPUDUPE
CHENNAI 600 055

	<ul style="list-style-type: none"> ❖ The faculty members suggested some ideas to improve the overall stability of the committee and to fasten the work speed of the committee and the meeting concluded, with the Coordinator thanking all the numbers for their active participation. ❖ No grievances' received from students.
Conclusion	<ul style="list-style-type: none"> ❖ The meeting ended with thanks.


PRINCIPAL
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AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

SIGNATURE OF THE FACULTY MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Dr. M. Afzal Ali Baig	Principal	Chairperson	
2	Ms. Bhuvaneswari Raja	Assistant Professor/S&H	Member	
3	Dr. S. Sathish	HOD/Mech	Member	
4	Dr. K. Suresh Kumar	Assistant Professor/S&H	Member	
5	Dr. A. S. Salma Banu	HOD/ECE	Member	


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